MEDICAL LICENSURE COMMISSION OF ALABAMA ADMINISTRATIVE CODE

CHAPTER 545-X-2 LICENSES

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545-X-2-.01 Initial License.

(1) Upon the filing of a certificate of qualification issued by the Board of Medical Examiners, along with a properly completed application form and a non-refundable license processing fee of $75.00.00, the Commission, after being satisfied that all requirements of the law have been met and that the applicant should be approved for licensure, shall issue the license to practice medicine.

(2) The license shall be dated and numbered in the order of issuance and shall be signed by the chairman.

(3) In the event the Commission determines the application of an individual for a license should be denied, the Commission shall promptly notify the applicant of its action, and such notice shall contain the reasons for the denial of the application.

Author:
Statutory Authority: Code of Ala. 1975, §§34-24-334, 34-24-335.
History: Filed May 6, 1983. **Amended:** Filed July 27, 1990.
Amended: Filed December 10, 2018; effective January 24, 2019.

545-X-2-.02 Initial License Application (Repealed).

(REPEALED)
Author: Unknown, Wallace D. Mills
Statutory Authority: Code of Ala. 1975, §34-24-334.

History: Filed May 6, 1983. **Amended:** Filed November 14, 1988. **Repealed:** Published June 30, 2021; effective August 14, 2021.

545-X-2-.03 Certificate Of Registration.

(1) Every person licensed to practice medicine shall apply to the Commission, on or before December 31 of each succeeding year for a certificate of registration.

(2) Each application, which shall include the physician's name, address, the date and license number and signature, must be filed with the Commission along with the annual fee which shall be set at $300.00.

(3) If application for a certificate of registration is not made each year on or before December 31, a $100.00 late fee shall apply. The later fee shall apply to all application for registrations made between January 1 and January 31 of each year.

(4) When a licensee fails to renew his or her license on or before December 31, the license shall remain in full force and effective during the period January 1 through January 31.

(5) Upon receipt of the application and fee the Commission shall issue a certificate of registration, signed by the chairman or his designee, which shall be effective during the next calendar year; provided, however, that the Commission shall not renew the annual certificate of registration of any physician against whom an administrative fine or administrative cost has been assessed by the Board of Medical Examiners or the Commission until such fine or cost is paid in full. However, if an order of the Medical Licensure Commission or the Board of Medical Examiners allows for the payment of the fine or costs in installments and if the licensee is current with the installment payment, then the physician shall be permitted to renew his or her certificate of registration. Upon payment of any past due fine or cost the Commission shall renew the certificate of registration; provided, however, that in the event that the delinquent fine or cost is not paid until thirty-one (31) day after registration is due as provided in subsection (4) above, the licensee shall be required to pay the reinstatement fee and complete forms as provided by these rules. Prior to said reinstatement, a criminal background check shall have been obtained, pursuant to Code of Ala. 1975, Section 34-24-337 as amended by Act 2008-397.

(6) If a licensee fails to register and pay the registration fee and late fee if applicable, within thirty-one (31) days after registration becomes due, the license shall automatically become inactive, provided that any person whose license shall become inactive in this way may make application in writing for the reinstatement of such license.

(7) When any physician licensed by this Commission shall have such license become inactive for nonpayment of the annual registration fee required under Code of Ala. 1975, §34-24-337, such physician may apply to the Commission in writing for reinstatement of such license by filing with the Commission an application together with the payment of all past due renewal fees for up to two years and the additional sum of $250.00 dollars.

(8) Upon receipt of a properly completed application, criminal background check, the payment to the Commission of all required past due renewal fees plus the additional sum of $250.00 dollars, subject to the maximums set out in subsection (7) Immediately above, proof of completion of twenty-dive credits of AMA PRA/AOA category I continue medical education units within the last twelve months, and proof of citizenship, then the Commission shall reinstate the license of the application. In the event that the answers provided by the applicant to any question on the application form or from any other source indicates that the applicant has committed any act or undergone any change of circumstance which would constitute grounds for the revoking of a license to practice medicine in the State of Alabama under Code of Ala. 1975, §34-24-360, then the Commission shall refer the application to the State Board of Medical Examiners for investigation into all of the facts and circumstances surrounding such acts or circumstances in order to determine if a complaint for revocation or suspension of that physician's license should or should not be initiated.

(9) Before denying an application submitted under this section the Commission shall comply with all of the requirements of a contested case under the Alabama Administrative Procedure Act and the rules of this Commission.

(10) An example of the application for reinstatement is contained in Appendix C to Chapter 2 of these rules.
Author: Alabama Board of Medical Examiners, Wallace D. Mills
Statutory Authority: Code of Ala. 1975, §§34-24-337, 34-24-338.
History: Filed May 6, 1983. **Amended:** Filed September 25, 1986, July 27, 1990; effective Date: August 31, 1990. Amended/ Published: July 30, 1993. Adopted: Filed September 22, 1993; effective October 27, 1993. **Amended:** Filed October 27, 2000; effective December 1, 2000. **Amended:** Filed July 30, 2001; effective September 3, 2001. **Amended:** Filed November 25, 2003; effective December 30, 2003. **Amended:** Filed April 29, 2005; effective June 3, 2005. **Amended:** Filed July 26, 2007; effective August 30, 2007. **Amended:** Filed November 30, 2007; effective January 4, 2008. **Amended:** Filed October 29, 2008; effective December 3, 2008. **Amended:** Filed November 26, 2014; effective December 31, 2014. **Amended:** Filed December 10, 2018; effective January 24, 2019. **Amended:** Filed December 10, 2018; effective January 24, 2019.

