ALABAMA DEPARTMENT OF HUMAN RESOURCES GENERAL ADMINISTRATION DIVISION ADMINISTRATIVE CODE

CHAPTER 660-1-4 FORMS

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660-1-4-.01 Departmental Forms Index.

(1) The Departmental Forms Index is hereby promulgated as a rule of the Department. The index, Appendix B, contains a listing of all forms used by the Department to inform and otherwise impart information to the public, to solicit, to gather, to verify, to certify and to record information required of and from the public by the various programs of the Department. Internal forms used for Departmental management, control, operations and communication are excluded from the index.

(2) Appendix A is provided to facilitate the use of the index. Appendix A includes:

(a) Abbreviations used in the index; and

(b) Organization of the index by Departmental divisions and program/service areas.

(3) The index will be updated on a calendar quarter basis. Author: Statutory Authority: Code of Ala. 1975, § 41-22-4 (a)(2). History: Effective June 28, 1983.

660-1-4-.02 Obtaining Copies Of Forms.

(1) Single copies of forms may be obtained, without cost, by written request or contact with the State Office or main county offices of the Department.

(2) A list of internal forms excluded from the Departmental Forms Index and single copies therefrom may be obtained, without cost, by written request or contact with the State Office.

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Author: Statutory Authority: Code of Ala. 1975, § 41-22-4(a)(2). History: Effective June 28, 1983.

660-1-4-A Appendix A.

APPENDIX A - DEPARTMENT FORMS INDEX

Abbreviations Used and Index Organization

A. Abbreviations Used

Abbreviation Meaning ACFC Aid to Children in Foster Care AFDC Aid to Families with Dependent Children APTD Aid to the Permanently and Totally Disabled ATP Authorization to Participate CSED Child Support Enforcement Division FSD Food Stamp Division FCS Division of Family and Children's Services FD Finance Division PAD Public Assistance Division ASD Adult Services Division OCG Office of Contracts and Grants CS Child Support D & E Diagnostic and Evaluative (Services) DEW Office of Emergency Welfare Services DHR Department of Human Resources DMU Data Management Unit DOL Department of Labor DPS Department of Pensions and Security ECP Energy Crisis Program EPSDT Early and Periodic Screening Diagnosis and Treatment Program ETA Employment and Training Administration

Human Resources

EWS Emergency Welfare Services FCMP Foster Care Maintenance Payments FSD Food Stamp Division HHS Health and Human Services ID Identification IE Income Eligible IEVS Income Eligibility Verification System IFG Individual and Family Grant JOBS Job Opportunities and Basic Skills Training Program MHC Mental Health Counseling (Services) MR Monthly Reporting OFA Office of Fraud and Abuse PAD Public Assistance Division PARS Public Assistance Reporting System PR Periodic Reporting PSD Department of Pensions and Security RB Retrospective Budgeting RSDI Retirement Survivors Disability Insurance SBA Small Business Administration SPLS State Parent Locator Service SRS Social and Rehabilitation Services SS Social Security (Administration) SSA Social Security Administration SSI Supplemental Security Income SUA Standard Utility Allowance TAD Turnaround Document

TPB Third Party (Insurance) Benefits

TRAN Transitional Day Care Services

WRTI Without Regard To Income

B. Index Organization

Ref. No. Division Program Service

660-2 Economic Assistance Aid to Families with Dependent Children

Foster Care Maintenance

Payments

Aid to Refugees

Aid to the Blind

Aid to the Permanently and

Totally Disabled

Medicaid Eligibility

Old Age Pension

2.2% Electric Exemption

Program

Office of Work and Training

- 660-3 Child SupportChild Support
- 660-4 Food AssistanceFood Stamps
- 660-5 Social ServicesAdoption Services Day Care for Adults Day Care for Children Emergency Welfare Services Foster Care for Adults Foster Care for Children Homemaker Services for Adults

Homemaker Services for

Children

Individual and Family

Grant Program

Preventive/Supportive

Services (Adult or Family and Children)

Protective Services for Adults

Protective Services for

Children

Residential Care Services for

Delinquent Children and Youth

Residential Care Services for

Individuals with Exceptional

Needs

Author: Statutory Authority: History:

Human Resources 660-1-4-B Appendix B. APPENDIX B - DEPARTMENTAL FORMS INDEX Economic Assistance Division Program/Service: Aid to Families With Dependent Children FORM LAST REVISION FORM TITLE NUMBER DHR-OFAO Taxpayer Notice of Tax Refund Intercept PB-FORM-203B Jul. 88Victim's Impact Statement RPT-391 Nov. 84ADC Potential Terminations/Deletions DHR-PAD Aug. 89Work and Training Communication Forms PSD-BPA-569 Oct. 79Transmittal Referral for Child Support Activities PSD-BPA-595 Oct. 90ADC Summarized Eligibility Requirements DHR-PAD-600 Oct. 89Cooperation in Child Support and/or the Pursuit of Third Parties Liability for Medical Services PSD-BPA-601 Aug. 84Application for Exception to Cooperation in Child Support PSD-BPA-602 Aug. 84Notice of Good Cause Decision PSD-BPA-603 May 79Affidavit (Regarding Good Cause) PSD-BPA-604 May 79Request for Information/Documentation PSD-BPA-638 June 66Farm Income Report PSD-BFC-650 Aug. 65Vital Statistics Verification PSD-BPA-657 July 83Notice of Action PSD-BPA-660 Apr. 85Notice of Denial or Pending Action PSD-BPA-668 Dec. 81Social Information Report

DHR-PAD-670 Apr. 88Notice of PA Case Transfer

PSD-BGM-677 June 80Affidavit (Regarding Lost/Stolen Warrants)

