

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Thursday, January 16, 2025, and filed with the agency secretary on Thursday, January 16, 2025.

AGENCY NAME: Home Builders Licensure Board

INTENDED ACTION: Amend

RULE NO.: 465-X-4-.04
(If amended rule, give specific paragraph, subparagraphs, etc., being amended) **465-X-4-.04(25)**

RULE TITLE: Fees

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted without changes

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLIII, ISSUE NO. 2, AAM,
DATED WEDNESDAY, NOVEMBER 27, 2024.

STATUTORY RULEMAKING AUTHORITY: 34-14A-11, Code of Alabama (1975)

(Date Filed)
(For LRS Use Only)

REC'D & FILED
JAN 16, 2025
LEGISLATIVE SVC AGENCY

J.R. Carden, Jr.

James R Carden

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

465-X-4-.04 Fees.

Fees shall be as follows:

(1) Annual License Fees.

This fee must accompany the initial application for a license and each annual license renewal application.

License without limitation 235.00

License with limitation 235.00

License with limitation, limited to residential roofing 150.00

(2) Annual Homeowners' Recovery Fund Fee. 15.00

This fee must accompany license applications and license renewal applications for licenses without limitation and with limitation. This fee does not apply to licenses with limitation, limited to roofing

(3) Nonrefundable Application Processing Fee For New Applicants.

100.00

This fee must accompany all applications submitted by applicants for a new license.

(4) Nonrefundable Application Processing

Fee For Applicants Holding Expired Licenses

Without Limitation and With Limitation Less

Than Three Years Old. 350.00

This fee must accompany all applications submitted by applicants holding expired licenses without limitation and with limitation less than three years old, who desire to reactivate the expired license.

(5) Nonrefundable Application Processing

Fee For Applicants Holding Expired Licenses

With Limitation, Limited to Residential

Roofing Less Than Three Years Old. 150.00

This fee must accompany all applications submitted by applicants holding expired licenses with limitation, limited to residential roofing less than three years old, who desire to reactivate the expired license.

(6) Inactive Fees for Licenses Without Limitation

And With Limitation. 125.00

This fee must accompany an application for an inactive license without limitation and with limitation and each renewal inactive license application. Building officials applying for or renewing an inactive license are exempted from this fee. Licensees renewing as inactive pursuant to Code of Ala. 1975, Section 31-12A-4 are exempted from this fee.

(7) Inactive Fees for Licenses with Limitation

Limited to Residential Roofing. 75.00

- This fee must accompany an application for an inactive license with limitation, limited to residential roofing and each renewal inactive license application.
- (8) Record Fee. 15.00
This fee must accompany a request for an applicant's examination records.
 - (9) Late Fee. 50.00
This fee must accompany all license renewal applications received on December 1, or thereafter, of the year preceding the year for which the license is to be renewed. Building officials filing a late application for an inactive license are exempted from this fee.
 - (10) Bad Check Fee. 30.00
Pursuant to Code of Ala. 1975, §8-8-15, this fee must accompany any check, or other negotiable instrument drawn on a bank or other depository institution and made payable to the Board if the instrument is not paid or is dishonored by the institution.
 - (11) Application Package Fee. 25.00
Pursuant to Code of Ala. 1975, §41-22-4(3), this fee must accompany a request for an application package for a new license to be mailed. The application package includes a copy of Code et seq of Ala. 1975, §34-14A-1 ., administrative rules and necessary forms for licensure.
 - (12) New Continuing Education Provider Fee 250.00
This fee must accompany a new provider application.
 - (13) Continuing Education Provider Renewal Fee 125.00
This fee must accompany a provider renewal application
 - (14) New Instructor Fee 100.00
This fee must accompany a new instructor application.
 - (15) Instructor Renewal Fee 50.00
This fee must accompany an instructor renewal application.
 - (16) New Course Fee 50.00
This fee must accompany a new course application.
 - (17) Course Renewal Fee 25.00
This fee must accompany a course renewal application.
 - (18) Continuing Education Late Fee 50.00
This fee may be accrued by failing to comply with continuing education requirements by November 30th.
 - (19) Non-Traditional Approval Fee 50.00
This fee is to accompany request for non-traditional continuing education request.
 - (20) Credit Hour Fee
Providers may be required to submit a fee of up to \$5.00 for every credit hour taught to each licensee.
 - (21) Licensee designated qualifying representative hardship waiver fee 125.00

This fee must accompany a hardship waiver submitted by the designated qualifying representative of a licensed corporation, limited liability company, or partnership with a limited or unlimited license pursuant to Code of Ala. 1975, Section 41-9A-3.

(22) Licensee designated qualifying representative hardship waiver fee 75.00

This fee must accompany a hardship waiver submitted by the designated qualifying representative of a licensed corporation, limited liability company, or partnership with a license limited to roofing pursuant to Code of Ala. 1975, Section 41-9A-3.

(23) Lost or Stolen Replacement License Fee 25.00

This fee must accompany a request for a lost or stolen wallet card and/or certificate.

(24) Change of Designated Qualifying Representative for Corporation, Limited Liability Company, and Partnership Fee. 100.00

This fee must accompany a change of designated qualifying representative for a corporation, limited liability company, and partnership already licensed by the Board.

(25) Public Records Fees

Standard request for public records 20.00

This fee may be required before request is fulfilled after notice of the fee is provided to the person requesting.

Time-intensive Request for public records 20.00 per hour

This fee may be required before request is fulfilled after notice of the fee is provided to the person requesting. The agency may also charge actual cost incurred while processing requests.

Payment of this fee may be required before request is fulfilled and after notice of fee is provided to the person requesting.

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Statutory Authority: Code of Ala. 1975, §§34-14A-2, 34-14A-5, 34-14A-7, 34-14A-11, 34-14A-15.

History: Filed March 22, 1993. **New Rule:** Filed: May 12, 1993, effective June 16, 1993. **Emergency Amendment:** Filed June 20, 1994. **Amended:** Filed September 23, 1994; effective October 28, 1994. **Amended:** Filed January 28, 1998; effective March 4, 1998. **Amended:** Filed September 4, 1998; effective October 9, 1998. **Amended:** Filed May 6, 2002; effective June 10, 2002. **Amended:** Filed March 7, 2008; effective April 11, 2008. **Amended:** Filed

February 4, 2009; effective March 11, 2009. **Amended:** Filed June 17, 2010; effective July 17, 2010. **Amended:** Filed May 6, 2011; effective June 10, 2011. **Amended:** Filed August 25, 2011; effective September 29, 2011. **Amended:** Filed May 28, 2015; effective July 2, 2015. **Amended:** Filed August 27, 2018, effective October 11, 2018. **Amended:** Published August 31, 2020, effective October 15, 2020. **Amended:** Published February 26, 2021; effective April 12, 2021. **Amended:** Published December 30, 2021; effective February 13, 2022. **Amended:** Published February 28, 2022; effective April 14, 2022. **Amended:** Published January 31, 2025; effective March 17, 2025.