

ALABAMA REAL ESTATE APPRAISERS BOARD  
ADMINISTRATIVE CODECHAPTER 780-X-7  
REFERENCES

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780-X-7-.01      Statement Of Policy.

(1) The applicant should give serious attention to the selection of his/her references.

(2) Appraisers under whose direct supervision the applicant has worked should be given as references.

(3) Any Board member may on his or her own initiative, or the Board may request a Board member, a staff employee or others to make an independent investigation of the applicant's qualifications and report his/her findings.

(4) Additional references may be required by the Board.

(5) It is the responsibility of the applicant to assure the timely submission of all reference letters, as well as experience verification forms and educational transcripts. Board action will not be taken until all necessary information has been received.

**Author:** Alabama Real Estate Appraisers Board

**Statutory Authority:** Code of Ala. 1975, §34-27A-5.

**History:** Emergency adoption filed February 15, 1991; effective February 18, 1991. Permanent adoption filed April 8, 1991; effective May 15, 1991.

780-X-7-.02      References.

(1) The applicant shall furnish on his application the names and addresses of at least five references.

(2) At least three of the five references must be currently licensed as a "Licensed Real Property Appraiser," "Certified Residential Real Property Appraiser," or "Certified General Real Property Appraiser." If necessary, applicants for a Trainee license may include non-appraisers as references.

(3) All references must know the applicant personally and be able to attest to the applicant's experience, ability, character and reputation.

(4) References dated more than one year prior to the date the application is received by the Board will not be considered.

(5) The Board occasionally finds it necessary to correspond directly with a reference to seek clarification or amplification of the reference's original statements, which may have been unfavorable, questionable or simply inadequate to substantiate experience claimed by the applicant. If the reference fails or declines to furnish the necessary information within a reasonable time, all information submitted by that reference may be disregarded in consideration of the application involved.

**Author:** Alabama Real Estate Appraisers Board

**Statutory Authority:** Code of Ala. 1975, §34-27A-5.

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Filed June 22, 1994; effective July 27, 1994. **Amended:** Published September 30, 2020; effective November 14, 2020.

#### 780-X-7-.03

#### Confidentiality Of Reference Replies.

Those replies received from references regarding the qualifications of an applicant shall be included as records which do not constitute "public records" as provided for in Rule 780-X-1-.14, and such replies will be held confidential.

**Author:** Alabama Real Estate Appraisers Board

**Statutory Authority:** Code of Ala. 1975, §34-27A-5.

**History:** Emergency adoption filed February 15, 1991; effective February 18, 1991. Permanent adoption filed April 8, 1991; effective May 15, 1991.