

ALABAMA DEPARTMENT OF TRANSPORTATION
EXECUTIVE DIVISION
ADMINISTRATIVE CODE

CHAPTER 450-1-1
AGENCY ORGANIZATION

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450-1-1-.01 The Agency.

The Department is created pursuant to Code of Ala. 1975, §23-1-20. The chief executive officer is the Director of Transportation. The agency is comprised of the highway director, administrative offices, chief engineer, legal division, central office bureaus, and division offices located throughout the state. All power, authority and duties vested in the Department is exercised by the Director of Transportation. The organization of the Department is determined by the Director.

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §§23-1-20, 23-1-21, 23-1-22, 23-1-25.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.02 The Agency Head.

The chief executive officer of the Alabama Department of Transportation shall be known as the Transportation Director, who shall be appointed by the Governor and shall hold office at the pleasure of the Governor. The state Transportation Director shall give his entire time to the duties of his office.

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §§23-1-21, 23-21-32.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.03 General Description Of Agency Structure.

The organization and staff of the Department is determined by the Transportation Director. Department organization and staffing may be modified by the Director. Generally, the Department is organized as follows:

- (a) Administrative Offices, which include the Chief Engineer
- (b) Legal Division
- (c) Central Office Bureaus
- (d) Division Offices located throughout the State
- (e) District Offices located within each Division

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §23-1-32.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.04 Delegation Of Authority.

The mission of the Department is carried out pursuant to statutory authority in Code of Ala. 1975, § 23-1-20, et. seq. The Department designee to whom functions are delegated in accordance with statutory authority shall, with regard to those functions, exercise all power, jurisdiction and authority conferred by law.

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §§23-1-23, 21-1-33.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.05 Location Of Agency Offices.

The Alabama Department of Transportation headquarters is located in the Department of Transportation Building, 1409 Coliseum Boulevard, Montgomery, AL 36110. The current division offices are at the following locations:

Division 1 - Post Office Box 550
Guntersville, AL 35976-0550
23445 U.S. Highway 431
Guntersville, AL 35976

Division 2 - Post Office Box 495
Tuscumbia, AL 35674-0495
295 Highway 20 East
Tuscumbia, AL 35674

Division 3 - Post Office Box 2745
Birmingham, AL 35202-2745
1020 Bankhead Highway
Birmingham, AL 35204

Division 4 - Post Office Box 1179
Alexander City, AL 35011-1179
240 Highway 280
Alexander City, AL 35010

Division 5 - Post Office Box 70070
Tuscaloosa, AL 35407-7007
2715 Skyland Boulevard
Tuscaloosa, AL 35405

Division 6 - Post Office Box 8008
Montgomery, AL 36110-8008
1525 Coliseum Boulevard
Montgomery, AL 36110

Division 7 - Post Office Box 647
Troy, Alabama 36081-0647
299 Elba Highway
Troy, AL 36079

Division 8 - Post Office Box 129
Grove Hill, AL 36451-0129
129 Grove Hill Avenue East
Grove Hill, AL 36451

Division 9 - 1701 I-65 West Service Road North
Mobile, AL 36618

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §23-1-59.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013;
effective June 21, 2013.

450-1-1-.06 Applications And Forms For Permits And Licenses.

Information regarding any permit or license and submission of any application may be made directly to the office handling the matter, as provided in Rule 450-1-1-.05. Information may be obtained and applications submitted in person or writing directly to the appropriate office or as otherwise directed by the Department.

Author: Jim R. Ippolito, Jr.

Statutory Authority: Code of Ala. 1975, §23-1-59.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.07 Incorporation By Reference (Repealed 6/21/13).

Repealed

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §§23-1-59, 41-22-9.

History: Filed September 30, 1982. **Repealed:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.08 Public Access To The Highway Department (Repealed 6/21/13).

Repealed

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §41-22-4.

History: Filed September 30, 1982. **Repealed:** Filed May 17, 2013; effective June 21, 2013.

450-1-1-.09 Public Records.

(1) Public records not specifically exempted by Alabama or Federal law or otherwise protected or privileged shall be made available for copying and inspection upon written request to the Legal Division. All requests for documents must identify specifically the nature of the document requested and the reason for the request. Viewing of documents shall be permitted during normal business hours upon appointment scheduled by the Legal Division.

(2) The Legal Division shall set a reasonable research, administrative, retrieval and copying fee for each document request. Documents shall not be released without first receiving

payment. The fee may be paid by certified check, cashier's check, money order or credit card.

Author: Jim R. Ippolito, Jr., Chief Counsel

Statutory Authority: Code of Ala. 1975, §§23-1-33, 23-1-34.

History: Filed September 30, 1982. **Amended:** Filed May 17, 2013; effective June 21, 2013.