ALABAMA STATE BOARD OF OCCUPATIONAL THERAPY ADMINISTRATIVE CODE

CHAPTER 625-X-1 LICENSE REQUIRED/APPLICATION

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625-X-1-.01 Forms.

All applicants for licensure shall submit to the Board the information requested on the official forms as approved by the Board, which at a minimum shall provide for:

(a) The name, permanent address and telephone number of the applicant;

(b) The business name, business address, phone number, and name of supervisor. The supervisor for an Occupational Therapy Assistant must be a currently licensed Occupational Therapist in the State of Alabama;

(c) A statement as to whether the applicant has been convicted of any felony offense denominated as such in any state or has been convicted of a misdemeanor or civil violation denominated as such involving an offense of moral turpitude in any state;

(d) A statement as to whether the applicant has been adjudged in a civil suit in a court in competent jurisdiction of malpractice or negligence in the practice of occupational therapy;

(e) A statement as to whether the applicant has previously been licensed as an Occupational Therapist or an Occupational Therapy Assistant, and whether said license as issued by another state has ever been revoked, suspended, probated, or otherwise voided.

Author: Alabama State Board of Occupational Therapy
Statutory Authority: Code of Ala. 1975, §34-39-5.
History: Filed January 7, 1992. **Amended:** Filed October 15, 1999; effective November 19, 1999.

625-X-1-.02 Completion Of Forms.

Applications for licensure shall be personally completed by the applicant and signed by the applicant under oath with an acknowledgment that the making of a material false statement is subject to denial (and/or revocation) of a license. The form and information must be submitted to the Board prior to the commencement of practice.
Author: Cynthia G. Powell, O.T.
Statutory Authority: Code of Ala. 1975, §34-39-5.
History: Filed January 7, 1992.

625-X-1-.03 Letters Of Recommendation (Repealed 9/22/96).

(Repealed)
Author: Cynthia G. Powell, O.T.
Statutory Authority: Code of Ala. 1975, §34-39-5.
History: Filed January 7, 1992. **Repealed:** Filed August 28, 1996; effective September 22, 1996.

625-X-1-.04 Letter Of Verification.

Each applicant must request that a letter of verification be issued by the National Board for Certification in Occupational Therapy, stating that the individual has met the requirements for certification as an Occupational Therapist or as an Occupational Therapy Assistant and that the applicant has not been censured, put on probation, suspended or revoked by the National Board for Certification in Occupational Therapy. Said verification shall be sent directly to the Alabama State Board of Occupational Therapy.
Author: Alabama State Board of Occupational Therapy
Statutory Authority: Code of Ala. 1975, §34-39-5.
History: Filed January 7, 1992. Amended August 28, 1996; effective September 22, 1996. Amended October 15, 1999; effective November 19, 1999.

625-X-1-.05 Letter(s) Of Good Standing.

Each applicant must request that a letter of good standing be issued by each state that has previously issued said applicant a license. Letter(s) must state that applicant's license has/has not been suspended, revoked, probated, or otherwise voided. Said letter of good standing shall be sent directly to the Alabama State Board of Occupational Therapy.

Author: Alabama State Board of Occupational Therapy
Statutory Authority: Code of Ala. 1975, §34-39-5.
History: **New Rule:** Filed December 18, 1995; effective January 22, 1996.

625-X-1-.06 Reentry Therapists/Assistants.

All therapists/assistants who wish to reenter the practice area shall demonstrate competencies as follows:

(1) For therapists/assistants who have not practiced in the field of occupational therapy within the past five years, the following shall apply:

(a) Applicants must complete all requirements for licensure as stated in this chapter.

(b) Applicants must request a letter from their occupational therapist supervisor stating completion of a minimum of 480 hours/3 months of a board approved traineeship/perceptorship as provided for in 625-X-3-.08.

(2) Therapists/assistants who have not practiced in the field of occupational therapy within the past ten years shall be required to complete the traineeship/perceptorship as stated above and for licensure purposes only, successfully complete the certification examination administered by the National Board for Certification in Occupational Therapy.

(3) The applicant may be required to appear before the board for oral review.

(4) All above requirements must be completed within a 365 day period. The Board shall have the right to deny an additional request for a perceptorship.

Author: Alabama State Board of Occupational Therapy
Statutory Authority: Code of Ala. 1975, §34-39-7.
History: **New Rule:** Filed December 18, 1995; effective January 22, 1996. **Amended:** Filed August 28, 1996; effective September 22, 1996. **Amended:** Filed May 17, 2013; effective June 21, 2013.

Except as provided at Code of Ala. 1975, §34-39-5, any individual desiring to practice as an Occupational Therapist or an Occupational Therapy Assistant in the State of Alabama shall, prior to practicing occupational therapy, apply to the Board for a license, pay the requisite fees, and pass a written examination as approved by the Board. Any person practicing occupational therapy or engaging in occupational therapy treatment without a valid active license in good standing, and who does not qualify for an

exemption under Code of Ala. 1975, §34-39-5, shall be subject to the penalties prescribed at §34-39-15.