ALABAMA MANUFACTURED HOUSING COMMISSION ADMINISTRATIVE CODE

CHAPTER 535-X-11 REGULATIONS FOR MANUFACTURED BUILDINGS

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535-X-11-.01 Purpose.

(1) The provisions of these rules and regulations are adopted for the implementation of Act No. 81-706 of the 1981 Regular Legislative Session and are intended to provide uniform standards for the construction of manufactured buildings.

(2) Rules and regulations provided herein are applicable to all manufactured buildings as defined herein and any other type of prefabricated building which is wholly or in substantial part manufactured at a manufacturing facility or site.

(3) Mobile homes as defined by the United States Department of Housing and Urban Development are specifically excluded from the provisions of these rules and regulations.

(4) Pre-engineered metal buildings as defined herein are excluded from these rules and regulations.

Author: Harold A. Hendrix
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990.

535-X-11-.02 Definitions.

(1) As used in this regulation the Commission hereby adopts and incorporates by reference thereto the definitions in Code of Ala. 1975, §24-4A-2(1)-(19).

(2) In addition, the following terms shall have the meaning ascribed to them by this section:

(a) Commission - The Alabama Manufactured Housing Commission or its delegate.

(b) Modular Manufacturer – Any person who manufactures manufactured buildings and shall include the manufacturer, factory branch, or factory representative.

(c) Modular Retailer – Any person other than a modular manufacturer, as defined in this section, who is duly licensed to sell or lease manufactured buildings.

(d) Park Model – A recreational park trailer, built on a single chassis, and having a gross trailer area of 400 square feet or less in the set-up mode when measurements are taken on the exterior of the trailer. The square footage includes all the siding, corner trim, molding, storage space, and area enclosed by windows, but not the roofing overhang. A park model is not a permanent dwelling. It is temporary living quarters for recreational, camping, travel, or seasonal use.

(e) Installation Site – The location where the manufactured building is installed after it has been purchased and/or leased by a consumer from the retailer.

(f) Modular Installer – A person certified by the Commission to install a manufactured building.

(g) Pre-Engineered Metal Building – A small metal building used for residential storage of open construction without insulation, electrical, plumbing, heating or utility service lines.

Author: Jim Sloan
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
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535-X-11-.03 Code Adoption.

In order to provide uniformity in the construction of manufactured buildings, the Commission will adopt building codes as established by the Alabama Energy and Residential Codes Board according to the Code of Ala. 1975, §41-23-80.

(a) Building Code - The design and fabrication of a manufactured building shall comply with the International Building Code.

(b) Electrical Codes - The design, fabrication, and installation of electrical systems and equipment in or on manufactured buildings shall comply with the National Electrical Code.

(c) Gas Codes - The design, fabrication, and installation of gas piping systems and equipment in or on manufactured buildings shall comply with the International Fuel Gas Code. Systems and equipment of L. P. Gas shall comply with Act No. 220, Alabama Legislature (Regular Session 1965), as amended by Act No. 435 (Regular Session 1979). Where reference is made to the administrative authority in the International Fuel Gas Code, it shall mean the principal officer of an approved agency or designated personnel of the department.

(d) Plumbing Code - The design, fabrication, and installation of plumbing systems in or on manufactured buildings shall comply with the International Plumbing Code.

(e) Mechanical Code - The design, fabrication, and installation of mechanical systems and equipment in or on manufactured buildings shall comply with the International Mechanical Code.

(f) The International Fire Code, the International Residential Code, the International Energy Conservation Code, the ANSI/ ASHRAE/IESNA Standard 90.1-Energy Standard, the Americans with Disabilities Act (ADA) Standards for Accessible Design, FEMA 320, 361 and the ICC/NSSA Standard for the Design and Construction of Storm Shelters are also applicable.

(g) Section R313 of the International Residential Code or any other requirement for residential fire sprinkler systems in one-family or two-family dwellings are excluded from all of the above codes by Act No. 2010-185 of the Code of Ala. 1975.

