

**PLUMBERS AND GAS FITTERS EXAMINING BOARD
ADMINISTRATIVE CODE**

**CHAPTER 720-X-19
CONDUCT**

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(1) A licensee shall be fair and impartial towards each participant in all aspects of services rendered or received related to their work as a plumber or gas fitter.

(2) A licensee, if requested, shall provide information regarding services to be rendered to all clients. All contracts/agreements must be in writing and signed by both parties prior to commencing work. The licensee must strive to meet contractual obligations.

(3) Licensees shall be alert to situations that are conflicts of interest or that may give the appearance of a conflict of interest. If a conflict arises, the licensee must disclose that conflict or potential conflict to the client.

(4) No licensee shall purposely make any misleading or untrue representations to any government official, current or former client/business partner, or potential client/business partner for the purpose of promoting or advancing business goals and interests, averting or subverting any local, county, or state rule, regulation, or law, or to create an unfair advantage in contractual negotiations or other business dealings and public statements as determined by the Board.

(5) A licensee who becomes impaired and unable to function per the standards of professional conduct should immediately refrain from providing any professional services. It is the licensee's responsibility to seek supervision and/or personal therapy for any problem that is interfering with the ability to perform professional services.

(6) Licensees shall not permit the use of his/her name or company's name, nor shall a licensee be associated in business ventures, with persons or companies that the licensee has reason to believe is engaging in fraudulent or dishonest business practices. Should a licensee discover or have reason to believe a current associate in business ventures is engaging in fraudulent or dishonest business practices, by this rule, that licensee is

obligated to report said fraudulent or dishonest business practice to the Board immediately. Failure to report may result in action taken by the Board.

(7) Licensees shall ensure all employees are properly educated and certified and shall maintain proper, complete, and up-to-date documentation verifying any and all formal training and hours employees have obtained that is directly related to the plumbing and gas fitting industries, including job-specific training and education, as well as general rules and regulations around workplace safety.

(8) All companies and licensees shall conduct all plumbing and gas fitting business in a professional and ethical manner and shall uphold these Standards of Professional Conduct.

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Statutory Authority: Code of Ala. 1975, §34-37-2.

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