

ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
GENERAL ADMINISTRATION  
ADMINISTRATIVE CODE

CHAPTER 335-1-1  
ORGANIZATION

TABLE OF CONTENTS

335-1-1-.01	Applicability
335-1-1-.02	Definitions
335-1-1-.03	Organization And Duties Of The Commission
335-1-1-.04	Organization Of The Department
335-1-1-.05	Duties And Operations Of The Department
335-1-1-.06	Availability Of Records And Information
335-1-1-.07	Departmental Forms, Instructions, And Procedures
335-1-1-.08	Communications With The Department
335-1-1-E	Explanatory Note For Chapter 335-1-1

**335-1-1-.01      Applicability.**

This Chapter describes the organization of the Commission and the Department and prescribes methods whereby the public may obtain information or make submissions or requests.

**Author:**

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:**

**335-1-1-.02      Definitions.**

For purposes of this Chapter, the following words and phrases, unless a different meaning is plainly required by the context, shall have the following meanings:

(a) "Act" means the Alabama Environmental Management Act, Code of Ala. 1975, §22-22A-1 et seq.

(b) "Commission" means the Environmental Management Commission established by the Act.

(c) "Department" means the Alabama Department of Environmental Management, established by the Act.

(d) "Director" means the Director of the Alabama Department of Environmental Management, appointed pursuant to the Act.

(e) "Person" means any and all persons, natural or artificial, including, but not limited to, any individual, partnership, association, society, joint stock company, firm, company, corporation, institution, trust, estate, or other legal entity or other business organization or any governmental entity, and any successor, representative, agent, or agency of the foregoing.

**Author:** Ronald W. Farley

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** Effective: Filed June 17, 1988. **Amended:**

### 335-1-1-.03 Organization And Duties Of The Commission.

(1) The Commission is a statutorily-created seven-member commission with the following duties:

(a) To select a Director for the Department of Environmental Management and to advise the Director on environmental matters which are within the Department's scope of authority;

(b) To establish, adopt, promulgate, modify, repeal and suspend any rules, regulations, or environmental standards for the Department which may be applicable to the state as a whole or any of its geographical parts;

(c) To develop environmental policy for the state; and

(d) To hear and determine appeals of administrative actions.

(2) The members of the Commission are appointed for six-year terms by the Governor with the advice and consent of the senate. Position qualifications are as follows:

(a) a physician licensed to practice medicine in the State of Alabama who shall be familiar with environmental matters;

(b) a professional engineer registered in the State of Alabama who shall be familiar with environmental matters;

(c) an attorney licensed to practice law in the State of Alabama who shall be familiar with environmental matters;

(d) a chemist possessing as a minimum a bachelor's degree from an accredited university, or a veterinarian licensed to practice veterinary medicine in the State of Alabama, who shall be familiar with environmental matters;

(e) an individual certified by the National Ground Water Association Certification Program or is a professional geologist;

(f) a biologist or an ecologist possessing as a minimum a bachelor's degree from an accredited university with training in environmental matters;

(g) a resident of the state for at least two years; and

(h) members shall meet all requirements of the state ethics law and the conflict-of-interest provisions of applicable federal laws and regulations.

(3) The Commission meets regularly, at least once every two months, and keeps a complete and accurate record of the proceedings of its meetings, a copy of which is located on the Department's website ([www.adem.alabama.gov](http://www.adem.alabama.gov)) under the Environmental Management Commission tab and is open to public inspection.

(4) Beginning with Fiscal Year 2009 as needed for the effective execution of statutory mandates, and at least every fifth year after the last notice as outlined herein, and in accordance with all applicable statutes and regulations, the Director shall deliver to the Commission a notice of intent to update the Unified Strategic Plan under which the Commission and Department operate. The notice shall contain the Department's summary of departmental goals, timeline for plan development, and a brief explanation of methodology for updating the Unified Strategic Plan. Any and all updates to the Unified Strategic Plan shall be completed within one year of the Director's notice.

(5) Upon receipt of the notice delivered according to paragraph (4) of this rule, the Commission shall appoint a special ad hoc committee to oversee the Department's development and implementation of the planning process.

(6) Any final Unified Strategic Plan produced according to this process shall be approved by the Commission.

**Author:** Marilyn Elliott; John P. Hagood; Brian C. Espy

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** Effective: Filed June 17, 1988. **Amended:** Filed April 21, 2009; effective May 26, 2009. **Amended:** Filed October 24, 2017; effective December 8, 2017. **Amended:** Filed October 23, 2018; effective December 7, 2018.

**335-1-1-.04      Organization Of The Department.**

(1) The Department is under the direction, supervision, and control of the Director who is designated by the Commission.

(2) The Director is assisted by a Deputy Director who is a merit system employee and who has charge and general supervision of the Department in the absence or disability of the Director.

(3) The Director establishes Divisions for the purposes of distributing duties, responsibilities, and work among the various personnel of the Department.

(4) The Deputy Director, Division Chiefs, and all other Departmental personnel are merit system employees selected by the Director consistent with the provisions of merit system law and the rules and regulations of the State Personnel Board.