PSD-BSA-686 May 80Interview Notification

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- PSD-BFA-689 Sep. 86Bank/Clearance
- DHR-PAD-690 Apr. 90Application/Redetermination For Aid
- PSD-BPA-701 Nov. 88Release of Information
- DHR-PAD-703 Apr. 88Client's Written Statement (Regarding Changes and Adverse Action)
- PSD-BPA-709 Sep. 75Agreement Between PSD and
- Substitute Payee
- PSD-BPA-746 Nov. 76Record of Contact
- DHR-PAD-752 June 88Request for Unemployment
- Compensation Benefits
- DHR-PAD-770 Aug. 89ADC Incapacity Determination
- PSD-BPA-773 Jan. 83Referral to Vocational
- Rehabilitation Services
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-DFD-818 Nov. 840verpayment Form
- PSD-BPA-826 July 80Claims Report
- PSD-BFM-829 July 81Check Inquiry
- PSD-BPA-1132 Dec. 85Required Verification
- PSD-BPA-1233 July 81Second Endorser Letter (Regarding Lost/Stolen Warrants)
- PSD-BPA-1234 Apr. 87Notice to Claimants (Regarding Lost/Stolen Warrants)
- PSD-PAD-1267 Apr. 90Public Assistance Trial Budget Worksheet
- DHR-PAD-1286 Mar. 90Redetermination for Financial/Medical or Medical Assistance
- PSD-BPA-1310 Jan. 86Monthly ADC Report
- PSD-BPA-1317 Mar. 82Notice of Decision/Combined Notice of Action
- DHR-PAD-1318 Oct. 90Certification of Medicaid Eligibility
- PSD-BPA-1319 Mar. 82PARS Error Control Form

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PSD-BPA-1320 Mar. 82Hold and Disposition

- PSD-BPA-1321 Mar. 84Application Turnaround Document (TAD)
- PSD-BPA-1322 Mar. 84Payee/Case Data Turnaround Document (TAD)
- PSD-BPA-1323 Sep. 83Additional Client Record
- DHR-PAD-1328 Jan. 87Public Assistance Case Review Checklist ADC
- PSD-BPA-1333 Apr. 85Case ID Change Form
- PSD-BPA-1353 Oct. 82Authorization for Assistance for Prior Period of Eligibility
- PSD-BPA-1376 Mar. 83Declaration of Natural Relationship
- PSD-BPA-1380 June 82Notice of Incomplete Monthly ADC Report
- PSD-BPA-1389 Aug. 83Out-of-State Inquiry
- PSD-BPA-1417 July 84Absent Parent Record
- PSD-BPA-1430 Sep. 84Application/Screening Form
- PSD-BPA-1438 Nov. 84Notice Letter for Repayment
- PSD-BPA-1440 Nov. 84Notice of Delinquent Payment
- PSD-BPA-1441 Oct. 84Agreement to Sell Real Property
- PSD-BPA-1487 Aug. 85Wage/Unemployment Compensation Online Request
- DHR-PAD-1512 Jan. 87Public Assistance Case Review Summary-ADC
- PSD-BCS-1515 Jan. 86Medical Support Information
- DHR-PAD-1531 Sep. 86IEVS Verification/ Investigation Update
- DHR-PAD-1532 Sep. 86Verification of Wages
- DHR-PAD-1534 Sep. 86IEVS Action Request
- DHR-PAD-1535 Sep. 86IEVS Client Data
- DHR-PAD-1542 Feb. 87Referral for SS-5
- DHR-PAD-1546 Apr. 87Verification of Social Security Number
- DHR-OFA-1562 Mar. 88Repayment Agreement
- DHR-PAD-1603 Nov. 88Notice of AFDC Fraud Control Program

Human Resources

- DHR-PAD-1625 Oct. 89Grantee Failure to Cooperate in Third Party Medical Liability Activities
- DHR-PAD-1660 Jun. 90Transitional Child Care (TCC) Notice
- DHR-PAD-1661 Apr. 90Transitional Medicaid Notice
- and Three-Month Report
- DHR-PAD-1662 Apr. 90Notice of Incomplete Three- Month Report
- PSD-BPA-MR-B June 82Brochure on Monthly Reporting
- PSD-BPA-MR-D June 82Notice of Termination Due to Failure to Send in Timely Monthly Report
- PSD-BPA-MR-F June 82Notice to Reapply
- Federal Forms Used by the Division
- FORM LAST
- NUMBER REVISION FORM TITLE
- SSA-491TC Feb. 85Third Party Query Card
- SSA-1610 Feb. 72Social Security Information and Report
- SSA-8150 Jun. 81Report on New Information In Supplemental Security Income Claims

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- Program/Service: Foster Care Maintenance Payments
- FORM LAST
- NUMBER REVISION FORM TITLE
- PSD-BFC-650 Aug. 65Vital Statistics Verification
- PSD-BPA-657 July 83Notice of Action
- PSD-BPA-660 Apr. 85Notice of Denial or Pending Action
- PSD-BPA-668 Dec. 81Social Information Report
- DHR-PAD-670 Apr. 88Notice of PA Case Transfer
- PSD-BFM-673 Dec. 79Address Change Mailing Slip
- PSD-BFM-674 Nov. 81Hold Order and/or Disposition Advice
- PSD-BFM-677 June 80Affidavit (Regarding Lost/ Stolen Warrants)
- PSD-BFM-686 May 80Interview Notification
- PSD-BFA-689 Sep. 86Bank Clearance
- PSD-BPA-690 Mar. 86Application/Redetermination for Aid
- PSD-BPA-699 Mar. 66Consent of DPS to Appointment of Legal Representative
- PSD-BPA-701 Nov. 88Release of Information
- DHR-PAD-703 Apr. 88Client's Written Statement (Regarding Changes and Adverse Action)
- PSD-BPA-746 Nov. 76Record of Contact
- PSD-BPA-755 July 82Eligibility for FCMP/ACFC Medicaid
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-DFD-818 Nov. 840verpayment Form
- PSD-BPA-826 July 80Claims Report
- PSD-BGM-829 July 81Check Inquiry

