

APA-1
Revised 4/2018

TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION

Control Department: Alabama Board for Registration of Architects
Rule No.: 100-X-3-.05
Rule Title: Recordkeeping.
 New X Amend Repeal Adopt by Reference

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of the proposed rule? No

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

Does the proposed action relate to or affect in any manner any litigation which the agency is a party to concerning the subject matter of the proposed rule? No

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer
Paula Pilgreen
Paula Pilgreen, Executive Director

Date: June 8, 2023

REC'D & FILED

(DATE FILED)
(STAMP)

JUN 08 2023

LEGISLATIVE SVC AGENCY

APA-2

Alabama Board for Registration of Architects

NOTICE OF INTENDED ACTION

AGENCY NAME:

Alabama Board for Registration of Architects

RULE NO. & TITLE:

100-X-3-.05 Recordkeeping

INTENDED ACTION:

To amend existing Rule.

SUBSTANCE OF PROPOSED ACTION:

The Alabama Board for Registration of Architects proposes to amend their Administrative Code or Rules and Regulations under which to operate. Specifically, the Board is updating grammar and style.

TIME, PLACE, MANNER OF PRESENTING VIEWS:

Written comments, views, or arguments will be received by the Alabama Board for Registration of Architects thru 4:00 p.m. on August 4, 2023. Comments should be directed to Alabama Board for Registration of Architects; Paula Pilgreen, Executive Director; at 445 Dexter Avenue, Suite 4010; Montgomery, AL 36104.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:

August 4, 2023

CONTACT PERSON AT AGENCY:

Paula Pilgreen, Executive Director
334.242.4523



Paula Pilgreen, Executive Director

100-X-3.05 Recordkeeping

- (1) The registrant is responsible for retaining documentation of continuing education activities.
- (2) The records must be retained for a period of one year from the date the hours are reported as part of the applicant's renewal application. Copies must be furnished to the Board for audit purposes if requested.
- (3) Proof of CEH completion include: AIA Transcripts, certificates of completion issued by the course provider, and other correspondence or documentation provided directly from the course provider. HSW must be clearly indicated on the supporting documentation.

Author: Board for Registration of Architects

Statutory Authority: Code of Ala. 1975, §34-2-39

History: New Rule: Filed October 17, 2011; Effective November 21, 2011. **Amended:** Filed: August 5, 2015; Effective September 10, 2015. **Amended:** Filed: May 20, 2022; Effective: July 15, 2022. **Amended:** Filed June 8, 2023;