

**CERTIFICATION OF ADMINISTRATIVE RULES  
FILED WITH THE LEGISLATIVE SERVICES AGENCY  
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, August 7, 2024, and filed with the agency secretary on Wednesday, August 7, 2024.

**AGENCY NAME:** Alabama Board of Heating, Air Conditioning and Refrigeration Contractors

**INTENDED ACTION:** Amend

**RULE NO.:** 440-X-3-.10

(If amended rule, give specific paragraph, subparagraphs, etc., being amended) **440-X-3-.10 Fees And Charges**

**RULE TITLE:** Fees And Charges

**ACTION TAKEN:** State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

**Adopted with changes.** There were budgetary concerns regarding rising personnel costs that caused the Board to reconsider all fees, including the licensing fees.

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLII, ISSUE NO. 9, AAM,  
DATED FRIDAY, JUNE 28, 2024.

**STATUTORY RULEMAKING AUTHORITY:** Code of Ala. 1975, §§34-31-24, 34-31-25.

**REC'D & FILED**  
(Date Filed)  
(For LRS Use Only)  
**AUG 7, 2024**  
**LEGISLATIVE SVC AGENCY**

Jeffrey M. Becraft  
Jeffrey Becraft

Certifying Officer or his or her  
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**440-X-3-.10****Fees And Charges.**

(1) The following fees and charges have been established by the Board effective ~~January 1, 2019~~October 14, 2024.

(a) Written examination fee	\$175.00
(b) Practical examination fee	\$375.00
(c) Initial certification fee for ACTIVE heating and air conditioning license	<del>\$190.00</del> <u>\$220.00</u>
(d) Annual renewal fee for ACTIVE heating and air conditioning license	<del>\$190.00</del> <u>\$220.00</u>
(e) Initial certification fee for ACTIVE refrigeration license	<del>\$190.00</del> <u>\$220.00</u>
(f) Annual renewal fee for ACTIVE refrigeration license	<del>\$190.00</del> <u>\$220.00</u>
(g) Initial certification fee for INACTIVE heating and air conditioning license	<del>\$ 95.00</del> <u>\$110.00</u>
(h) Annual renewal fee for INACTIVE heating and air conditioning license	<del>\$ 95.00</del> <u>\$110.00</u>
(i) Initial certification fee for INACTIVE refrigeration license	<del>\$ 95.00</del> <u>\$110.00</u>
(j) Annual renewal Fee for INACTIVE refrigeration license	<del>\$ 95.00</del> <u>\$110.00</u>
(k) Late fee for certification renewal received after December 31 annually	\$250.00
(l) Continuing Education Deficiency fee	\$100.00
(m) Dishonored check fee	\$ 30.00
(n) Continuing Provider Application Fee	\$ 75.00
(o) Continuing Education Course Fee	\$ 25.00
(p) Continuing Education Instructor Fee	\$ 25.00
(q) Non-Traditional Continuing Education Application	\$ 25.00
(r) Duct Air Tightness Testing Contractor Registration Fee	\$ 50.00
(s) Duct Air Tightness Testing Contractor Registration Late Fee	\$ 50.00
(t) Issuance of printed certification cards	\$ 25.00

(Inactive contractors are not eligible to purchase local licenses or permits until the inactive contractor returns to an active certified contractor status and meets all requirements for licensing as an active certified contractor, including payment of the proper fee(s))

(2) Examination fees are in addition to the fees required for initial certification, renewals, inactive contractor status, and the late fees for late renewals.

(3) All fees established by the Board shall be submitted with the application for examination to become certified with the Board, and no part of said fees shall be refunded. These fees shall be received by the Board and held for the purpose of paying the expenses associated with processing the application and to pay the expenses associated with testing.

(4) The Board may pass along to the applicant the service fee charged by any credit card company, bank, or card processing organization to process any online or in house credit card fee.

**Author:** Jeffrey Becraft, Kathy S. ~~Byron~~[Byrom](#)

**Statutory Authority:** Code of Ala. 1975, §§34-31-24, 34-31-25.

**History: New Rule:** Filed April 9, 2003; effective May 14, 2003. **Amended:** Filed August 14, 2009; effective September 18, 2009. **Amended:** Filed October 13, 2015; effective November 17, 2015. **Amended:** Filed September 11, 2018; effective October 26, 2018. **Amended:** Published January 31, 2020; effective March 16, 2020. **Repealed and New Rule:** Published November 30, 2022; effective January 14, 2023. **Amended:** Published ~~\_\_\_\_\_~~; ~~effective \_\_\_\_\_~~ [August 30, 2024; effective October 14, 2024.](#)