Author: Jim Sloan
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990. **Amended:** Filed July 9, 2008; effective August 13, 2008. **Amended:** Filed June 14, 2011;

effective July 19, 2011. **Amended:** Filed April 5, 2013; effective May 10, 2013; operative June 3, 2013.

535-X-11-.04 Administration.

(1) The Commission shall enforce the rules and regulations adopted pursuant hereto and may delegate enforcement authority to a local government provided the local government's inspection requirements conform with the requirements of the Commission.

(2) The Commission may issue insignias of compliance for manufactured buildings of another state provided that the standards for manufactured buildings of another state by statute or rule are reasonably consistent with and at least equal to standards adopted by the Commission.

(3) The Commission may obtain injunctive relief from the proper circuit court to enjoin the sale, delivery, or installation of any manufactured building upon an affidavit specifying the manner in which the building does not conform to the requirements of this act or rules issued pursuant thereto.

(4) The Commission shall issue an insignia of compliance to all manufactured buildings, equipment, components, custom-built units, and systems that have been manufactured or products to be manufactured or installed; provided the plans have been reviewed by the Commission or inspected by an approved agency delegated by the Commission and are found to be in compliance with the rules and regulations adopted pursuant hereto.

(5) Any modular manufacturer or modular retailer (dealer) within or without this state shall apply for a license to sell or lease manufactured buildings in this state. The license fee and bonding and insurance requirements will be at the same rate and basis as pertains to manufactured home (mobile home) licensees. If the licensee also manufactures and/or sells manufactured homes, there will be no additional requirement for bonding and insurance.
Author: Harold A. Hendrix, Jim Sloan
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990. **Amended:** Filed October 10, 2001; effective November 14, 2001. **Amended:** Filed November 8, 2004; effective December 13, 2004.

535-X-11-.05 Certification Procedure And Requirements.

(1) All manufactured buildings and components of manufactured buildings manufactured subsequent to the effective date of these rules and regulations adopted by the Commission and sold or

offered for sale within the State of Alabama must bear an insignia of compliance issued by the department.

(2) All manufactured buildings bearing an insignia of compliance issued by the department shall be deemed to comply with the requirements of all ordinances or regulations enacted by any local government which are applicable to the manufacture of such buildings.

(3) No manufactured building for which an insignia is issued shall be in any way modified prior to or during installation unless approval is first obtained from the Commission.

(4) All manufactured buildings arriving at the site of installation in a damaged condition shall be reinspected in the field by the original inspecting agency, or the Commission may delegate an agency to perform the reinspection to validate the original insignia.

(5) Manufactured buildings shall be inspected at the manufacturing site on scheduled appointments and unscheduled appointments to review any and all procedures of the manufacture of manufactured buildings.

(6) All out-of-state manufactured buildings sold and to be installed in the State of Alabama not bearing an accepted insignia shall be required to obtain Commission approval of such manufactured buildings.

(7) Installation permits may be issued by the local government subject to approval by the Commission.

(8) When inspections at the site of installation or manufacture reveal it necessary to substantiate any structural design or method of construction, calculations and supporting data tests shall be performed by testing agencies acceptable to the department, and such tests shall be directed, witnessed, and evaluated by designated personnel of the Commission or the personnel of a testing agency approved by the Commission.

(9) Where there is evidence that in-plant inspections in out-of-state plants are not being performed in accordance with these rules, the Commission reserves the right to make out-of-state inspections or cancel the use of the authorized insignia issued by the Commission.

(10) In the event that any unit bearing the insignia of compliance is found to be in violation of the rules and requirements of the Commission prior to complete installation, the Commission shall red tag such unit which will prohibit the sale or shipment of the unit. The Commission shall furnish the owner or purchaser or his agent with a written statement of such violation. The owner, purchaser, or his agent may request a reinspection after

corrective action has taken place to ensure such action has brought such manufactured building into compliance with the requirements of the department. The reinspection fee shall be paid by the manufacturer.

(11) Should inspection reveal that a manufacturer is not manufacturing manufactured buildings according to approved plans as submitted to the Commission, insignia previously issued shall be void and confiscated. Upon proof of compliance, said manufacturer may resubmit an application for acceptance.