PSD-BPA-969 Oct. 81Public Assistance Eligibility Data

PSD-BPA-1132 Dec. 85Required Verification

- PSD-BPA-1233 July 81Second Endorser Letter (Regarding Lost/Stolen Warrants)
- PSD-BPA-1234 Apr. 87Notice to Claimants (Regarding Lost/Stolen Warrants)

PSD-BPA-

PSD-BPA-1376 Mar. 83Declaration of Natural Relationship

PSD-BPA-1389 Aug. 83Out-of-State Inquiry

PSD-BCS-1515 Jan. 86Medical Support Information

DHR-PAD-1532 Sep. 86Verification of Wages

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SSA-1610 Feb. 72Social Security Information and Report

SSA-8150 May 78Report of New Information in Supplemental Security Income Claims

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- PSD-BPA-660 Apr. 85Notice of Denial or Pending Action
- DHR-PAD-670 Apr. 88Transfer Agreement Notice of
- PA Case Transfer
- PSD-BFM-677 June 80Affidavit (Regarding Lost/ Stolen Warrants)
- PSD-BSA-686 May 80Interview Notification
- PSD-BFA-689 Sep. 86Bank Clearance
- PSD-BPA-690 Nov. 88Application/Redetermination for Aid
- PSD-BPA-699 Mar. 66Consent of DPS to Appointment of Legal Representative
- PSD-BPA-701 Nov. 88Release of Information
- DHR-PAD-703 Apr. 88Client's Written Statement (Regarding Changes and Adverse Action)
- PSD-BPA-746 Nov. 76Record of Contact
- DHR-PAD-752 June 75Information Concerning Request for Unemployment Compensation Benefits
- DHR-PAD-770 Aug. 89ADC Incapacity Determination
- PSD-BPA-773 Jan. 83Referral to Vocational Rehabilitation Services
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-DFD-818 Nov. 840verpayment Form
- PSD-BPA-826 July 80Claims Report
- PSD-BFM-829 July 81Check Inquiry
- PSD-BPA-1132 Dec. 85Required Verification

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- PSD-BPA-1233 July 81Second Endorser Letter (Regarding Lost/Stolen Warrants)
- PSD-BPA-1234 Apr. 87Notice to Claimants (Regarding Lost/Stolen Warrants)
- PSD-PAD-1267 Apr. 90Public Assistance Trial Budget Worksheet
- PSD-BPA-1270 Oct. 81Earned Income Credits Payment Checklist
- PSD-BPA-1310 Jan. 86Monthly ADC Report
- PSD-BPA-1317 Mar. 82Notice of Decision/Combined Notice of Action
- DHR-PAD-1318 Oct. 90Certification of Medicaid Eligibility
- PSD-BPA-1319 Mar. 82PARS Error Control Form
- PSD-BPA-1320 Mar. 82Hold and Disposition
- PSD-BPA-1321 Mar. 84Application Turnaround Document (TAD)
- PSD-BPA-1322 Mar. 84Payee/Case Data Turnaround Document (TAD)
- PSD-BPA-1323 Sep. 83Additional Client Record
- PSD-BPA-1333 Apr. 85Case ID Change Form
- PSD-BPA-1353 Oct. 82Authorization For Assistance For Prior Period Of Eligibility
- PSD-BPA-1380 June 82Notice of Incomplete Monthly ADC Report
- PSD-BPA-1389 Aug. 83Out-of-State Inquiry
- PSD-BPA-1430 Sep. 84Application/Screening Form
- PSD-BPA-1438 Nov. 84Notice Letter For Repayment
- PSD-BPA-1440 Nov. 84Notice of Delinquent Payment
- PSD-BPA-1441 Oct. 84Agreement to Sell Real Property
- PSD-BPA-1487 Aug. 85Wage/Unemployment Compensation Online Request
- PSD-BCS-1515 Jan. 86Medical Support Information
- DHR-PAD-1531 Sep. 86IEVS Verification/Investigation Update
- DHR-PAD-1532 Sep. 86Verification of Wages
- DHR-PAD-1534 Sep. 86IEVS Action Request

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Economic Assistance Division

Program/Service: Aid to the Blind

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PSD-BPA-556 June 78Physician's Report of Eye Examination

PSD-BPA-597 Jan. 86Aid to Blind Summarized Eligibility Requirements

DHR-PAD-640 Feb. 90Supplementation Budget

- DHR-PAD-641 Feb. 90Supplementation Budget For Deeming Parents to Children
- PSD-BFC-650 Aug. 65Vital Statistics Verification

PSD-BPA-657 July 83Notice of Action

PSD-BPA-660 Apr. 85Notice of Denial or Pending Action

DHR-PAD-670 Apr. 88Notice of PA Case Transfer

PSD-BPA-672 June 780ptometrist's Report on Eye Examination

PSD-BFM-677 June 80Affidavit (Regarding Lost/Stolen Warrants)

PSD-BSA-686 May 80Interview Notification

PSD-BFA-689 Sep. 86Bank Clearance

PSD-BPA-693 Apr. 85Application Review Form - Supplementation

PSD-BPA-694 Sep. 79Statement of Income/Resources- Supplementation

PSD-BPA-696 Feb. 85Physician's Recommendation (Regarding Nursing Or Attendant Care)