(5) The Director, Deputy Director, Division Chiefs, and all other Departmental personnel shall meet all requirements of the state ethics law.

(6) The Director, Deputy Director, and Division Chiefs shall meet all requirements of the conflict-of-interest provisions of applicable federal laws and regulations.

**Author:** Marilyn Elliott

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** Effective: Filed June 17, 1988. **Amended:** Filed October 24, 2017; effective December 8, 2017.

**335-1-1-.05      Duties And Operations Of The Department.**

(1) To provide for the implementation of environmental programs and policies.

(2) To serve as the state agency responsible for administering federally approved or federally delegated environmental programs.

(3) To provide for a unified environmental regulatory and permit system.

(4) To provide for a coordinated statewide program of air pollution prevention, abatement, and control.

(5) To provide for a coordinated statewide program to assure adequate safeguards for management of hazardous wastes from the point of generation through handling, processing, and final disposition.

(6) To provide for a coordinated statewide program to manage the disposal of solid wastes.

(7) To provide for a coordinated statewide program for the prevention, abatement, and control of new and existing water pollution.

(8) To provide for a coordinated statewide program for the control of public water systems insofar as purity, potability, wholesomeness, and physical quality of water.

(9) To provide for enforcement of the Alabama Coastal Area Management Program designed to preserve, enhance, and develop the valuable resources in Alabama's coastal area.

(10) To issue, modify, suspend, or revoke orders, citations, notices of violation, certifications, or permits.

(11) To provide for the collection of environmental data concerning the quality of the state's air, water, and land resources.

**Author:** Ronald W. Farley

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** Effective: Filed June 17, 1988. **Amended:**

### **335-1-1-.06      Availability Of Records And Information.**

(1) Public inspection of records. Except as provided herein, any records, reports, rules, forms, or information obtained under the Act and the official records of the Department shall be available to the public for inspection. Requests for permission to inspect such records should be made to the Department of Environmental Management at its Montgomery, Alabama office, unless otherwise directed in published organizational, procedural, or regulatory statements pertaining to specific records or classes of records. Such requests should state the general subject matter of the records sought to be inspected to permit identification and location.

(2) Exceptions. Upon a showing satisfactory to the Director by any person that records, reports, or information, or particular parts thereof (other than emission, effluent, manifest, or compliance data) to which the Department has access, if made public, would divulge production of sales figures or methods, processes, or production unique to such person, or otherwise tend to affect adversely the competitive position of such person by revealing trade secrets, the Director shall consider such records, reports, or information, or particular portion thereof, confidential. Any showing of confidentiality must be based on statutory authority which empowers the Department to grant confidentiality for the particular program in question and must accompany the documents, records, reports, or information provided to the Department. If a claim covering the information is received after the information itself is received, efforts, as are administratively practicable can be made, will be made to associate the late claim with the copies of the previously submitted information in the file.

(3) Requests for records and information must be made to the Office of the Director at the Department's Montgomery address. Responses to such requests shall be made within 10 working days after receipt in the Office of the Director.

(4) Creation of record. Records will not be created by compiling selected items from other documents at the request of a member of the public, nor will records be created to provide the requester with data such as ratios, proportions, percentages, frequency distribution, trends, correlations, or comparisons except as necessary to administer the Act.

(5) Denial of requests for, or non-existence of, information. If it is determined pursuant to this Part that requested information will not be provided or that, to the best knowledge of the Director, requested information does not exist, the Director shall notify in writing the party requesting the information that the request is denied and shall state the reasons for denial and shall maintain a file of such denials.

(6) Copies of documents. If it is determined that information requested may be disclosed, the requesting party shall be afforded the opportunity to obtain copies of the documents containing such information. However, records shall not be released for copying by non-Division personnel except by permission of the Director or his designee. When a determination not to disclose a portion of information requested has been made, records shall be prepared for copying on nonexcepted portions of the information. Cost of providing copies will be the responsibility of the person requesting the copies. Charges are as follows:

(a) 30 cents per black and white page 8.5 x 11, 8.5 x 14 or 11 x 17 inches in size.

(b) \$1.50 per color page 8.5 x 11, 8.5 x 14 or 11 x 17 inches in size. \$4.00 per page for black and white and \$7.00 per page for color, wide-format documents such as maps and blue prints. Compact discs are \$15.00 each for files retrievable from electronic data bases.

(c) 50 cents per page for certified documents.

(d) 10 cents per page rounded to the nearest dollar for paper copies of each Division of the regulations. Compact discs of a Division of the regulations are \$15.00.

(e) The Department will not invoice unless the charges exceed \$10.00.

(7) Requests which do not reasonably describe records sought. The Department may communicate with the requester to clarify records sought and with a view toward reducing the administrative burden

of processing a broad request and minimizing the fees payable by the requester.

(8) Public distribution. Any written request for records prepared by the Department for routine public distribution, e.g. pamphlets, copies of speeches, press releases, and education materials, shall be honored.

