

ALABAMA BOARD OF EXAMINERS OF ASSISTED LIVING ADMINISTRATORS  
ADMINISTRATIVE CODE

CHAPTER 135-X-11  
REQUIRED PERSONAL AND BUSINESS INFORMATION

TABLE OF CONTENTS

135-X-11-.01      Residence Address, Telephone And Business  
Changes

135-X-11-.01      Residence Address, Telephone And Business Changes.

(1) All applications, request, notices, correspondence, and any other matter, which is directed to the Board, shall be sent to the Executive Secretary of the Board; and the Executive Secretary shall accept these for the Board.

(2) Each assisted living administrator shall keep on file with the Board his or her name, home address, and telephone number and the name, address, and telephone number of any assisted living facility which he or she is administering and, if he or she is administering no assisted living facility, a statement to this effect.

(3) Whenever any of the information required by paragraph (2) hereof changes, the assisted living administrator shall immediately notify the Board.

(4) The Board will address all notices, orders, correspondence, and any other matters to each assisted living administrator at his/her address as it appears in the records of the Board.

**Author:** Theresa Jordan

**Statutory Authority:** Code of Ala. 1975, §34-2A-1-16.

**History:** **New Rule:** Filed November 8, 2002; effective December 13, 2002. **Amended:** Filed October 17, 2012; effective November 21, 2012. **Amended:** Filed April 19, 2013; effective May 24, 2013.