PSD-BPA-699 Mar. 66Consent of DPS to Appointment of Legal Representative

PSD-BPA-700 Mar. 66Physician's Certification For Legal Representative

PSD-BPA-701 Nov. 88Release of Information

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- DHR-PAD-703 Apr. 88Client's Written Statement (Regarding Changes and Adverse Action)
- PSD-BPA-746 Nov. 76Record of Contact
- PSD-BPA-797 Nov. 81Agreement to Provide Personal Care
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-DFD-818 Nov. 840verpayment Form
- PSD-BPA-826 July 80Claims Report
- PSD-BFM-829 July 81Check Inquiry
- PSD-BPA-1132 Dec. 85Required Verification
- PSD-BPA-1233 July 81Second Endorser Letter (Regarding Lost/Stolen Warrants)
- PSD-BPA-1234 Apr. 87Notice to Claimants (Regarding
- Lost/Stolen Warrants)
- PSD-BPA-1321 Mar. 84Application Turnaround Document (TAD)
- PSD-BPA-1322 Mar. 84Payee/Case Turnaround Document (TAD)
- PSD-BPA-1389 Aug. 830ut-of-State Inquiry
- PSD-BPA-1438 Nov. 84Notice Letter For Repayment
- PSD-BPA-1440 Nov. 84Notice Of Delinquent Payment
- PSD-BPA-1487 Aug. 85Wage/Unemployment Compensation Online Request
- PSD-BCS-1515 Jan. 86Medical Support Information
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- PSD-BPA-746 Nov. 76Record of Contact
- PSD-BPA-773 Jan. 83Referral to Vocational Rehabilitation Service
- PSD-BPA-797 Nov. 81Agreement to Provide Personal Care
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-DFD-818 Nov. 840verpayment Form
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- PSD-BPA-1321 Mar. 84Application Turnaround Document (TAD)
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- PSD-BPA-1438 Nov. 84Notice Letter For Repayment
- PSD-BPA-1440 Nov. 84Notice of Delinquent Payment
- PSD-BPA-1487 Aug. 85Wage/Unemployment Compensation Online Request
- PSD-BCS-1515 Jan. 86Medical Support Information
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- DHR-PAD-1534 Sep. 86IEVS Action Request
- DHR-PAD-1535 Sep. 86IEVS Client Data
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- DHR-PAD-1546 Apr. 87Verification of Social Security Number
- DHR-OFA-1562 Mar. 88Repayment Agreement
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SSA-1610 Feb. 72Social Security Information and Report

SSA-8150 May 78Report of New Information In Supplemental Security Income Claims APPENDIX B - DEPARTMENTAL FORMS INDEX

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- PSD-BPA-657 July 83Notice of Action
- PSD-BPA-660 Apr. 85Notice of Denial or Pending Action
- PSD-BSA-686 May 80Interview Notification
- PSD-BFA-689 Sep. 86Bank Clearance
- DHR-PAD-690 Apr. 90Application/Redetermination for Aid
- DHR-PAD-703 Apr. 88Client's Written Statement (Regarding Changes and Adverse Action)
- PSD-BPA-746 Nov. 76Record of Contact
- DHR-PAD-752 June 88Request for Unemployment Compensation Benefits
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-BPA-969 Oct. 81Public Assistance Eligibility Data
- PSD-BPA-1132 Dec. 85Required Verification
- DHR-PAD-1267 Apr. 90Public Assistance Trial Budget Worksheet
- PSD-BPA-1321 Mar. 84Application Turnaround Document (TAD)
- PSD-BPA-1322 Mar. 84Payee/Case Turnaround Document (TAD)
- PSD-BPA-1323 Sep. 83Additional Client Record
- PSD-BPA-1330 June 82EPSDT Referral (Adult Only)
- PSD-BPA-1389 Aug. 83Out-of-State Inquiry
- DHR-PAD-1480 Oct. 90Medicaid for Pregnant Women and Young Children Meeting
- AFDC Income and Resource Standards Summarized Eligibility Requirements

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- PSD-BPA-1487 Aug. 85Wage/Unemployment Compensation Online Request
- PSD-BCS-1515 Jan. 86Medical Support Information
- DHR-PAD-1531 Sep. 86IEVS Verification/Investigation Update
- DHR-PAD-1532 Sep. 86Verification of Wages
- DHR-PAD-1534 Sep. 86IEVS Action Request
- DHR-PAD-1535 Sep. 86IEVS Client Data
- DHR-PAD-1542 Feb. 87Referral for SS-5
- DHR-PAD-1546 Apr. 87Verification of Social Security Number
- DHR-PAD-1581 July 88Presumptive Eligibility Medicaid Card
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- SSA-1610 Feb. 72Social Security Information and Report
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Program/Service: Old Age Pension

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NUMBER REVISION FORM TITLE

PSD-BPA-596 Jan. 860ld Age Pension Summarized Eligibility Requirements

DHR-PAD-640 Feb. 90Supplementation Budget

DHR-PAD-641 Feb. 90Supplementation Budget For Deeming Parents to Children

PSD-BFC-650 Aug. 65Vital Statistics Verification

PSD-BPA-657 July 83Notice of Action

PSD-BPA-660 Apr. 85Notice of Denial of Pending Action

PSD-BFC-670 Apr. 88Notice of PA Case Transfer

PSD-BFM-677 June 80Affidavit (Regarding Lost/Stolen Warrants)

PSD-BSA-686 May 80Interview Notification

PSD-BFA-689 Sep. 86Bank Clearance

PSD-BPA-693 Apr. 85Application Review Form - Supplementation

PSD-BPA-694 Sep. 79Statement of Income/

Resources - Supplementation

PSD-BPA-696 Feb. 85Physician's Recommendation (Regarding Nursing or Attendant Care)

PSD-BPA-699 Mar. 66Consent of DPS to Appointment of Legal Representative

PSD-BPA-700 Mar. 66Physician's Certification for Legal Representation

PSD-BPA-701 Nov. 88Release of Information

DHR-PAD-703 Apr. 88Client's Written Statement (Regarding Changes and Adverse Action)

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- PSD-BPA-746 Nov. 76Record of Contact
- PSD-BPA-797 Nov. 81Agreement to Provide Personal Care
- PSD-BPA-799 Feb. 78Communication Memo
- PSD-DFD-818 Nov. 840verpayment Form
- PSD-BFA-826 July 80Claims Report
- PSD-BFM-829 July 81Check Inquiry
- PSD-BPA-1132 Dec. 85Required Verification
- PSD-BPA-1233 July. 81Second Endorser Letter (Regarding Lost/Stolen Warrants)
- PSD-BPA-1234 Apr. 87Notice to Claimants (Regarding Lost/Stolen Warrants)
- PSD-BPA-1321 Mar. 84Application Turnaround Document (TAD)
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- PSD-BPA-1389 Aug. 83Out-of-State Inquiry
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- PSD-BPA-1487 Aug. 85Wage/Unemployment Compensation Online Request
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PSD-BPA-1266 Oct. 812.2 Electric Exemption Program Transmittal