(9) Disclosure of information to other agencies. Nothing in these rules and regulations shall be construed to prevent disclosure of any report, record, or information obtained under the Act, or any of the official records of the Commission to federal, or state, agencies, or when relevant in any proceedings under the Act.

**Author:** Marilyn Elliott, Russell A. Kelly

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** Effective Filed June 17, 1988. **Amended:** Filed December 24, 2003; effective January 28, 2004. **Amended:** Filed June 6, 2006; effective July 11, 2006.

**335-1-1-.07      Departmental Forms, Instructions, And Procedures.**

(1) Designation as the State Environmental Control Agency. The Department is the State Environmental Control Agency for the purposes of federal environmental law including the Federal Clean Air Act, 42 U.S.C. 7401 et seq., as amended; the Federal Clean Water Act, 33 U.S.C. 1251 et seq., as amended; the Federal Safe Drinking Water Act, 42 U.S.C. A 201 et seq., as amended. The Department is authorized to take all actions necessary and appropriate to secure the benefits of federal environmental laws. The Department operates in conformity with such federal laws, policies, and procedures, as provided in the Act.

(2) Policies and Procedures. The Commission, through the adoption of rules pursuant to Code of Ala. 1975, §22-22A-7(c)(6), establishes environmental policies and procedures.

(3) Form and Instructions. The Director may require such forms within the rules as he deems necessary. The content of such forms and instructions for their completion may be prescribed by the Director including the changes of such from time to time. Federal forms as published by the Environmental Protection Agency may be used in lieu of state developed forms. Departmental forms prescribed by the Director shall be identified and numbered as follows:

Name of Forms	Form Number
Title VI Complaint Form	572

<b>Air Program</b>	
Specifications for Air Curtain Incinerators <b>M-1</b>	<b>17</b>
MEME Vendor Application	<b>39</b>
Registration Form for the Construction, Installation, or Modification of an Incinerator <b>M-3</b>	<b>52</b>
Operating Permit Application Facility Identification Form <b>M-8</b>	<b>103</b>
Permit Application for Indirect Heating Equipment <b>M-4</b>	<b>104</b>
Permit Application for Manufacturing or Processing Operation <b>M-6</b>	<b>105</b>
Permit Application for Waste Disposal <b>M-3</b>	<b>106</b>
Permit Application for Stationary Internal Combustion Engines <b>M-8</b>	<b>107</b>
Permit Application for Loading and Storage of Organic Compounds <b>M-3</b>	<b>108</b>
Permit Application for Volatile Organic Compound Surface Coating Emission Source <b>M-4</b>	<b>109</b>
Permit Application for Air Pollution Control Device <b>M-5</b>	<b>110</b>
Permit Application for Solvent Metal Cleaning <b>M-2</b>	<b>112</b>
Seal Gap Test Form <b>M-2</b>	<b>184</b>
Air Permit Application for Gasoline Dispensing Facilities <b>M-6</b>	<b>197</b>
Gasoline Transport Tank Truck Application <b>M-4</b>	<b>198</b>
Cargo Tank Tightness Test Report <b>M-1</b>	<b>309</b>
Bulk (Gasoline) Plant Application <b>M-3</b>	<b>331</b>
Emissions Statement Reporting Form <b>M-1</b>	<b>372</b>
Excess Emission Monitoring Report	<b>373</b>
Exemption Claim Form for Cofired Combustors (Appendix H - Division 3) <b>M-1</b>	<b>374</b>
Exemption Claim Form for Incinerators Burning Only Pathological, Low-Level Radioactive, and Chemotherapeutic Waste (Appendix H - Division 3) <b>M-1</b>	<b>375</b>

Gasoline Dispensing Facility Information Survey <b>M-1</b>	<b>378</b>
Open Burning Incident Report	<b>434</b>
Perc Dry Cleaner Status Update <b>M-1</b>	<b>436</b>
Permit Application for Compliance Schedule <b>M-2</b>	<b>437</b>
Permit Application for Continuous Emission Monitoring Systems (CEMS) <b>M-1</b>	<b>438</b>
Petroleum Solvent Dry Cleaning Questionnaire <b>M-1</b>	<b>440</b>
Remediation Approval Form <b>M-2</b>	<b>448</b>
Remediation Reporting Form <b>M-2</b>	<b>449</b>
112(j) Part 1 Applicability Notification	<b>493</b>
Birmingham Fuel Supplier Report <b>M-1</b>	<b>494</b>
Notice of Demolition and/or Asbestos Removal <b>M-2</b>	<b>496</b>
Asbestos Removal Contractor Certification <b>M-1</b>	<b>497</b>
Visible Emission Field Test Sheet	<b>502</b>
CAIR Permit Application (for sources covered under a CAIR SIP)	<b>519</b>
<b>Coastal Program</b>	
Joint Application and Notification U. S. Department of Army, Corps of Engineers Alabama Department of Environmental Management <b>M-3</b>	<b>166</b>
Alabama Coastal Area Management Program Application for Approval of a Non-Regulated Use ADEM Administrative Code rule 335-8-1-.11 Groundwater Extraction 50 PM or Greater <b>M-1</b>	<b>316</b>
Application for a Permit for the Construction for a Motel, Hotel, or Other Multi-Unit Development on a Property Intersected by the Construction Control Line in the Alabama Coastal Area <b>M-1</b>	<b>327</b>
Application for a Permit for the Construction of Single-Family Dwellings, Duplexes, or Other Similar Structures on Properties Intersected by the Construction Control Line in the Alabama Coastal Area <b>M-1</b>	<b>328</b>

