

**ALABAMA BOARD OF ATHLETIC TRAINERS  
ADMINISTRATIVE CODE**

**CHAPTER 140-X-4  
RENEWAL OF LICENSE**

**TABLE OF CONTENTS**

<b>140-X-4-.01</b>	<b>General Provisions</b>
<b>140-X-4-.02</b>	<b>Requisites For Renewal</b>
<b>140-X-4-.03</b>	<b>Continuing Education</b>
<b>140-X-4-.04</b>	<b>Issuance Of Renewal License</b>

**140-X-4-.01      General Provisions.**

All licenses issued by the Board of Athletic Trainers shall expire on the last day of December of each year. Licensees must renew their licenses annually to continue the practice of Athletic Training.

(1) The annual licensure period shall be construed as January 1 through December 31.

(2) The deadline to renew a license is December 31st. Any renewals received on January 1st or after must pay a late fee of \$50.00.

(3) Continuing education requirements as stipulated and approved by the Board and specific to the type of licensee shall be met during the renewal period for the next licensure period. Licensees issued a license between July 1 and December 31 shall not be required to report continuing education for the first renewal period.

(4) Continuing education requirements obtained after the renewal period for the next licensure period but obtained during the 90-day grace period shall be allowed and shall be considered late.

(a) A fee of \$25 for each month the continuing education requirements are late being obtained shall be assessed the licensee and shall be paid before the end of the 90-day grace period.

(b) Continuing education obtained after the then-current renewal period but during the 90-day grace period may not be used to satisfy continuing education requirements for the next renewal period.

**Author:** Leah Taylor, Executive Secretary

**Statutory Authority:** Code of Ala. 1975, §34-40-5(b).

**History:** **New Rule:** Filed October 14, 1997; effective November 18, 1997. **Amended Rule:** Filed December 8, 2010; effective January 12, 2011. **Amended:** Filed October 21, 2011; effective November 25, 2011. **Amended:** Filed August 16, 2013; effective September 20, 2013. **Amended:** Filed June 14, 2019; effective July 29, 2019. **Amended:** Published January 31, 2024; effective March 16, 2024.

#### 140-X-4-.02      Requisites For Renewal.

To qualify for a renewal of license previously issued by the Board, the licensee, except where specifically noted, shall comply with all of the following requirements:

(1) Complete application for renewal utilizing methods prescribed by the Board including the Physician/Athletic Trainer Protocol Consent Form.

(2) Submit a seventy-five (\$75) dollar renewal fee on or before November 30 of the year in which the existing license expires and an additional fifty (\$50) dollar late fee when submitting application for renewal after the November 30 renewal deadline of existing license but within the 90-day grace period.

(3) Submit late fee(s) as appropriate for delinquent CEUs earned after the renewal deadline of November 30. Licensees issued a license between July 1 and December 31 shall not be subject to continuing education requirements or payment of late fees for the first renewal period only.

(4) Proof of completion of continuing education requirements utilizing methods prescribed by the Board. Licensees issued a license between July 1 and December 31 shall not be subject to continuing education requirements for the first renewal period.

(5) Proof of good standing with the Board of Certification, Inc., except for those specifically exempted from this requirement through Code of Ala. 1975, Section 34-40-7.

**Author:** Leah Taylor, Executive Secretary

**Statutory Authority:** Code of Ala. 1975, §§34-40-3(g), 34-40-5(b), 34-40-8.

**History:** **New Rule:** Filed October 14, 1997; effective November 18, 1997. **Amended:** Filed December 12, 2007; effective January 16, 2008. **Amended:** Filed December 10, 2008; effective January 14, 2009. **Amended Rule:** Filed December 8, 2010; effective January 12, 2011. **Amended:** Filed October 21, 2011; effective November 25, 2011. **Amended:** Filed August 16, 2013; effective September 20, 2013. **Amended:** Filed June 13, 2017; effective July 28, 2017. **Amended:** Filed June 14, 2019; effective July 29, 2019. **Amended:** Published December 31, 2024; effective February 14, 2025.

**140-X-4-.03      Continuing Education.**

Athletic Trainers are required to complete and document continuing education each renewal year to renew their license. Continuing education guidelines and reporting methods and forms as appropriate for class of licensee will be provided to licensees annually. Forms and instructions used by the Board are found in Appendix A and are part of this rule. Licensees issued a license between July 1 and December 31 shall not be subject to continuing education requirements or late fees for the first renewal period only.

(1) Athletic Trainers who hold an active BOC Certification must meet the highest professional standards and stringent continuing education requirements imposed by the BOC. BOC continuing education requirements meet or exceed those required by the Alabama Board of Athletic Training except for annual certification in an approved emergency cardiac care course.

(a) BOC-certified Athletic Trainers may use the continuing education earned to satisfy their BOC credentialing requirement as a portion of the Board's continuing education requirement each renewal year. Proof of current BOC certification shall be considered acceptable documentation.

(b) BOC-certified Athletic Trainers shall also report and document annual certification in a BOC-approved EMRC course each renewal year unless otherwise noted. The original or copy of said certification card, official letter, or certificate of completion shall be considered acceptable documentation.

(2) Athletic Trainers who were issued a license pursuant to Code of Ala. 1975, Section 34-40-7, without being required to be BOC Certified for licensure are required to complete and document twenty-six (26) contact hours of continuing education as prescribed by the Board each renewal year. Continuing education requirements are similar in content and contact hours to those required of BOC-certified athletic trainers.

(3) Athletic Trainers who are issued a license between July 1 and December 31 shall be required to submit only proof of current BOC Certification which serves as documentation that BOC professional standards and continuing education requirements have been met, thus satisfying the annual continuing education requirement of the Alabama Board of Athletic Trainers for the initial renewal period.

(4) The annual renewal period shall be October 15th through December 31st.

(5) Continuing education requirements obtained after the renewal period for the next licensure period but obtained during the 90-day grace period shall be allowed and shall be considered late.

(a) A fee of \$25 for each month the continuing education requirements are late being obtained shall be assessed the licensee and shall be paid before the end of the 90-day grace period.

(b) Continuing education hours obtained after the then-current renewal period but during the 90-day grace period may not be used to satisfy continuing education requirements for the next renewal period.

**Author:** Leah Taylor, Executive Secretary

**Statutory Authority:** Code of Ala. 1975, §34-40-8.

**History:** **New Rule:** Filed October 14, 1997; effective November 18, 1997. **Amended:** Filed December 10, 2008; effective January 14, 2009. **Amended Rule:** Filed December 8, 2010; effective January 12, 2011. **Amended:** Filed October 21, 2011; effective November 25, 2011. **Amended:** Filed August 16, 2013; effective September 20, 2013. **Amended:** Filed June 13, 2017; effective July 28, 2017. **Amended:** Filed June 14, 2019; effective July 29, 2019. **Amended:** Published January 31, 2024; effective March 16, 2024.

#### 140-X-4-.04 Issuance Of Renewal License.

Upon completion of all requisites for license renewal as determined by a member of the Board-approved review committee and payment of any late fees, licensees will be provided a wallet license card and continue to be listed in the Board Office as a licensed athletic trainer in the State of Alabama.

**Author:** Leah Taylor, Executive Secretary

**Statutory Authority:** Code of Ala. 1975, §34-40-5(b), 34-40-8.

**History:** **New Rule:** Filed October 14, 1997; effective November 18, 1997. **Amended Rule:** Filed December 8, 2010; effective January 12, 2011. **Amended:** Filed October 21, 2011; effective November 25, 2011. **Amended:** Filed June 14, 2019; effective July 29, 2019.