PSD-BPA-1276 Oct. 812.2 Electric Exemption Program Quarterly Report of Benefits

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Program/Service: Office of Work and Training Services

FORM LAST

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DHR-PAD-1607 Aug. 89ADC Employment and Training

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Child Support Division

Program/Service: Child Support

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PSD-BCS-569 Oct. 79Transmittal of Referral for Child Support Activities

PSD-BCS-570 Jan. 82Application for Child Support Services

PSD-BCS-571 Apr. 81Maintenance Batch Header

PSD-BCS-572 Oct. 82SPLS Location Request

PSD-BCS-574 Dec. 81Notification and Transfer Form

PSD-BCS-576 Dec. 81Paternity Acknowledgement

PSD-BCS-577 Mar. 78Notice of Prosecuting Attorney

PSD-BCS-578 Aug. 81Cash Correction

PSD-BCS-579 Mar. 79Notice of Prosecuting Attorney-Good Cause Determination

PSD-BCS-580 Aug. 81Employer Letter--County

PSD-BCS-581 Feb. 82Case Summary/Child Summary

PSD-BCS-582 Aug. 84Postmaster Letter--County

PSD-BCS-583 May 79Key Change Input Form

PSD-BCS-584 June 77Memo--Grantee Refusal to Cooperate

PSD-BCA-586 Dec. 82Notice to Terminate Collection

PSD-BCS-587 Mar. 77IV-D Child Support Time Log

PSD-BCS-588 Mar. 77Affidavit of Mother

PSD-BCS-589 Oct. 85Report of Child Support Enforcement Activities Under Title IV-D

PSD-BCS-591 Dec. 82Request for Interview

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PSD-BCS-592 May 79URESA Form Letter

- PSD-BCS-692 Oct. 82Public Safety Information Request
- PSD-BCS-905 Dec. 78Alabama Child Support Cash Remittance
- PSD-BCS-946 Alabama Child Support Case Document
- PSD-BCS-1232 July 81Child Support Interview Appointment Letter
- PSD-BCS-1243 July 85Tax Offset-Child Support Arrearage Certification
- PSD-BCS-1253 Aug. 82Employer Information Request
- PSD-BCS-1273 Sep. 81Locate Request To Unemployment Compensation Office
- PSD-BCS-1289 Nov. 81Child Support Second Interview Appointment Letter
- PSD-BCS-1304 Jan. 82Notice to Collect
- PSD-BCS-1313 Feb. 82Taxpayer Notice of Tax Refund Offset
- PSD-BCS-1356 Nov. 86Reimbursement Request for Child Support Activities
- PSD-BCS-1378 Apr. 83Daily Time Log (Private Attorney)
- PSD-BCS-1383 SPLS Prisoner Locate Letter
- PSD-BCS-1392 Apr. 83Adjustment to Child Support Arrearage
- PSD-BCS-1393 Arrearage Calculation Worksheet

PSD-BCS-1394 Oct. 83SPLS County Return Letter

- PSD-BCS-1400 Dec. 83Information for Absent Parents Under Child Support Order
- PSD-BCS-1410 Absent Parent File Folders (Orange)
- PSD-BCS-1432 July 84Financial Assessment Questionnaire
- PSD-BCS-1442 July 84Financial Assessment Transmittal Letter
- PSD-BCS-1447 Jan. 85Adjusted Taxpayer Notice of Tax Refund Offset
- PSD-BCS-1461 May 85Affidavit Of Past Due Support
- PSD-BCS-1462 May 85Tax Refund Intercept Agreement

- PSD-BCS-1464 June 85Notice of Termination and/or Change in Status of Child Support Services
- PSD-BCS-1465 June 85Transmittal of Child Support Fees and Miscellaneous Reimbursements
- PSD-BCS-1489 Aug. 85Alabama Child Support Non-Cash Collection Report
- PSD-BCS-1490 Oct. 85Report of Five Month Arrearage Collections
- PSD-BCS-1491 Sep. 85Declaratory Statement of Income for Determination of Non-ADC Application Fee (Rev. 5-1-86)
- PSD-BCS-1492 July 85Request for Update of Tax Offset Transmittal
- PSD-BCS-1515 Jan. 86Medical Support Information
- PSD-BCS-1516 Jan. 86Notice/Report to Consumer Reporting Agency
- PSD-BCS-1517 Jan. 86Notice of Intent to Release Child Support Debt Information
- DHR-CSD-1541 Dec. 86SPLS Response Form
- DHR-CSD-1543 May 89Agreement for Withholding Unemployment Compensation
- DHR-CSD-1544 May 89Authorization for Department of Industrial Relations to Withhold Unemployment Benefits
- DHR-CSD-1614 Mar. 89Interstate Communications Memorandum
- DHR-CSD-1626 May 89Receipt Child Support Program
- DHR-CSD-1627 May 89Address Form Unemployment Compensation Case Information
- DHR-CSD-1752 Oct. 90Notices for Right to Review of Child Support Court Order
- DHR-CSD-1753 Oct. 90Notice of Scheduled Review of Child Support Court Order
- DHR-CSD-1754 Oct. 90Notice of Results of Review of Child Support Order