Application for Approval of a Non-Regulated Use in the Alabama Coastal Area Developments and Subdivisions of Property Greater than 5 Acres in Size <b>M-1</b>	<b>329</b>
<b>Waste/Remediation Program</b>	
Alabama Recycling Fund Grant Application <b>M-2</b>	<b>9</b>
Solid Waste Landfill Operator Initial Certification Application	<b>11</b>
Solid Waste Landfill Operator Reciprocal Certification Application	<b>12</b>
Solid Waste Landfill Operator Certification Renewal	<b>13</b>
Processing and Recycling General Information Recycling Registration <b>M-3</b>	<b>15</b>
Annual Recycling Report	<b>16</b>
Composting Facility Application <b>M-1</b>	<b>18</b>
UST Annual Walkthrough Inspection Checklist Log <b>M-3</b>	<b>19</b>
UST 3 Year Spill Prevention Equipment (Spill Bucket) Integrity Test Report (Hydrostatic and Vacuum Method) <b>M-3</b>	<b>20</b>
UST Alabama Tank Trust Fund Cost Proposal Part I <b>M-6</b>	<b>31</b>
UST Alabama Tank Trust Fund Payment Request Part I <b>M-7</b>	<b>32</b>
Disposal Approval Request <b>M-1</b>	<b>278</b>
UST Notification for Underground Storage Tanks <b>M-4</b>	<b>279</b>
UST Notification for Above Ground Storage Tanks <b>M-4</b>	<b>283</b>
Solid Waste Profile Sheet <b>M-4</b>	<b>300</b>
SARA Title III Section 302: Extremely Hazardous Substance Notification <b>M-1</b>	<b>302</b>
Permit Application Solid Waste Disposal Facility Construction/Demolition Landfill <b>M-2</b>	<b>305</b>
UST Notice of Temporary Closure <b>M-2</b>	<b>310</b>
Alabama Hazardous Waste/Used Oil Transporter Permit Application <b>M-3</b>	<b>317</b>

Alternative Medical Waste Treatment Technology Equipment Approval Application	<b>323</b>
UST Annual Statistical Inventory Reconciliation (SIR) Report Form <b>M-2</b>	<b>326</b>
Application for Name Change or Transfer of Permit or Exemption <b>M-5</b>	<b>330</b>
UST Cathodic Protection Monitoring Form <b>M-2</b>	<b>332</b>
UST Impressed Current Cathodic Protection System 60-Day Inspection Log <b>M-1</b>	<b>400</b>
UST Interior Lining Inspection Form	<b>403</b>
UST Interior Lining Report Form	<b>404</b>
UST Manual Interstitial Monitoring Monthly Log <b>M-1</b>	<b>406</b>
SARA Title III Section 311: SDS/MSDS Reporting <b>M-1</b>	<b>407</b>
Application for Medical Waste Generator Notification <b>M-3</b>	<b>410</b>
Medical Waste Transporter Permit Application <b>M-5</b>	<b>411</b>
Medical Waste Treatment Permit Application <b>M-5</b>	<b>412</b>
Medical Waste Storage Permit Application	<b>413</b>
UST 30 Day Statistical Inventory Reconciliation (SIR) Log <b>M-3</b>	<b>414</b>
UST Notice of Intent to Permanently Close Underground Storage Tanks or Piping <b>M-4</b>	<b>422</b>
UST Notice of Proposed UST New Installation or Modification <b>M-5</b>	<b>423</b>
Notification of Election of Coverage under The Alabama Drycleaning Environmental Response Trust Fund Act <b>M-3</b>	<b>425</b>
Permit Application Solid Waste Disposal Facility <b>M-2</b>	<b>439</b>
UST Statistical Inventory Reconciliation SIR 7 Day Release Investigation Report <b>M-3</b>	<b>460</b>
UST Tank Trust Fund Eligibility/Ineligibility Determination Form <b>M-1</b>	<b>462</b>
UST Underground and Above Ground Storage Tank Transfer of Ownership <b>M-3</b>	<b>469</b>

