

APA-1

TRANSMITTAL SHEET FOR NOTICE OF INTENDED ACTION

Control: 640
Department or Agency: Alabama Board of Pardons and Paroles
Rule No.: 640-X-10-.02
Rule Title: Public Records
Intended Action: Amend

Would the absence of the proposed rule significantly harm or endanger the public health, welfare, or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved? No

To what degree?: N/A

Is the increase in cost more harmful to the public than the harm that might result from the absence of the proposed rule? NA

Are all facets of the rule-making process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

Does the proposed action relate to or affect in any manner any litigation which the agency is a party to concerning the subject matter of the proposed rule? No

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Services Agency.

Signature of certifying officer

Cam Ward
Cam Ward

REC'D & FILED

Date

Friday, February 14, 2025 FEB 14, 2025

LEGISLATIVE SVC AGENCY

ALABAMA BOARD OF PARDONS AND PAROLES

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Board of Pardons and Paroles

RULE NO. & TITLE: 640-X-10-.02 Public Records

INTENDED ACTION: Amend

SUBSTANCE OF PROPOSED ACTION:

To amend rule to require public records requests to follow procedures approved by the Agency as authorized by Act 2024-278.

TIME, PLACE AND MANNER OF PRESENTING VIEWS:

Written comments may be directed to Alatia R. Midkiff, Alabama Bureau of Pardons and Paroles, 301 South Ripley Street, Montgomery, AL 36104.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE:

Friday, April 4, 2025

CONTACT PERSON AT AGENCY:

Alatia R. Midkiff  
Attn: Legal Department  
301 South Ripley Street  
Montgomery, AL 36104

*Cam Ward*

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Cam Ward

(Signature of officer authorized  
to promulgate and adopt  
rules or his or her deputy)

**640-X-10-.02            Public Records.**

Copies of any Agency record classified as a public record by these rules may be requested by following the procedures approved by the Agency and available on the Agency's website, submitting a public records request on an approved Agency form ~~(Form ABPP-6)~~, ~~along with requisite payment to cover the cost of production as provided~~, and paying any fees required under the Agency procedures as allowed by Alabama law.

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**Statutory Authority:** Code of Ala. 1975, §§15-22-21, 15-22-36, 15-22-37, 36-12-40, 36-12-41, 36-12-43, 36-12-44, 36-12-45.

**History: New Rule:** Filed January 31, 2020; effective March 16, 2020. Amended: Published                    ; effective                    .