545-X-2-.04 Certificate Of Registration Application.

An example of the application for a certificate of registration is contained in Appendix B to Chapter 2.
Author: Unknown, Wallace D. Mills
Statutory Authority: Code of Ala. 1975, §§34-24-337, 34-24-338.
History: Filed May 6, 1983.

545-X-2-.05 Replacement/New License Certificate.

A licensee whose license has been lost or destroyed may make application to the Commission for a replacement license certificate. Such application shall be accompanied by an affidavit setting out the facts concerning the loss or destruction of the license. Any licensee whose name is changed by marriage or court order may surrender his or her license certificate and apply to the Commission for a new license certificate. Such application shall be accompanied by a copy of the court order or marriage certificate. The fee for any replacement/new license certificate shall be $25.00, payable to the Medical Licensure Commission.
Author: Medical Licensure Commission
Statutory Authority: Code of Ala. 1975, §34-24-332.
History: Filed May 6, 1983. **Repealed and New Rule:** Filed November 30, 2007; effective January 4, 2008. **Amended:** Filed December 10, 2018; effective January 24, 2019.

545-X-2-.06 License Issued For Participation In Retired Senior Volunteer Program.

(1) The Medical Licensure Commission may, at its discretion, issue a license to practice medicine to an applicant who has been issued a certificate of qualification under the Retired Senior Volunteer Program, pursuant to §34-24-75.1, Code of Ala. 1975.

(2) A license issued under this section shall contain the following information upon the face of the document, "Issued subject to restrictions under the Retired Senior Volunteer Program."

(3) Such license shall be issued by the Commission without cost to the applicant.

(4) Each license shall state on its face that it is valid for a period of one calendar year, and the expiration date.

(5) Each license issued for participation in the Retired Senior Volunteer Program may be renewed annually upon evidence that the licensee's certificate of qualification has been renewed by the Alabama Board of Medical Examiners and upon completion of a renewal application. An example of the application for renewal is contained in Appendix E to Chapter 2 of these rules.

(6) A license issued by the Commission under this subsection may be revoked, suspended, restricted, placed on probation, or subjected to other sanctions for the same causes and reasons and in the same manner as provided by law for the disciplining of a physician's license to practice medicine.
Author: Wayne P. Turner, Attorney for the Medical Licensure Commission
Statutory Authority: Code of Ala. 1975, §34-24-333.
History: **New Rule:** Filed September 27, 2004; effective November 1, 2004. **Amended:** Filed December 10, 2018; effective January 24, 2019. **Amended:** Published June 30, 2021; effective August 14, 2021.

545-X-2-.07 Provisional Approval For Initial License.

(1) Provisional approval for the issuance of a license to practice medicine or osteopathy may be given by the Commission based on the following:

(a) The Board of Medical Examiners has given provisional approval for a certificate of qualification pursuant to 540-X-3-.15; and

(b) There are no grounds for denial of a license pursuant to Medical Licensure Commission Administrative Code or the Code of Alabama.

(2) Upon receipt by the Commission of a certificate of qualification issued by the Board, the Commission shall issue the license.
Author: Wayne P. Turner, Attorney for the Medical Licensure Commission
Statutory Authority: Code of Ala. 1975, §§34-24-334, 34-24-335.
History: **New Rule:** Filed May 29, 2013; effective July 3, 2013.
Amended: Filed December 10, 2018; effective January 24, 2019.

545-X-2-.08 Temporary Expedited License For Military Members And Spouses.

(1) Upon the filing of a temporary expedited certificate of qualification for military members and spouses by the Alabama State Board of Medical Examiners, along with a properly completed

application form, the Medical Licensure Commission of Alabama, after being satisfied that all requirements of the law have been met, that the applicant is of good moral character, and that the applicant should be approved for licensure, shall issue to an applicant an expedited temporary license to practice medicine in the state of Alabama. Under the circumstances prescribed in this subsection, the Director of Operations of the Medical Licensure Commission of Alabama is authorized to issue an expedited temporary license to practice medicine in the state of Alabama in the absence of a formal meeting and vote of the Commission.

(2) An expedited license for military members and spouses shall be dated and numbered in the order of issuance, shall bear the date of issuance, and shall indicate on its face that the license is a temporary license for military service members and their spouses.

(3) A temporary expedited license for military members and spouses shall expire twelve (12) months after the date of issuance of the license or the expiration of the temporary expedited certificate of qualification for military members and spouses issued by the Alabama State Board of Medical Examiners expires, whichever occurs first.

Author: Alabama Medical Licensure Commission
Statutory Authority: Code of Ala. 1975, §34-24-311.
History: **New Rule:** Published November 30, 2021; effective January 14, 2022. **Amended:** Published July 31, 2024; effective September 14, 2024.