UST ARBCA Tier 1 Report Forms	471
UST ARBCA Tier 2 Report Forms	472
UST ARBCA Tier 3 Report Forms	473
UST Closure Site Assessment Report Form <b>M-4</b>	474
UST Free Product Recovery Report Form	475
UST Groundwater Monitoring Report Form <b>M-1</b>	476
UST Line Tightness Test Report Form <b>M-3</b>	477
UST Natural Attenuation Monitoring Report Form	478
UST Release Fact Sheet	479
UST Release Report Form <b>M-3</b>	480
UST Site Classification System Checklist	481
UST System Effectiveness Monitoring Report Form	482
UST Tracer Tank Tightness Test Report Form <b>M-2</b>	483
UST Ullage Tank Tightness Test Report Form <b>M-2</b>	484
UST Tank Tightness Test (Vacuum) Report <b>M-3</b>	485
UST Volumetric Overfill Tank Tightness Test Report Form <b>M-2</b>	486
UST Volumetric Underfill Tank Tightness Test Report Form <b>M-1</b>	487
UST Closure Total Potential VOC Emissions Calculations	492
Voluntary Cleanup Program Application <b>M-3</b>	521
Technical Proposal for Qualification as a Large Site Scrap Tire Fund Remediation Center <b>M-1</b>	530
Scrap Tire Manifest <b>M-4</b>	536
Scrap Tire Registration & Exemption Application <b>M-8</b>	537
Scrap Tire Transporter Permit Application <b>M-8</b>	538
Scrap Tire Quarterly Report <b>M-6</b>	539
Scrap Tire Processor Permit Application <b>M-7</b>	540
Scrap Tire Site Registration <b>M-1</b>	541

Brownfields State Revolving Fund Pre-Application Form <b>M-1</b>	<b>542</b>
Brownfields State Revolving Fund Application Form <b>M-1</b>	<b>543</b>
Cathodic Protection Monitoring for Galvanic Systems <b>M-2</b>	<b>545</b>
Alabama Hazardous Waste Receipt for Samples and Documents	<b>546</b>
Brownfields Assessment Request Application <b>M-1</b>	<b>550</b>
UST Line Leak Detector (LLD) Test Report <b>M-3</b>	<b>551</b>
UST 3 Year Containment Sump Integrity Test Report (Low Level Method) <b>M-1</b>	<b>556</b>
UST 3 Year Containment Sump Integrity Test Report <b>M-1</b>	<b>557</b>
UST 30 Day Walkthrough Inspection Checklist Log <b>M-2</b>	<b>558</b>
UST 3 Year Overfill Prevention Equipment Inspection Report <b>M-2</b>	<b>559</b>
UST Annual Probe and Sensor Test Report <b>M-1</b>	<b>560</b>
UST Annual Release Detection Equipment Operation and Calibration Testing Log <b>M-2</b>	<b>561</b>
UST Compatibility Demonstration Log <b>M-1</b>	<b>562</b>
UST Manual Tank Gauging Monthly Log <b>M-1</b>	<b>563</b>
UST Annual Liquid Sensor Inspection and Functionality Test <b>M-1</b>	<b>564</b>
UST Annual Tank Gauge Test Report <b>M-1</b>	<b>565</b>
UST Automatic Line Leak Detector (ALLD) and Line Tightness Test Report <b>M-1</b>	<b>566</b>
Application for Facility Name Change or Transfer of Solid Waste Disposal Facility Permit	<b>568</b>
Beneficial Use Facility Registration Application <b>M-1</b>	<b>569</b>
Beneficial Use Annual Reporting <b>M-1</b>	<b>571</b>
Notification of Regulated Waste Activity <b>M-8</b>	<b>8700-12</b>
<b>Water Program</b>	

Drinking Water - Groundwater System Monthly Operational Data Report <b>M-1</b>	<b>8</b>
Information Needed for 316(b) Determination in Regard to General NPDES Permits	<b>14</b>
Notice of Termination NPDES General Permit Number ALR100000 <b>M-2</b>	<b>21</b>
NPDES Construction Stormwater Inspection Report and BMP Certification <b>M-1</b>	<b>23</b>
Notice of Intent NPDES General Permit Number ALR100000 (Construction Stormwater) <b>M-3</b>	<b>24</b>
NPDES Construction Stormwater Noncompliance Notification <b>M-1</b>	<b>25</b>
Notice of Intent-NPDES General Permit Number ALG850000 <b>M-4</b>	<b>26</b>
Drinking Water - Operational Evaluation Level Exceedance Report <b>M-2</b>	<b>27</b>
Notice of Intent-General Permit Number ALG870000 (Pesticides) <b>M-2</b>	<b>28</b>
ADEM NPDES Pesticide Adverse Incident Report <b>M-1</b>	<b>29</b>
Notice of Termination - NPDES General Permit Number ALG870000 <b>M-1</b>	<b>30</b>
EDWRS Permittee Registration Form	<b>33</b>
EDWRS Lab Registration Form	<b>34</b>
EDWRS Terms and Conditions Agreement	<b>35</b>
Drinking Water - Total Coliform Rule - Level 1 Assessment <b>M-2</b>	<b>36</b>
Drinking Water - Total Coliform Rule - Level 2 Assessment <b>M-2</b>	<b>37</b>
Drinking Water- Certification of Well Completion	<b>59</b>
Drinking Water - Notification of Intent to Drill a Water Well	<b>60</b>
Drinking Water - Purchase Water System Monthly Operation Report <b>M-1</b>	<b>185</b>
State Indirect Discharge (SID) Permit Application <b>M-6</b>	<b>186</b>

NPDES Individual Permit Application Supplementary Information for Industrial Facilities <b>M-7</b>	<b>187</b>
NPDES Individual Permit Application Supplementary Information for Publicly-Owned Treatment Works (POTW), Other Treatment Works Treating Domestic Sewage (TWTDS), and Public Water Supply Treatment Plants <b>M-4</b>	<b>188</b>
Permit Application of Reclaimed Water Reuse (RWR)	<b>189</b>
Application for Alabama Well Driller's License <b>M-1</b>	<b>193</b>
Water Well Driller Reciprocal Application	<b>194</b>
Water Well Standards Program License Renewal	<b>195</b>
Drinking Water - Filter Plant Monthly Operational Data Report <b>M-1</b>	<b>242</b>
Drinking Water - Monthly Membrane Surface Plant Operational Data Report <b>M-1</b>	<b>243</b>
Drinking Water - Application for Approval to Use a Water Supply Well	<b>259</b>
Alternative Analysis	<b>311</b>
Calculation of Total Annualized Project Cost for Public-Sector Projects	<b>312</b>
Calculation of Total Annualized Project Cost for Private-Sector Projects	<b>313</b>
ADEM Baseline Monitoring Report Submittal Form	<b>314</b>
NPDES Individual Permit Application (Mining Operations) <b>M-6</b>	<b>315</b>
Annual Certification Form for Discharges Associated with Petroleum Storage and Handling Areas <b>M-2</b>	<b>324</b>
Drinking Water - Chemical Monitoring Data Report <b>M-1</b>	<b>335</b>
Drinking Water - Chemical Monitoring Waiver Application <b>M-1</b>	<b>336</b>
Clean Water State Revolving Fund (CWSRF) Loan Application Form <b>M-3</b>	<b>339</b>
Clean Water State Revolving Fund (CWSRF) Preapplication Form <b>M-4</b>	<b>340</b>
Coalbed Methane Stormwater Inspection Summary Report <b>M-1</b>	<b>343</b>

Coalbed Methane Temporary Pit Wastewater Land Application Certification Report <b>M-1</b>	344
Drinking Water - Community Public Notification Certification Form	345
Drinking Water - Community System Susceptibility Analysis Sheet <b>M-1</b>	346
Drinking Water - Consumer Confidence Report (CCR) Certification Form <b>M-2</b>	347
Drinking Water State Revolving Fund (DWSRF) Loan Application Form <b>M-3</b>	369
Drinking Water State Revolving Fund (DWSRF) Preapplication Form <b>M-4</b>	370
NPDES Individual Permit Application Addendum <b>M-1</b>	376
NPDES Individual Permit Application Minor Permit Modification Addendum <b>M-2</b>	377
Notice of Intent-NPDES General Permit Number ALG110000 <b>M-5</b>	380
Notice of Intent-NPDES General Permit Number ALG120000 <b>M-6</b>	381
Notice of Intent-NPDES General Permit Number ALG140000 <b>M-5</b>	382
Notice of Intent-NPDES General Permit Number ALG150000 <b>M-4</b>	383
Notice of Intent-NPDES General Permit Number ALG160000 <b>M-4</b>	384
Notice of Intent-NPDES General Permit Number ALG170000 <b>M-4</b>	385
Notice of Intent-NPDES General Permit Number ALG180000 <b>M-4</b>	386
Notice of Intent-NPDES General Permit Number ALG020000 <b>M-4</b>	387
Notice of Intent-NPDES General Permit Number ALG200000 <b>M-4</b>	388
Notice of Intent-NPDES General Permit Number ALG230000 <b>M-4</b>	389

Notice of Intent-NPDES General Permit Number ALG240000 <b>M-4</b>	<b>390</b>
Notice of Intent-NPDES General Permit Number ALG250000 <b>M-5</b>	<b>391</b>
Notice of Intent-NPDES General Permit Number ALG280000 <b>M-5</b>	<b>392</b>
Notice of Intent-NPDES General Permit Number ALG030000 <b>M-4</b>	<b>393</b>
Notice of Intent-NPDES General Permit Number ALG340000 <b>M-5</b>	<b>394</b>
Notice of Intent-NPDES General Permit Number ALG360000 <b>M-6</b>	<b>395</b>
Notice of Intent-NPDES General Permit Number ALG060000 <b>M-5</b>	<b>396</b>
Notice of Intent-NPDES General Permit Number ALG670000 <b>M-4</b>	<b>397</b>
Drinking Water - Lead and Copper Monitoring Data Report <b>M-1</b>	<b>405</b>
Material Safety Data Sheet Reporting	<b>407</b>
Drinking Water - Maximum Residual Disinfectant Level Input Form (Samples) <b>M-1</b>	<b>408</b>
Sanitary Sewer Overflow (SSO) Event Reporting Form <b>M-4</b>	<b>415</b>
Municipal Water Pollution Prevention (MWPP) Annual Report (Collection Systems) Package <b>M-1</b>	<b>416</b>
Municipal Water Pollution Prevention (MWPP) Annual Report Package <b>M-3</b>	<b>417</b>
Municipal Water Pollution Prevention Resolution Form	<b>418</b>
MWPP Sewage Sludge Survey <b>M-1</b>	<b>419</b>
Drinking Water - Non-Community Public Notification Certification Form	<b>420</b>
NPDES/SID Non-Compliance Notification Form <b>M-4</b>	<b>421</b>
NPDES Annual Notice of Registration (NOR)	<b>429</b>
NPDES Individual Permit Pollution Abatement/Treatment Measures and Sediment Control Structures Certification Report <b>M-2</b>	<b>432</b>