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- Food Stamp Division
- Program/Service: Food Stamps
- FORM LAST
- NUMBER REVISION FORM TITLE
- PSD-BSA-110 May 80Interview Notification
- PSD-BFA-501 May 83Notice of County Department
- Administration Fraud Hearing Action
- PSPWB525A Oct. 85Automated Referrals from PARS (Code Sheet)
- DHR-FSD-657 Jul. 83Notice of Action
- DHR-FSD-660 Apr. 85Notice of Denial or Pending Action
- DHR-FSD-689 Sep. 86Bank Clearance
- DHR-FSD-690 Oct. 79Application/Redetermination for Aid
- DHR-PAD-752 June 88Unemployment Compensation
- DHR-FSD-832 Sep. 81Alabama Food Stamp Identification Card
- DHR-FSD-839 Mar. 79Income From Farm Operation
- DHR-FSD-840 Oct. 83Income from Self-Employment (Other Than Farming)
- DHR-FSD-841 Dec. 83Irregular Work Form
- DHR-FSD-845 Dec. 82Change Report Form
- DHR-FSD-854 Mar. 79Notice of Restoration of Benefits
- PSD-BFA-856 May 83Repayments Agreement for Overissuance
- DHR-FSD-858 May 86Verification of Income
- DHR-FSD-859 Nov. 83Notice of Continuance
- DHR-FSD-860 Mar. 79Verification of Farm Supplement
- PSD-BFA-861 May 83Demand Letter for Overissuance

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- DHR-FSD-863 Nov. 83Authorization Form for A Household Representative
- DHR-FSD-865 Mar. 79Request for a Fair Hearing
- DHR-FSD-875 Nov. 89Student Verification Form
- DHR-FSD-879 Oct. 81Notice of Expiration
- DHR-FSD-958 Jan. 81Request for Additional Information
- PSD-BFA-1040 May 83Notice of Existence of Non- Fraud Claim
- PSD-BFA-1045 Oct. 82Authorization to Participate (ATP) Card
- PSD-BFA-1048 May 83Advance Notice of Disqualification Hearing
- DHR-FSD-1133 June 81Procedures for Registering Complaints and Suggestions
- DHR-FSD-1134 May 81Notice of Discrimination Complaint
- DHR-FSD-1141 July 83Application for Food Stamps
- DHR-FSD-1241 Aug. 81Notice of Expiration
- DHR-FSD-1242 Aug. 81Notice of Award
- DHR-FSD-1309 Jan. 82Food Stamp Appointment Card
- PSD-BPA-1310 June 83Monthly Report/Supplement
- DHR-FSD-1329 Sep. 82Authorization For Participation Outside Normal Issuance Cycle
- DHR-FSD-1334 July 82Affidavit of Loss-Food Stamp Program
- DHR-FSD-1380 Sep. 89Notice of Incomplete Monthly Report
- DHR-FSD-1385 May 83Waiver of Disqualification Hearing
- PSD-BFA-1386 May 83Notice of Delinquent Payment
- DHR-FSD-1399 Dec. 83Notice of Requirement to Monthly Report
- DHR-FSD-1418 July 85Responsibilities and Penalties
- DHR-FSD-1434 Sep. 89Monthly Report
- DHR-FSD-1457 Nov. 85Collateral Form
- DHR-FSD-1504 Nov. 85Reference Form

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DHR-FSD-1507 Nov. 85Telephone Report of Change DHR-FSD-1532 Unknown Verification of Wages DHR-FSD-1590 Oct. 88Declaration of Citizenship/Alien Status DHR-FSD-1629 Sep. 89Notice of Missing Information

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- Social Services Division
- Program/Service: Adoption Services
- FORM LAST
- NUMBER REVISION FORM TITLE
- PSD-BFC-621 Mar. 84Report to the Court
- DHR-DFC-623 Aug. 88Child's Medical Record-Foster Care
- DHR-DFC-634 Mar. 87Physical Examination For
- Prospective Adoptive Parents
- PSD-BFC-643 Feb. 79Consent-State DPS to Adopt
- PSD-BSA-686 Nov. 83Interview Notification
- PSD-BFC-704 Oct. 81Application to Adopt a Child
- PSD-BFC-705 Jan. 84Financial Statement
- PSD-BFC-706 Jan. 84Information Regarding Immediate Relatives
- DHR-757 Apr. 90Fact Sheet
- DHR-758 Jan. 90Application for Services
- DHR-761 Jan. 90Notice of Action Taken on Services
- DHR-764 Jan. 90Request for More Information
- PSD-OSS-765 Consent Form for Release of Information
- PSD-BFC-777 Child's Development Record
- PSD-BFC-782 Child's Record
- PSD-BFC-822 Dec. 79Adoption Subsidy Agreement
- PSD-BFC-911 Sep. 80Registration of Waiting Child
- PSD-BFC-912 Sep. 80Notice of Inquiry
- PSD-BFC-913 Sep. 80Notice of Placement Change or Hold
- PSD-BFC-951 Jan. 81Adoption Subsidy Recertification

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Human Resources

- PSD-BFC-1299 Dec. 81Desired Child
- PSD-BFC-1300 Jan. 84Knowing Myself
- PSD-BFC-1301 Jan. 84Starting to Look at My Values Adoptive Home Placement Agreement
- DHR-DFC-1748 Jan. 91Child's Medical History
- DHR-DFC-1749 Jan. 91Medical History of Biological Parent
- DHR-DFC-1750 Jan. 91Report of Release
- DHR-DFC-1751 Jan. 91Pre-Placement Report
- DHR-DFC-1755 Jan. 91Relinquishment of Minor for Adoption

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Social Services Division

Program/Service: Day Care for Adults

FORM LAST

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PSD-BSA-664 May 81Report of Physician's Examination of Day Care/Foster Care Adults

