

**ALABAMA CRIME VICTIMS COMPENSATION COMMISSION
ADMINISTRATIVE CODE**

**CHAPTER 262-X-4
ELIGIBILITY CRITERIA FOR COMPENSATION**

262-X-4-.01 Filing Of Claims.

(1) A claim may be filed by the victim, a dependent of a deceased victim, or a person legally authorized to act on behalf of a deceased victim. When the victim is a minor, a parent or legal guardian may file on his/her behalf. A guardian, conservator, or other person legally authorized to act on behalf of an incapacitated victim may file a claim on his/her behalf.

(2) A claim must be filed with the Commission within one (1) year after the death or injury upon which the claim is based or the Commission finds that there was good cause for the failure to file within that time.

(3) The date on which each claim is received by the Commission shall be documented. An ACVCC application that has been signed by either facsimile signature or electronic signature must be submitted for a compensation request to be processed. If the Commission is not satisfied that the facsimile signature or the electronic signature is authentic, it may request an original, notarized signature from the claimant.

(4) The Commission will make written request to the claimant for needed information/documentation. The claimant shall have forty-five (45) days to submit the requested information/documentation to the Commission. Failure to provide information/documentation within forty-five (45) days may, at the Commission's discretion, result in the non-approval of the claim.

(5) Separate claims may be filed for individual family members who are victims.

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Statutory Authority: Code of Ala. 1975, §§15-23-5(14).

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