NPDES Permitted Coalbed Methane Operations Pollution Abatement/Treatment Measures and Waste Treatment Facilities Certification Report <b>M-1</b>	433
Operator Certification Renewal Form <b>M-1</b>	435
Plant and Collection System Personnel Inventory	441
Drinking Water - Potable Water Laboratory Certification Application <b>M-3</b>	442
Drinking Water - Progress Report Form <b>M-1</b>	443
Drinking Water - Project Completion Form <b>M-2</b>	444
Release Information Form	447
Representative Stormwater Outfall Certification <b>M-3</b>	450
Request for NPDES Permit Post-Mining Discharge Limitations (Coal Mining Operations) <b>M-2</b>	451
Request for Release from NPDES Permit Monitoring and Reporting Requirements (Mining Operations) <b>M-3</b>	452
Request to Remove Subsurface Withdrawal from Discharge Structure (NPDES-Permitted Mining Operations) <b>M-2</b>	453
Request to Remove Treatment Basin/Pond or Other Discharge Structure (NPDES-Permitted Mining Operations) <b>M-3</b>	454
Required Information for Mixing Zone Modeling <b>M-1</b>	455
SID Discharge Monitoring Report Form (Monthly)	457
SID Discharge Monitoring Report Form (Quarterly)	458
SRF Payment Request Form	459
Drinking Water - Surface Source Susceptibility Analysis Worksheet <b>M-1</b>	461
Toxicity Discharge Monitoring Report Form	464
Toxicity Test Report Summary	465
NPDES/SID/UIC Permit Transfer Agreement <b>M-3</b>	466
Drinking Water - Construction Permit Application <b>M-2</b>	488
Drinking Water - Modification Permit Application	489
Drinking Water - Renewal Permit Application <b>M-2</b>	490

Drinking Water - Public Water System Information Update <b>M-1</b>	<b>491</b>
Notice of Intent-NPDES General Permit Number ALG890000 <b>M-6</b>	<b>498</b>
Notice of Termination - NPDES General Permit Number ALG890000 <b>M-4</b>	<b>499</b>
NPDES Noncoal/Nonmetallic Mining and Dry Processing Less than Five Acres Stormwater Inspection Report and BMP Certification <b>M-3</b>	<b>500</b>
NPDES Small Mining Noncompliance Notification Report <b>M-4</b>	<b>501</b>
Notice of Intent - NPDES General Permit Number ALR040000 (MS4 Phase II) <b>M-3</b>	<b>503</b>
Water and Wastewater Operator Exam Application <b>M-1</b>	<b>505</b>
Water and Wastewater Operator Experience Verification <b>M-1</b>	<b>506</b>
Water and Wastewater Reciprocal Application <b>M-1</b>	<b>507</b>
Water and Wastewater Operator for Multiple Systems <b>M-1</b>	<b>508</b>
Cooling Water Supplemental Information <b>M-2</b>	<b>510</b>
EDMR Daily Discharge Monitoring Report Form	<b>514</b>
EDMR Monthly Discharge Monitoring Report Form	<b>515</b>
Supplemental Petroleum Application Information	<b>516</b>
Alabama Clean Vessel Act Grant Application	<b>517</b>
Boating Infrastructure Grant Application	<b>518</b>
General Phase II MS4 Stormwater Permit Renewal Notice of Intent <b>M-1</b>	<b>520</b>
Notice of Intent-NPDES General Permit Number ALG640000 <b>M-6</b>	<b>522</b>
Hydrogeology Unit Evaluation Report Form	<b>531</b>
Documentation of Disability Related Needs	<b>533</b>
Drinking Water - Giardia and Virus Profile Spreadsheet <b>M-1</b>	<b>535</b>
Drinking Water - WTP Quarterly Report for the Disinfectants and Disinfection Byproducts Rule <b>M-2</b>	<b>547</b>

NPDES Individual Permit Application (Coalbed Methane Operations) <b>M-4</b>	549
Notice of Intent-UIC General Permit Number ALIG010000	552
Notice of Intent-UIC General Permit Number ALIG020000	553
Notice of Termination - NPDES General Permits (Industrial Activities)	554
No Exposure Certification for Exclusion from NPDES Stormwater Permitting for Industrial Activities <b>M-1</b>	555
NPDES Mining and Preparation Plant Outfall Data for Metals, Cyanide, and Total Phenols	567
One-Time Compliance Report for Dental Dischargers	570

**Ed. Note:** Forms are available on the ADEM website at [www.adem.alabama.gov](http://www.adem.alabama.gov).

**Author:** Marilyn Elliott, Russell A. Kelly, Aubrey White, David Hutchinson, Brian C. Espy

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** **Amended:** Filed June 26, 2002; effective July 31, 2002.