(12) A final design plan approval shall be obtained from the Commission for each model of manufactured building and each component thereof which is subject to these rules and regulations.

(13) Design plan filing fees shall accompany the plans before such plans will be considered for approval.

(14) No design plan filing fees shall be refunded to the applicant once the process of approval has begun.

(15) Design plan approvals shall expire 12 months from the date of Commission approval. The responsibility of design plan renewal application rests with the manufacturer. A design plan renewal shall be made only for a plan identical to the one which had prior approval by the Commission.

(16) Approved copies and specifications of the design plan shall be returned to the manufacturer and shall be available for inspection use at each place of manufacture.

(17) Manufactured/modular building manufacturers shall use a third party inspection agency that has been approved by the Commission to verify that the construction of each unit is in compliance with the plans approved by the Commission. The "approved inspection agency" must affix their inspection label to the electrical panel door of each unit shipped. The inspection agency may obtain an annual certification application from the Commission. The certification shall be valid from October 1 until September 30 of each year.

(18) The manufacturer shall establish quality control procedures which he shall institute and carry out in his manufacturing facilities. These procedures shall be in a documented manual form and shall accompany design plan application for approval to the Commission. The Commission shall have the authority to review, approve, or reject any quality control program or procedures.

(19) When a manufacturer propounds to change, alter, or modify plans already approved by the Commission on any manufactured building or components thereof, he shall be required to submit to the Commission three sets of supplemental detailed design plans

and specification data of such changes as he proposes. Fees for a modification plan shall accompany the application.

(20) A change in model name, name designation, or number designation may be changed if the manufacturer files a name or model name change application stating that no changes or modification in design plans are affected. There will be no filing fee for these changes.

(21) When there is a change of ownership or a controlling interest in ownership of a manufacturing business in manufactured buildings or components thereof, the new owner shall notify the Commission of such change within ten days after such change has taken place. To eliminate a new plan application and filing fees, the new owner must submit a statement in written form and notarized by a notary public that he will continue to manufacture in accordance with previously approved plans and Quality Control Manual procedures.

(22) When there is a change in the name or address of any manufacturer, the manufacturer shall notify the Commission within ten days after the change has occurred.

(23) When the amendment of these rules and regulations requires changes to an approved plan design, the Commission shall notify the manufacturer of such changes and shall allow the manufacturer ninety days from the date of such notification, or such additional time as the Commission shall deem reasonable, in which to submit revised plans to meet the requirements of any such amendment or amendments.

(24) The provisions of these rules are not intended to prevent the use of any material or method of construction not specifically prescribed by these rules, provided any such alternate has been approved by the Commission. The Commission shall approve any such alternate, provided it finds that the alternate for the purpose intended is at least the equivalent of that prescribed in these rules in quality, strength, effectiveness, fire resistance, durability, and safety. The Commission shall require that sufficient evidence or proof be submitted to substantiate any claim made regarding the alternate.

(25) All material submitted to the Commission by a manufacturer shall become property of the Commission upon receipt.

(26) If the manufacturer plans to produce at more than one location, the design plan approval will be processed by the Commission for each such location. The requirements for multiple manufacture will be the same as the single design plan for certification.

(27) All manufactured buildings and components shall bear a Commission insignia prior to leaving the manufacturing site unless otherwise authorized by the Commission. Each insignia shall be

assigned and affixed to the inside face of the electrical panel door, located in the interior of the manufactured building unit. When there is an absence of an electrical panel, the insignia shall be placed on the inside of the entrance door or in close proximity thereof.

(28) Manufactured buildings and components that are manufactured within the state to be sold outside the state must have an out-of-state decal.

(29) Assigned insignia are not transferable and are void when not affixed as assigned.

(30) The control of the insignia shall always remain with the Commission and may be revoked by the Commission in the event the manufacturer is found in violation of the conditions of certification.

