

ALABAMA JUSTICE INFORMATION COMMISSION
ADMINISTRATIVE CODECHAPTER 265-X-11
WANTED PERSONS, STOLEN VEHICLES AND STOLEN PROPERTY REPORTING
REQUIREMENTS265-X-11-.03 Wanted Person Entry Requirements.

1. The criminal justice agency with NCIC access and holder-of-record responsibility must ensure that all wanted persons are entered into the National Crime Information Center (NCIC) System no later than 12 hours after the determination is made that the individual is wanted. If the originating agency does not have NCIC access, it must coordinate with its designated terminal agency to ensure timely entry under the terms of their holder-of-record agreement after:
 - a. A warrant is issued for an individual's arrest, and
 - b. The decision regarding extradition has been made.
2. NCIC entries must comply with the NCIC "Criteria of Entry" specified in the *NCIC Operating Manual, Wanted Person File*, and relevant case law, including *Johnson v. State*, CR-94-1647 (Ala. Crim. App.).
3. If a warrant becomes invalid, the agency must immediately cancel the NCIC entry in accordance with the *NCIC Operating Manual, Wanted Person File*. If the warrant is later served or withdrawn, the agency must immediately clear the entry.
4. Agencies must adhere to the validation schedule and confirm that warrants remain active by verifying with court personnel, in accordance with the *NCIC Operating Manual, Introduction File*.

Author: Maury Mitchell

Statutory Authority: Code of Ala., §41-9-620.

History: New Rule: Published November 26, 2025; effective January 10, 2026.