**Amended:** Filed December 19, 2002; effective January 23, 2003.

**Amended:** Filed June 30, 2004; effective August 4, 2004. **Amended:**

Filed December 6, 2005; effective January 10, 2006. **Amended:**

Filed June 6, 2006; effective July 11, 2006. **Amended:** Filed

October 10, 2006; effective November 14, 2006. **Amended:** Filed

December 18, 2007; effective January 22, 2008. **Amended:** Filed

December 15, 2008; effective January 19, 2009. **Amended:** Filed

December 15, 2009; effective January 19, 2010. **Amended:** Filed

December 14, 2010; effective January 18, 2011. **Amended:** Filed

October 25, 2011; effective November 29, 2011. **Amended:** Filed

October 23, 2012; effective November 27, 2012. **Amended:** Filed

April 15, 2014; effective May 20, 2014. **Amended:** Filed June 23,

2015; effective July 28, 2015. **Amended (Appendix Also):** Filed

June 21, 2016; effective August 5, 2016. **Amended (Appendix Also):**

Filed June 21, 2016; effective August 5, 2016. **Amended:** Filed

August 22, 2017; effective October 6, 2017. **Amended:** Filed April

24, 2018; effective June 8, 2018. **Amended:** Filed October 23,

2018; effective November 7, 2018. **Amended:** Published February 28,

2020; effective April 13, 2020. **Amended:** Published December 31,

2020; effective February 14, 2021. **Amended:** Published April 29,

2022; effective June 13, 2022. **Amended:** Published December 30,

2022; effective February 13, 2023. **Amended:** Published February

29, 2024; effective April 14, 2024. **Amended:** Published December

31, 2025; effective February 14, 2026.

**Ed. Note:** Appendix A, Forms can no longer be found at the end of the Chapter 335-1-1. It will be placed at the end of all chapters in Division 335-1.

**335-1-1-.08      Communications With The Department.**

(1) Correspondence, applications, reports, or other documents required to be submitted to the Department either by the ADEM Admin. Code, or any permit, order, or directive issued by the Department may be submitted as follows:

(a) By U.S. Mail, addressed to ADEM, at P. O. Box 301463, Montgomery, Alabama 36130-1463. The address shall specifically indicate the individual or program to whom the submission is to be delivered.

(b) By hand delivery or overnight or express mail, addressed to ADEM, 1400 Coliseum Blvd., Montgomery, Alabama 36110-2400. The address shall specifically indicate the individual or program to whom the submission is to be delivered.

(c) By electronic means, in accordance with Code of Ala. 1975, §§8-1A-1 to 8-1A-20 (2002 Rplc. Vol.).

(i) If e-mail is employed, it is the submitter's responsibility to ascertain the correct e-mail address of the individual to whom the submission is to be sent. The correct recipient and his or her e-mail address may be obtained by calling the program to which the submission will be sent.

(ii) The electronic submittal shall contain all required information and be formatted in an electronic file format provided or approved by ADEM.

(iii) The documents may be submitted in electronic form on a compact disk and delivered via e-mail, U.S. mail, hand delivery, or overnight or express mail.

(iv) Where a signature is required but an electronic signature is not otherwise prohibited, a written signature is not necessary for documents sent electronically. An electronic signature, such as an electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record is acceptable.

(v) The receipt date for an electronic submittal via e-mail shall be the date and time the document is received

by the Department as indicated by the computer software accepting the submission, in accordance with Code of Ala. 1975, §8-1A-15 (2002 Rplc. Vol.).

**Author:** Ronald W. Farley

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5(3) (2005 Cum. Supp.), §§9-1A-1 to 8-1A-20 (2002 Rplc. Vol.).

**History: New Rule:** Filed October 10, 2006; effective November 14, 2006. **Amended:** Filed August 22, 2017; effective October 6, 2017.

## 335-1-1-E

Explanatory Note For Chapter 335-1-1.**General Administration Regulations**

On their effective date, August 1, 1988, portions of these regulations replaced existing regulations covering the issues of organization and availability of public information contained in chapters administered by the Air and Water Divisions of the Department. Specifically, the following regulations were repealed when this chapter was adopted:

1. ADEM Air Regulations Part 1.3--"Organization" of the Air Pollution Control Rules and Regulations.
2. ADEM Air Regulations Part 1.4--"Availability of Records and Information" of the Air Pollution Control Rules and Regulations.
3. ADEM Air Regulations Part 1.5--"Employee Responsibilities and Conduct" of the Air Pollution Control Rules and Regulations.
4. ADEM Water Quality Regulations Chapter 335-6-1-.03--"Public Information" of the Water Division - Water Quality Program rules.

**Author:** Ronald W. Farley

**Statutory Authority:** Code of Ala. 1975, §§22-22A-5, 22-22A-6, 22-22A-8, 41-22-4, 41-22-5.

**History:** Effective: Filed June 17, 1988. **Amended:**