

ALABAMA BOARD OF LICENSURE FOR PROFESSIONAL GEOLOGISTS
ADMINISTRATIVE CODE

CHAPTER 364-X-7
REFERENCES

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364-X-7-.01 Statement Of Policy.

References should clearly establish the character, reputation, responsibility, integrity and competence of the applicant and verify all claimed experience.

(1) The geologists under whose direct supervision the applicant has worked should be given as references.

(2) Any Board Member may on his/her own initiative, or the Board as a whole may request a Board Member, a staff employee, or others to make an independent investigation of the applicant's qualifications and report his/her findings.

(3) Additional references may be required by the Board.

(4) It is the responsibility of the applicant to assure the timely submissions of all experience verification forms and educational transcripts. Board action will not be taken until all necessary information has been received. This information must be on file in the Board office ten (10) days prior to the date of the next scheduled Board meeting and ninety (90) days prior to the date of the next scheduled examination for professional licensure.

Author: Thornton Neathery

Statutory Authority: Code of Ala. 1975, §§34-41-5, 34-41-10.

History: New Rule: Filed May 10, 1996; effective June 14, 1996.

Amended: Filed March 5, 2002; effective April 9, 2002.

364-X-7-.02 References.

(1) The applicant shall furnish on his/her application for licensing the names and addresses of at least five (5) references.

(2) At least three (3) of the five (5) references shall be professional geologists having personal knowledge of the geologic experience of the applicant.

(3) Two (2) of the five- (5) references may attest to the moral character, reputation integrity and community standing of the applicant.

(4) All references should know the applicant personally and should be able to issue judgments concerning the applicant's experience, ability, character and/or reputation.

(5) Accurate statements of fact from responsible references covering the applicant's experience are necessary.

(6) References dated more than one (1) year prior to Board review are not acceptable.

(7) A current member of the Board may serve as a reference for an applicant, but must recuse from the Board's discussion and consideration of the applicant, including final vote.

(8) The Board may occasionally find it necessary to correspond directly with a reference to seek clarification or amplification of the reference's original statements, which may have been unfavorable, questionable, or simply inadequate to substantiate experience claimed by the applicant. If the reference fails or declines to furnish the necessary information within a reasonable time, all information submitted by that reference may be disregarded in consideration of the application involved and the applicant will be so notified, and additional references requested.

Author: Thornton Neathery

Statutory Authority: Code of Ala. 1975, §§34-41-9, 34-41-10.

History: New Rule: Filed May 10, 1996; effective June 14, 1996.

Amended: Filed March 5, 2002; effective April 9, 2002. **Amended:** Published June 30, 2023; effective August 14, 2023.

364-X-7-.03 Confidentiality Of Reference Replies.

Those replies received from references regarding the qualifications of an applicant shall be included as records which do not constitute "public records" as provided for in Rule 364-X-1-.14, and such replies will be held confidential.

Author: Thornton Neathery

Statutory Authority: Code of Ala. 1975, §34-41-15.

History: New Rule: Filed May 10, 1996; effective June 14, 1996.

Amended: Filed March 5, 2002; effective April 9, 2002.