

BOARD OF MEDICAL SCHOLARSHIP AWARDS  
ADMINISTRATIVE CODECHAPTER 550-X-1  
ORGANIZATION AND ADMINISTRATION

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**550-X-1-.01      Creation And Purpose.**

The Board of Medical Scholarship Awards was created by the Alabama Legislature for the purpose of establishing scholarships and loans to provide for medical training for qualified applicants for admission to, or students in, the University of Alabama School of Medicine and/or the University of South Alabama College of Medicine, any other accredited or provisionally accredited school of medicine in Alabama, or any training program in Alabama accredited by the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA). The recipients of loan awards shall be required to enter into a valid agreement with the Board of Medical Scholarship Awards to practice medicine or practice as an assistant to physician in areas and localities of Alabama for specific period of times as may be determined by the Board.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq;  
41-22-1 et seq.

**History:** **New Rule:** Filed May 16, 2006; effective June 20, 2006.

**Amended:** Published September 29, 2023; effective November 13, 2023.

**550-X-1-.02      Powers And Duties Of Board Of Medical Scholarship Awards.**

The Board of Medical Scholarship Awards shall make a careful and thorough investigation of the ability, character, and qualifications of each applicant, and award scholarships and loans according to the judgment of the Board. The Board is empowered to do all things necessary to carry out the purposes and intentions of the Alabama Legislature as set forth in Code of Ala. 1975, §16-47-121 through §16-47-129.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.

**History:** **New Rule:** Filed May 16, 2006; effective June 20, 2006.

**550-X-1-.03      Members Of The Board.**

The Board shall be composed of the following:

(a) Three members of the Board of Censors of the Medical Association of the State of Alabama, who shall be elected by the Board of Censors, and who shall serve at the pleasure of the Board of Censors.

(b) The Executive Officer of the Alabama State Board of Health.

(c) The Dean of each school of medicine in Alabama, or the designee of each such Dean.

(d) The Chairman of the Admissions Committee of each school of medicine in the State of Alabama.

(e) Two members appointed by the Governor of Alabama, one of whom shall be a member of the State of Alabama Senate and the other shall be a member of the State of Alabama House of Representatives.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.

**History:** Filed September 28, 1982. **Repealed and New Rule:** Filed October 13, 1994; effective November 17, 1994. **Repealed and New Rule:** Filed May 16, 2006; effective June 20, 2006.

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**550-X-1-.04      Term Of Office.**

The members appointed by the Governor shall each serve four years terms, concurrent with their legislative terms. Such members may be reappointed. All other members shall be ex officio.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq;  
41-22-1 et seq.

**History:** Filed September 28, 1982. **Repealed and New Rule:** Filed October 13, 1994; effective November 17, 1994. **Repealed and New Rule:** Filed May 16, 2006; effective June 20, 2006.

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**550-X-1-.05      Officers Of The Board.**

The Officers of the Board shall be as follows:

(a) Chairman. The Chairman of the Board of Medical Scholarship Awards shall be a member of the Board of Censors of the Medical Association of the State of Alabama. The Chairman shall be elected by a majority vote at a regularly called Board meeting. The Chairman shall serve a one year term and may be re-elected.

(b) Vice Chairman. The Vice Chairman shall be appointed by the Chairman. The Vice Chairman shall serve a one (1) year term and may be re-appointed.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq;  
41-22-1 et seq.

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**550-X-1-.06      Duties Of Officers.**

(a) Chairman. The Chairman shall preside at all meetings and shall be responsible for the agenda. He or she shall sign all official documents, unless such authority is delegated to the Vice

Chairman, and he or she shall appoint the members of each permanent and/or ad hoc committee. The Chairman shall sign all checks and bank drafts drawn against the account of the Board.

(b) Vice Chairman. The Vice Chairman shall preside at meetings, when appointed to do so by the Chairman, or in his or her absence. The Vice Chairman shall assist the Chairman in organizing meetings and assembling information concerning applications for scholarships and loans. The Vice Chairman may sign official documents as a representative of the Board, when such duty is delegated to him or her by the Chairman, and shall assume any other duties assigned to him or her by the Chairman.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.

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#### **550-X-1-.07      Executive Committee.**

The Executive Committee shall be composed of the Chairman and two Board members appointed by the Chairman. The Executive Committee is empowered to make all decisions required to be made by the Board between Board meetings.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.

**History:** Filed September 28, 1982. **Repealed and New Rule:** Filed October 13, 1994; effective November 17, 1994. **Repealed and New**

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#### **550-X-1-.08      Meetings.**

(a) Annual Meeting. An annual meeting of the Board shall be held each year at a time to be selected by the Chairman. At such meeting, the Board shall:

(1) Award merit scholarships and loans.

(2) Elect officers for the coming year.

(3) Conduct any other business to come before the Board.

(b) Other Meetings. The Chairman may call special meetings of the Board, provided that two weeks' written notice of the time and place is provided to all Board members. A meeting shall be called if a petition requesting such meeting is signed by a majority of the Board members and presented to the Chairman.

(c) Quorum. A quorum shall be a majority of the Board.

(d) Recusal of Board Members. Whenever circumstances arise which, in the judgment of an individual Board member, would make that member's vote on a matter pending before the Board improper, unethical, unfair, or biased, that Board member shall request that his recusal from the vote on the issue in question be entered upon the minutes of the Board and his participation in discussion and voting thereon excluded.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.

**History:** Filed September 28, 1982. **Repealed and New Rule:** Filed October 13, 1994; effective November 17, 1994. **Repealed and New Rule:** Filed May 16, 2006; effective June 20, 2006.

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#### **550-X-1-.09      Reimbursement.**

Members of the Board shall be entitled to reimbursement for participating in meetings and other Board business, in accordance with state regulations regarding in-state travel, meetings and official business.

**Author:** Wayne P Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq; 41-22-1 et seq.

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**550-X-1-.10      Staff And Facilities.**

(a) The Board shall employ an Executive Director and such other staff as may be necessary, with such compensation as may be decided upon by the Board.

(b) The Board shall provide and pay for such office space, equipment, supplies, travel, and other expenses as may be necessary.

**Author:** Wayne P. Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq;  
41-22-1 et seq.

**History: New Rule:** Filed May 16, 2006; effective June 20, 2006.

**550-X-1-.11      Annual Administration Expenses.**

The Board shall establish the fiscal requirements for its annual administration expenses, which shall be paid from funds from any source which are available to the Board.

**Author:** Wayne P. Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq;  
41-22-1 et seq.

**History: New Rule:** Filed May 16, 2006; effective June 20, 2006.

**550-X-1-.12      Appeals.**

Appeals from decisions of the Alabama Board of Medical Scholarship Awards shall be conducted in accordance with the provisions of the Alabama Administrative Procedure Act.

**Author:** Wayne P. Turner

**Statutory Authority:** Code of Ala. 1975, §§16-47-121 et seq;  
41-22-1 et seq.

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