PSD-BSA-686 Aug. 78Interview Notification

PSD-BSA-733 Aug. 74Application to Provide Home Day Care for Adults

PSD-OSS-757 Oct. 82Fact Sheet

PSD-OSS-758 Sep. 80Application for Services

PSD-OSS-761 Sep. 80Notice of Action Taken on Services

PSD-OSS-764 Request for More Information

PSD-OSS-765 Consent Form

PSD-OSS-971 Feb. 81Service Agreement

Social Services Division

Program/Service: Day Care for Children

FORM LAST

NUMBER REVISION FORM TITLE

DHR-DFC-624 July 88Child's Medical Report - Day Care

- DHR-DFC-644 June 88Monthly Report Day Care/Night-Time Home for Children
- DHR-DFC-645 Oct. 88Monthly Report (Day Care Center)

PSD-BSA-686 Aug. 78Interview Notification

- DHR-DFC-712 July 88Application for a License to Give Care to Children
- DHR-DFC-713 Mar. 87License to Operate Child Care Facility

DHR-OCG-724 Oct. 86Purchase of Services Authorization

- DHR-DFC-737 July 88Medical Report for Persons Giving Care to Children
- DHR-DFC-738 Mar. 87Six-Month Permit
- DHR-DFC-739 June 88Child's Pre-Admission Record
- DHR-DFC-740 July 88Application for License to Conduct Child Care Facility
- DHR-DFC-742 July 88Information Form for Licensing Study Day/Night Care Center
- DHR-DFC-743 Mar. 87License-Child Care Facilities
- DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application for Services

DHR-761 Jan. 90Notice of Action Taken On Services

DHR-764 Jan. 90Request for More Information

PSD-OSS-765 Consent Form

PSD-DSP-920 Mar. 83Request for Day Care Payment

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Human Resources

PSD-BPA-969 Oct. 81Public Assistance Eligibility Data

PSD-OSS-971 Feb. 81Service Agreement

PSD-DSP-1222 Sep. 81Notice of Errors in Request for Day Care Payment

DHR-OCG-1407 Jan. 90Fee Assessment/Agreement

PSD-DSP-1408 May 84Monthly Summary of Day Care Fees

PSD-DSP-1411 May 84Notice of Delinquent Fees for Day Care Services

PSD-DSP-1427 Chronic Absenteeism Reporting Form

DHR-DFC-1585 June 88Probationary Permit

DHR-1664 April 90Self-Arranged Child Care

DHR-WR-1708 June 90Day Care Reimbursement Receipt

APPENDIX B - DEPARTMENTAL FORMS INDEX Social Services Division Program/Service: Emergency Welfare Services FORM LAST NUMBER REVISION FORM TITLE PSD-DEW-523 Mar. 77Referral Form PSD-DEW-527 Mar. 77Registration and Information Record PSD-DEW-528 Mar. 77Registration and Information Record (Continued) PSD-DEW-529 Sep. 740n-Site Welfare Center Referral DHR Pamphlet June 88EWS Information (Pamphlet) Series (74-1)

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Social Services Division

Program/Service: Foster Care for Adults

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-664 May 81Report of Physician's Examination of Day Care/Foster Care Adults

PSD-BSA-663 Jan. 73Application to Provide Foster Care for Adults

- PSD-BSA-686 Aug 78Interview Notification
- PSD-OSS-757 Oct. 82Fact Sheet
- PSD-OSS-758 Sep. 80Application for Services
- PSD-OSS-761 Sep. 80Notice of Action Taken on Services

PSD-OSS-764 Request for More Information

- PSD-OSS-765 Consent Form
- PSD-OSS-971 Feb. 81Service Agreement
- PSD-BSA-1332 Jun. 82Adult Foster Care Payment Contract

APPENDIX B - DEPARTMENTAL FORMS INDEX Social Services Division Program/Service: Foster Care for Children FORM LAST NUMBER REVISION FORM TITLE PSD-BPA-556 June 78Physician's Report on Eye Examination DHR-BFC-610 Jan. 83Monthly Population Report of Child Care Facilities DHR-BFC-611 July 88Monthly Report of Children Under Care or Supervision of Licensed Child Placing Agencies DHR-DFC-612 July 88Application to Operate Foster Family Home DHR-DFC-614 Mar. 87Foster Family Home Approval DHR-615 Aug. 90Related Family Home Approval DHR-DFC-623 Aug. 88Child's Medical Record-Foster Care PSD-BPA-667 July 79Report of Physician's Examination PSD-BPA-672 June 780ptometrist's Report on Eye Examination PSD-BSA-686 Aug. 78Interview Notification PSD-BPA-693 Apr. 85Application -- Review Form - Supplementation PSD-BPA-694 Sep. 79Statement of Income/Resources Supplementation PSD-BPA-696 Feb. 85Physician's Recommendation (Regarding Nursing Or Attendant Care) DHR-PAD-703 Apr. 88Client's Written Statement Regarding Changes and Adverse Action DHR-OCG-724 Oct. 86Purchase of Services Authorization DHR-DFC-731 Nov. 87Agreement for Foster Care DHR-DFC-735 July 88Child Placing Agency Approval DHR-DFC-736 July 88Financial Report

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Human Resources

- DHR-DFC-737 July 88Medical Report for Persons Giving Care to Children
- DHR-DFC-738 Mar. 87Six Month Permit
- DHR-DFC-740 July 88Application For License To
- Conduct Child Care Facility
- DHR-DFC-741 July 88Information Form for Licensing Study Child Care Institution
- DHR-DFC-743 Mar. 87License-Child Care Facilities
- PSD-BFC-750 County Department/Agency Placing Agreement
- DHR-757 Apr. 90Fact Sheet
- DHR-758 Jan. 90Application for Services
- DHR-761 Jan. 90Notice of Action Taken On Services
- DHR-764 Jan. 90Request For More Information
- PSD-OSS-765 June 84Consent Form
- PSD-BFC-775 Foster Parent Identification Card
- PSD-BFC-777 Child's Development Record
- PSD-BFC-782 Child's Record
- DHR-807 Aug. 90Long-Term Foster Care Agreement
- DHR-DFC-809 July 88Child's Record Sheet For Shelter Care Facility
- DHR-DFC-823 July 88Inter-Agency Agreement
- DHR-DFC-824 July 88Placement Agreement
- PSD-BFC-1330 Aug. 84EPSDT Services
- PSD-DSP-1450 Feb. 85Authorization For D & E/MHC Services
- PSD-DFC-1569 For the School Age Child
- DHR-DFC-1585 June 88Probationary Permit
- DHR-DFC-1606 Apr. 90Unrelated Visitation Resource Approval
- DHR-DFC-1624 Feb. 89Independent Living Assessment/Case Plan
- DHR-1668 Aug. 90Foster Parent Compensation as Co-Trainer

