

APA-3

**CERTIFICATION OF ADMINISTRATIVE RULES  
FILED WITH THE LEGISLATIVE SERVICES AGENCY  
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Thursday, January 16, 2025, and filed with the agency secretary on Thursday, January 16, 2025.

**AGENCY NAME:** Home Builders Licensure Board

**INTENDED ACTION:** Amend

**RULE NO.:** 465-X-5-.14  
(If amended rule, give specific paragraph, subparagraphs, etc., being amended) **465-X-5-.14(3)**

**RULE TITLE:** Public Records - Public Information

**ACTION TAKEN:** State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

**Adopted without changes**

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLIII, ISSUE NO. 2, AAM,  
DATED WEDNESDAY, NOVEMBER 27, 2024.

**STATUTORY RULEMAKING AUTHORITY:** 34-14A-11, Code of Alabama (1975)

(Date Filed)  
(For LRS Use Only)

**REC'D & FILED**  
JAN 16, 2025  
LEGISLATIVE SVC AGENCY

J.R. Carden, Jr.

James R Carden

Certifying Officer or his or her  
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**465-X-5-.14      Public Records - Public Information.**

(1) The Board must release the following information to the public regarding complaint and investigation files, and disciplinary action proceedings:

(a) A settlement agreement adopted and ratified by the Board that closes a complaint file and represents the Board's final decision in the disciplinary action proceedings,

(b) The formal charges against a residential home or a residential roofer builder filed by the Board's executive secretary and any amendments thereto, orders to show cause, and

(c) The Board's final decision in disciplinary action proceedings entered after a formal disciplinary action hearing.

(2) Disciplinary action hearings shall not be open to the public.

(3) The Board shall in compliance with Code of Ala. 1975, §§ 36-12-40-36-12-41, 36-12-43, 36-12-44, 36-12-45 and 36-12-46, make available upon appropriate request, public records and may charge a reasonable fee.

**Author:** Beth Acker, Kathy Perry Brasfield, Jamie A. Durham, J. Seth Gowan, Lauren Latham, Darlene Burt.

**Statutory Authority:** Code of Ala. 1975, §§113A-14-2(a), 3A-14-2, 34-14A-8, 36-12-40, 41-22-12(g).

**History: New Rule:** Filed January 28, 1998; effective March 4, 1998. **Amended:** Filed August 4, 2006; effective September 8, 2006. **Amended:** Filed August 25, 2011; effective September 29, 2011. **Amended:** Filed August 27, 2018; effective October 11, 2018. **Amended:** Published January 31, 2025; effective March 17, 2025.