(31) Each manufacturer shall assign each manufactured building unit a manufacturer's serial number, and the insignia issued by the Commission shall have the coinciding or matching serial number.

(32) All manufactured buildings and each component thereof shall have attached thereto a data plate evidencing the specifications and load limitations of such unit. Each data plate shall consist of roof live load, snow load, wind load, and seismic zone.

(33) All manufacturers must file a shipping report for each unit of manufactured building sold. This report must include a description of the unit and its destination. The report must be mailed to the Commission three days prior to shipment.
Author: Jim Sloan
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990. **Amended:** Filed July 9, 2003; effective August 13, 2003. **Amended:** Filed November 8, 2004; effective December 13, 2004.

535-X-11-.06 Quality Control Procedures And Requirements.

(1) All manufacturers must submit a quality control manual to the Commission. The manufacturer shall designate an officer within the organization to be responsible for maintaining records to substantiate that each manufactured building has been inspected according to the control procedures set out in the manual, and that each unit is in compliance with the plans submitted to the Commission.

(2) The quality control manual must be submitted in duplicate and shall include in addition to the requirements of paragraph (1) of this rule the following:

(a) An index.

(b) The name of the company or corporate officer of the manufacturer to be responsible for the quality control program.

(c) Procedures for maintaining a record system indicating the type and date of inspections performed on each unit, accompanied by copies of forms to be used.

(d) The place and method of storage of materials and components, indicating the degree of protection from weather and capacity to control such factors as temperature and humidity where required to prevent deterioration of materials.

(e) A general outline and/or scheme indicating the sequence of the manufacturing and assembly process, indicating the sequence, type, and frequency of quality control procedures to be instituted, and the type and frequency of those inspections to be performed by the manufacturer.

(f) Sufficient information to substantiate the performance of prefabricated structural components and assemblages. If the components are not approved by a recognized listing organization, the following should be submitted:

1. A report on required tests performed by an approved quality assurance agency.

2. Complete details of the components and their incorporation in the building.

3. Verification of approved quality control during fabrication of the test specimens and during factory production of the components. Approval by a listing organization does not guarantee that some or all of the above information will not be required.

(g) Method of storage of completed units.

(h) Method of and manner of transporting units to storage area and installation site and also the method of placing units on site. The following calculations must be included:

1. Calculations or tests to show that the unit will perform under transportation stresses.

2. Show in sketch form proven methods of placing units on site. These designs should include lift point designation(s), jacking stresses, etc.

(3) When a manufacturer proposes changes in the quality control manual or procedures, three copies of such proposed changes shall be submitted to the Commission.
Author: Harold A. Hendrix
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990.

535-X-11-.07 Construction Plan Requirements.

(1) Manufacturers making application for plan review will be required to submit plans showing all elements relating to a specific basic model on a sheet or sheets properly identifiable as such. Any alternate method of construction to the basic model (structural, plumbing, mechanical, or electrical) must be shown on separate plan sheets and also be identifiable as such.

(2) The manufacturer or a legally constituted officer must submit a written statement in letter form and notarized that the manufacturer is manufacturing according to the plans submitted to the Commission.

(3) Complete plans and specifications are to be submitted with the stamp and written signature of a registered architect and registered engineer as required by the rules of the Board of Registration of Architects and the Alabama Board of Engineers. A written statement in letter form and notarized shall be included with the submittal requirements stating that the registered professional has drawn the plans according to the codes adopted by the Commission.

(4) All copies of plans shall indicate the manufacturer's name, address, and location.

(5) Indicate or designate all work to be performed on site, including connections of all systems.

(6) All plan drawings must:

(a) Provide details for and show method of field connection of units or modules to each other and foundations.

(b) Show all exterior elevations.

(c) Provide elevations and details of elevations, walls, or sections thereof providing resistance to vertical loads or lateral forces.

(d) Provide a complete floor plan and floor framing plan.

(e) Provide complete details of the framing system showing direction of face grain of plywood, blocking, connections, etc.

(f) Provide vertical load calculations.

(g) Provide lateral force calculations and indicate maximum wind speed.

(h) Provide complete details of all structural connections such as chord splices, corner and wall intersection details, post and beam connections, beam splices, etc. Both in-plant and on-site connections must be shown.

(i) Provide complete roof framing plan showing method of framing, direction of face grain of plywood, connections, etc. Show roof covering material and roofing specifications on drawings.

(j) Provide cross sections as necessary to identify major building components.

(k) Provide information on plans for plywood when used, such as thickness, index number, grade, etc. Lumber grades should also be listed using the national design specifications for stress grade lumber and its fastenings.

(l) Indicate details of flashing, such as at openings and at penetrations through roof. Indicate flashing material and gauge to be used.

(m) Show attic access and attic ventilations.

(n) Indicate exterior wall and soffit material as well as finish.

(o) Indicate interior wall and ceiling finish.

(p) Provide fire separation details, where required by code.

(q) Show opening treatment for doors and windows including door swings.

(r) Show all foundation vents and underfloor access when an element of manufactured building.

(s) Describe all structural steel materials, sizes, finish, and connection details in accordance with the American Institute of Steel Construction Design Manual.

(t) Describe all reinforcing, concrete and mesh materials, strengths, grades, sizes, spacings, and details in accordance with American Concrete Institute Building Code AC 318-71.

(u) All drawings must be noted as to all work that is required on the job site.

Author: Elwyn Thomas
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990. **Amended:** Filed November 5, 2007; effective December 10, 2007. **Amended:** Filed October 9, 2018; effective November 23, 2018.

535-X-11-.08 Plumbing Plan And Drawing Requirements.

The plumbing plans submitted pursuant to Rule 535-X-11-.07 of this chapter must:

(a) Provide plan and riser diagram of the plumbing layout showing size of piping, fittings, traps and vents, cleanouts and valves, etc., for gas, water, drainage, waste, and vent systems.

(b) Indicate plumbing materials to be used and approvals, as well as for fired appliances and equipment. Show make, model, rating/capacity.

(c) Indicate make and model of safety controls and their location, such as for water heaters, etc.

(d) Indicate how piping is to be supported and intervals of support.

(e) Indicate how piping, valves, and risers are to be supported such as by backing, as necessary.

(f) Show location of flues and vents above roofs and required clearances, such as from air intakes, and other vents and flues, etc.

(g) Indicate method of testing.

Author: Harold A. Hendrix
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990.

535-X-11-.09 Heating And/Or Air Conditioning Plan Drawing Requirements.

The heating and air conditioning plans submitted pursuant to Rule 535-X-11-.07 of this chapter must:

(a) Show location of all equipment, appliances, and installations.

(b) Indicate that appliances, units, or equipment are listed or labeled by an approved listing agency.

(c) Provide heat loss calculations.

(d) Provide manufacturer's name, make, model number, BTU, and input rating of all appliances and equipment.

(e) Indicate duct and register locations, size, and materials, including ducts for air-conditioning units.

(f) Indicate clearances from combustible material or surfaces for all appliances, equipment, ducts, flues, and chimneys.

(g) Show method of providing required combustion air and return air.

(h) Show location of flues, vents, and chimneys and clearances for air intakes, and other vents, flues, etc.

(i) Provide details and indicate approvals for damper in ducts penetrating fire separation walls, floors, and ceilings, etc.

(j) Indicate method of testing.

(k) Specify method of securing every appliance and their components to avoid displacement and movement from vibration and shock.

Author: Harold A. Hendrix
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990.

535-X-11-.10 Electrical Plan Drawing Requirements.

The electrical plans submitted pursuant to Rule 535-X-11-.07 of this chapter must:

(a) Provide plan and detail of service equipment, including service entrance, conductors, service raceway and clearances above ground and above structures.

(b) Indicate method and detail for ground service equipment.

(c) Provide a single line diagram of the entire electrical installation.

(d) Provide complete load calculations for service and feeders.

(e) Identify and show sizes of all feeders and branch circuits.

(f) Show size, rating, and location of main disconnect/over-current protective devices.

(g) Detail method of interconnection between modules or units and location of connections.

(h) Show location of all outlets and junction boxes.

(i) Indicate how nonmetallic-sheathed cable in locations subject to mechanical damage is to be protected.

(j) Indicate method of backing mounting and stapling of fixtures and wiring.

(k) Provide details showing mounting of nontypical fixtures, if any.

(l) Provide name plate rating of all appliances and equipment.

(m) Indicate method of testing.

(n) Indicate that all wiring, fixtures, and equipment are listed or labeled.

Author: Harold A. Hendrix
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.
History: Filed February 6, 1990.

535-X-11-.11 Schedule Of Fees.

(1) The plan and system filing fees for three-dimensional modules or component/core unit systems that either individually or when joined together form a manufactured building shall be established or revised in accordance with Section 24-6-4 of the Code of Alabama and Chapter 535-X-16 of the AMHC Rules and Regulations

(2) The fees are payable at the time of submittal of the application. All filing fees are nonrefundable.

(3) The work involved in reviewing and evaluating the submittal data will vary considerably depending on the complexity and sophistication of the system. Therefore, the Commission may charge an hourly rate to cover the costs of such review and evaluation when the time involved exceeds the filing fee rate.

(4) The minimum renewal fee for any system shall be 50 percent of the initial plan and system filing fees.

(5) The insignia fee for a manufactured building shall be based on the square footage of floor area.

Author: Harold A. Hendrix, Jim Sloan
Statutory Authority: Code of Ala. 1975, §§24-4A-3, 24-6-4.

History: Filed February 6, 1990. **Amended:** Filed October 10, 2001; effective November 14, 2001.

535-X-11-.12 Exemptions.

To further clarify the modular rules and regulations adopted by the Alabama Manufactured Housing Commission, and make more specific Rule 535-X-11, the Commission defines a vehicle as follows:

(a) "Any device or structure on wheels or runners for the purpose of carrying, conveying, or moving such device or structure from one location to another location."

(b) In order for a vehicle to be exempt from the rules and regulations adopted and set forth by the Commission, (Rule 535-X-11) the vehicle must meet all of the following criteria:

1. Not require a moving permit from the State of Alabama Highway Department.

2. Be designed for living, sleeping, cooking and eating.

3. Be designed to be towed by another motor vehicle.

4. Be 8'6" or less in width, measured horizontally at the widest projection on the outside of the vehicle.

5. May be approved and issued a label of approval by the Recreation Vehicle Industry Association (RVIA). Such label must be permanently affixed to the vehicle.

(c) Vehicles meeting all the above-named criteria are not considered to be dwelling units or manufactured buildings, and are exempt from regulation by the Alabama Manufactured Housing Commission. Also, any vehicle that it considered to be a motor home is exempt.

(d) Being more specific to Rule 535-X-11, a park trailer (park model) as defined by the American National Standards Institute, (ANSI A119.5) is not exempt from the Manufactured Building Act (No. 81-706) Code of Ala. 1975, as amended. However, ANSI A119.5 is an optional standard to the codes mentioned in Rule 535-X-11-.03 of this chapter for park models. In an RV Park, park models may be installed/set-up to the same standard as a travel trailer. When not in an RV Park, the manufacturer's approved installation instructions must be complied with.

Author: Jim Sloan
Statutory Authority: Code of Ala. 1975, as amended §§24-6-4, 24-4A-4.

History: New Rule: Filed June 24, 1993; effective July 29, 1993. **Amended:** Filed July 9, 2003; effective August 13, 2003.

535-X-11-.13 Used Manufactured Buildings.

(1) The following procedure may be used for a used manufactured (modular) building not in compliance with this Chapter and/or that has not previously received an Alabama insignia of compliance to obtain approval for the unit to be sited in Alabama:

(a) Plans for used units to be sited in Alabama shall be submitted to the Alabama Manufactured Housing Commission for plan review. Plans for used units must be accompanied by the appropriate fees, a registered architect's, and a licensed professional engineer's certification that the unit's current condition meets or exceeds Alabama standards. The certification must include the model number, serial number, and a statement that the building meets or exceeds the Alabama standards for the construction of manufactured buildings at the time of construction.

Author: Elwyn Thomas
Statutory Authority: Code of Ala. 1975, as amended §§24-6-4, 24-4A-3, 24-4A-4.
History: New Rule: Filed July 9, 2003; effective August 13, 2003. **Amended:** Filed October 9, 2018; effective November 23, 2018.

535-X-11-.14 Installation Of Manufactured Buildings (Modulars).

(a) Modular Installers must satisfactorily complete a modular installer's course conducted by the Commission and pass a written or oral test prior to being issued a certification to install modular homes or buildings. The Commission will offer modular training on various dates during the year at locations throughout the state. Each applicant, once certified, may thereafter renew their certification with Commission approval and the payment of an annual certification fee.

(b) Each Certified Modular Installer shall be required to satisfactorily complete a refresher course every two years after the completion of the initial course.

(c) The certification fee and bonding and insurance requirements will be at the same rate and basis as pertains to manufactured home (mobile home) installers. If a modular installer also holds a manufactured home installer certification, there will be no additional requirement for bonding and insurance.

(d) A list of Certified Modular Installers will be maintained by the Commission. Anyone who installs a manufactured (modular) building must be certified by the Commission to install modular buildings and/or modular residential units.

(e) Certified Modular Installers shall purchase modular installation decals from the Commission. This decal shall denote the date of the installation, the name of the Installer, the Installer's Certification Number and the Alabama Insignia Number; this information must be printed with a permanent marking pen by the Modular Installer. The Certified Installer must place the decal in the home or building immediately upon site location and prior to placing the home or building on its foundation. Modular installation decals shall not be transferred. They must be used by the Modular Installer who purchased them.

(f) The Installer Decal for modular units must be placed on or inside the cover of the electrical panel box. When there is an absence of an electrical panel, the installer decal shall be placed on the inside of the entrance door or in close proximity thereof.

(g) The Retailer of a modular unit is responsible to ensure the foundation is prepared in accordance with the manufacturers' approved foundation plan. The Installer is responsible for placing the modular unit onto the properly prepared foundation in accordance with the manufacturers' approved foundation plan. While the foundation is being prepared and/or the modular unit is being secured to the foundation, the Retailer should ensure that an approved foundation plan with the seal of the Commission affixed to each page is available on site.

(h) The Retailer shall notify the AMHC in writing, by fax or e-mail of the exact location where any new residential modular unit is to be installed (a) 72 hours before starting to pour the foundation and (b) 72 hours before final site delivery.

(i) Modular Retailers and Installers shall comply with AMHC Rule 535-X-12 and 535-X-13 where applicable to modulars (manufactured buildings).

(j) Enforcement authority is delegated to local officials for the inspection of 1) storm shelters sited within a stick-built home and 2) community shelters owned and operated by a city or county government.

Author: Elwyn Thomas
Statutory Authority: Code of Ala. 1975, as amended §§24-6-4, 24-4A-3, 24-4A-4, 24-5-31 and 24-5-32.
History: **New Rule:** Filed July 9, 2008; effective August 13, 2008.
Amended: Filed November 15, 2011; effective December 20, 2011.
Amended: Filed October 9, 2018; effective November 23, 2018.

535-X-11-.15 Penalties.

As used in this regulation, the Commission hereby adopts and incorporates by reference thereto the provisions of Sections 24-4A-6 and 24-5-33 of the Code of Ala. 1975.
Author: Jim Sloan
Statutory Authority: Code of Ala. 1975, §§24-4A-6, 24-5-33, 24-6-4.
History: **New Rule:** Filed December 8, 2008; effective January 12, 2009.

This rule replaces the State of Alabama Department of Insurance, Fire Marshal Division, Regulations Implementing the Manufactured Building Act No. 81-706 Regular Session 1981 effective October 1, 1981, under which the Alabama Manufactured Housing Commission has been operating by virtue of Code of Ala. 1975, §24-6-4(a).