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Social Services Division

Program/Service: Homemaker Services for Adults

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

PSD-OSS-757 Oct. 82Fact Sheet

PSD-OSS-758 Sep. 80Application For Services

PSD-OSS-761 Sep. 80Notice of Action Taken on Services

PSD-OSS-764 Requests For More Information

PSD-OSS-765 Consent Form

PSD-BSA-821 Feb. 80Homemaker Service Contract

PSD-OSS-971 Feb. 81Service Agreement

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Social Services Division

Program/Service: Homemaker Services for Children

FORM LAST

- NUMBER REVISION FORM TITLE
- PSD-OSS-720 Department of Pensions and Security Health Certificate

PSD-BSA-686 Aug. 78Interview Notification

DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application for Services

DHR-761 Jan. 90Notice of Action Taken On Services

DHR-764 Jan. 90Request for More Information

PSD-OSS-765 June 84Consent Form

PSD-BFC-800 Mar. 78Agreement For the Provision of Homemaker Services For Children

PSD-BFC-963 Feb. 81Homemaker Referral Form

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- Social Services Division
- Program/Service: Individual and Family Grant Program
- FORM LAST
- NUMBER REVISION FORM TITLE
- PSD-DEW-509 Jan. 87Referral to State IFG Representative
- PSD-DEW-511 Aug. 82Funeral Verification
- PSD-DEW-513 July 82Agreement to Return Verification Pamphlet Series
- 88-6 Apr. 88Fact Sheet
- PSD-DEW-522 Aug. 82Medical/Dental Verification
- PSD-DFD-818 Nov. 840verpayment Form
- PSD-DEW-1131 Jan. 87Individual and Family Grant Record Checklist
- PSD-DEW-1343 Aug. 82Cost of Estimates/Other Expenses Verification
- PSD-DEW-1344 Aug. 82Flood Insurance Verification
- PSD-DEW-1345 Aug. 82Flood Insurance Verification Letter No. 1
- PSD-DEW-1346 Aug. 82Flood Insurance Verification Letter No. 2
- DHR-OFA-1562 Mar. 88Repayment Agreement

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Social Services Division

Program/Service: Preventive/Supportive Services

(Adult or Family and Children)

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application For Services

DHR-761 Jan. 90Notice of Action Taken on Services

DHR-764 Jan. 90Request For More Information

PSD-OSS-765 June 84Consent Form

PSD-BSA-798 June 81Report of Adult Suspected To Be Abused, Neglected, or Exploited

Social Services Division

Program/Service: Protective Services For Adults

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

PSD-OSS-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application For Services

DHR-761 Jan. 90Notice of Action Taken on Services

DHR-764 Jan. 90Request For More Information

PSD-OSS-765 June 84Consent Form

PSD-BSA-798 June 81Report of Adult Suspected To Be Abused, Neglected, or Exploited

DHR-971 Jan. 90Service Agreement

PSD-BSA-1337 Jul. 82Agreement to Provide Emergency Shelter Care for Adults

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Social Services Division

Program/Service: Protective Services For Children

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

DHR-DFC-731 Nov. 87Agreement for Foster Care

DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application For Services

DHR-761 Jan. 90Notice of Action Taken on Services

DHR-764 Jan. 90Request For More Information

PSD-OSS-765 Consent Form

DHR-971 Jan. 90Service Agreement

PSD-BFC-1292 Dec. 81Agreement Referral To Parenting Education Classes

PSD-BFC-1293 Dec. 81Referral Form - Parent Education Project

PSD-DSP-1450 Feb. 85Authorization For D & E/MHC Services

DHR-1519 May 86Multi-Disciplinary Team Referral Form

DHR-1520 May 86Multi-Disciplinary Team Follow-up Report

- DHR-DFC-1521 May 86Agreement on Confidentiality of Reports and Records of Child Abuse/Neglect
- DHR-DFC-1522 May 86Child Abuse/Neglect Annual Multi-Disciplinary Team Report and Evaluation
- DHR-DFC- 1591/1592 June 84Report of Suspected Case of Child Abuse/Neglect
- DHR-DFC-1593 Written Report of Suspected Child Abuse/Neglect

DHR-DFC-1598 Request For Clearance of State Child Abuse/Neglect Central Registry

Social Services Division

Program/Service: Residential Care Services for

Delinquent Children and Youth

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application For Services

DHR-761 Jan. 90Notice of Action Taken on Services

DHR-764 Jan. 90Request for More Information

PSD-OSS-765 June 84Consent Form

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Social Services Division

Program/Service: Residential Care Services for

Individuals With Exceptional Needs

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

DHR-OCG-724 Oct. 86Purchase of Services Authorization

DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application For Services

DHR-761 Jan. 90Notice of Action Taken on Services

DHR-764 Jan. 90Request for More Information

PSD-OSS-765 June 84Consent Form

Social Services Division

Program/Service: Transportation Services

(Adult or Family and Children)

FORM LAST

NUMBER REVISION FORM TITLE

PSD-BSA-686 Aug. 78Interview Notification

DHR-757 Apr. 90Fact Sheet

DHR-758 Jan. 90Application for Services

DHR-761 Jan. 90Notice of Action Taken on Services

DHR-764 Jan. 90Request For More Information

PSD-OSS-765 June 84Consent Form

DHR-971 Jan. 90Service Agreement Author:

Statutory Authority: History: