

ALABAMA STATE BOARD OF EDUCATION
ADMINISTRATIVE CODE

CHAPTER 290-3-2
TEACHER CERTIFICATION PROFESSIONAL SERVICES

290-3-2-.29 Renewal Requirements: Continuation Or
Reinstatement.

(1) **General Requirements for the Continuation of a Valid Renewable Professional Educator Certificate, Type Career and Technical Certificate, Level Career and Technical Certificate, Specialty Area Career and Technical Certificate, or Degree Equivalent Career and Technical Certificate.**

(a) To continue a certificate is to update it without allowing it to expire by meeting requirements by June 30 of the year of its expiration. The applicant is required to submit to the Educator Certification Section the current application for this approach and it must be received in the Section no later than June 30 of the calendar year of expiration of the certificate. The applicant must also submit to the Section documentation of having met all requirements no later than June 30 of the calendar year of expiration of the certificate.

(b) Successful completion of the Alabama Special Requirements in Rule 290-3-2-.02(4).

(c) All professional educational work experience, allowable credit, and allowable professional development applied toward the continuation of a certificate must be completed during the valid period of the current certificate, but no later than June 30 of the calendar year of expiration of the certificate.

(d) All Professional Educator Certificates and renewable Career and Technical Certificates when continued are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

(e) Certificates may not be continued prior to the calendar year of their expiration.

(f) If the applicant holds a Professional Leadership Certificate and also holds a Professional Educator Certificate, meeting requirements to continue the Professional Leadership Certificate will also meet requirements to continue the Professional Educator Certificate. If the applicant holds a Professional Leadership Certificate and also holds a renewable Career and Technical Certificate, meeting requirements to continue the Professional Leadership

Certificate will also meet requirements, except for the requirements prescribed in Rule 290-3-2-.29(3)(b) and (c), to continue the renewable Career and Technical Certificate. Solely meeting requirements to continue the Professional Educator Certificate or renewable Career and Technical Certificate will not continue the Professional Leadership Certificate.

(g) Requirements for the continuation of a Level II Speech-Language Pathology Assistant Certificate are in Rule 290-3-2-.30.

(2) Requirements for the Continuation of a Valid Renewable Professional Educator Certificate.

(a) A Professional Educator Certificate may be continued with verification of one of the following options:

1. Three full years of full-time professional educational work experience as prescribed in Rule 290-3-2-.01(34) and fifty clock hours of allowable professional development as prescribed in Rule 290-3-2-.29(12).
2. Three full years of full-time professional educational work experience as prescribed in Rule 290-3-2-.01(34) and three semester hours of allowable credit as prescribed in Rule 290-3-2-.29(11).
3. Fifty clock hours of allowable professional development as prescribed in Rule 290-3-2-.29(12) and three semester hours of allowable credit as prescribed in Rule 290-3-2-.29(11).
4. Six semester hours of allowable credit as prescribed in Rule 290-3-2-.29(11).
5. Valid certification from the National Board for Professional Teaching Standards (NBPTS). The NBPTS certification must have been initially issued during the valid period of the Professional Educator Certificate currently held.
6. One hundred clock hours of allowable professional development from the providers specified for this option on the current continuation requirements summary sheet published by the Educator Certification Section.

(3) Requirements for the Continuation of a Valid Renewable Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate.

(a) A renewable Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate may be continued with verification of one of the following options:

1. Three full years of full-time professional educational work experience as prescribed in Rule 290-3-2-.01(34) and fifty clock hours of allowable professional development as prescribed in Rule 290-3-2-.29(12).

2. Three full years of full-time professional educational work experience as prescribed in Rule 290-3-2-.01(34) and three semester hours of allowable credit as prescribed in Rule 290-3-2-.29(11).

3. Fifty clock hours of allowable professional development as prescribed in Rule 290-3-2-.29(12) and three semester hours of allowable credit as prescribed in Rule 290-3-2-.29(11).

4. Six semester hours of allowable credit as prescribed in Rule 290-3-2-.29(11).

5. Valid certification from the National Board for Professional Teaching Standards (NBPTS). The NBPTS certification must have been initially issued during the valid period of the renewable Career and Technical Certificate currently held.

6. One hundred clock hours of allowable professional development from the providers specified for this option on the current continuation requirements summary sheet published by the Educator Certification Section.

(b) The continuation of a Type, Level, Specialty Area, or Degree Equivalent Health Science Career and Technical Certificate requires verification of an active Alabama license in a registered nursing, paramedical, or an approved allied health specialty.

(c) The continuation of a Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate in technical education (with previous approval for the program area of cosmetology) or in technical education: cosmetology requires verification of a valid Alabama Cosmetology Instructor license.

(d) A Type II or III Career and Technical Certificate in technical education and/or a technical education program area issued on the basis of Rules in effect prior to July 1, 1997, could be continued, prior to May 1, 2016. Effective May 1, 2016, these certificates may be continued as a Bachelor's Equivalent in Technical Education 2 Certificate in technical education and/or a technical education program area.

(e) A Type II or III Career and Technical Certificate in health science issued on the basis of Rules in effect prior to July 1, 1997, could be continued prior to May 1, 2016. Effective May 1, 2016, these certificates may be continued as a Bachelor's Equivalent in Health Science 2 Certificate.

(4) General Requirements for the Reinstatement of an Expired Professional Educator Certificate, Type Career and Technical Certificate, Level Career and Technical Certificate, Specialty Area Career and Technical Certificate, or Degree Equivalent Career and Technical Certificate.

(a) An expired certificate may be reinstated by meeting all current requirements in effect at the time the current application for this approach is received in the Educator Certification Section. The applicant is required to submit to the Educator Certification Section the current application for this approach and documentation of having met all requirements. Reinstatement requirements in Rule 290-3-2-.29(5)(a)1. through 3. must be met within the five years (60 months) immediately prior to receipt of the current application for this approach in the Educator Certification Section.

(b) Successful completion of the Alabama Special Requirements in Rule 290-3-2-.02(4).

(c) Expired certificates may be reinstated, except those designated as not eligible for reinstatement in the Subject and Personnel Codes current edition of the of the Alabama State Department of Education and those Career and Technical Certificates designated herein as certificates that cannot be reinstated.

(d) All Professional Educator Certificates and renewable Career and Technical Certificates when reinstated are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

(e) If the applicant has an expired Professional Leadership Certificate and also has an expired Professional Educator Certificate, meeting requirements to reinstate the Professional Leadership Certificate through Rule 290-3-2-.29(9)(a)1. will also meet requirements, other than the subject area test(s) of the Alabama Educator Certification Assessment Program (AECAP), to reinstate the Professional Educator Certificate. If the applicant has an expired Professional Leadership Certificate and an expired renewable Career and Technical Certificate, meeting requirements to reinstate the Professional Leadership Certificate through Rule 290-3-2-.29(9)(a)1. will also meet requirements, except for the requirements prescribed in Rule 290-3-2-.29(5)(d) and (e), to

reinstate the renewable Career and Technical Certificate. Solely meeting requirements to reinstate the Professional Educator Certificate or renewable Career and Technical Certificate will not reinstate the Professional Leadership Certificate.

(f) Requirements of the reinstatement of a Level II Speech-Language Pathology Assistant Certificate are in Rule 290-3-2-.30.

(5) Requirements for the Reinstatement of an Expired Professional Educator Certificate or an Expired Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate.

(a) A Professional Educator Certificate that has lapsed for less than twelve months may be reinstated with verification of one of the following options:

1. Nine semester hours of allowable credit, as prescribed in Rule 290-3-2-.29(11).

2. Six semester hours of allowable credit, as prescribed in Rule 290-3-2-.29(11) and fifty clock hours of allowable professional development as prescribed in Rule 290-3-2-.29(12).

3. One hundred and fifty clock hours of allowable professional development from the providers specified for this option on the current reinstatement requirements summary sheet published by the Educator Certification Section.

4. Verification of a passing score(s) on the current Alabama-approved Praxis II subject area test(s) of the Alabama Educator Certification Assessment Program (AECAP).

(i) Each area of certification for which reinstatement is sought requires a passing score(s) on the current Praxis II subject area test(s).

(ii) The Praxis II subject area test(s) must be passed on a test administration date after the most recent expiration date of the certificate(s) to be reinstated.

(iii) If a Praxis II subject area test(s) is not available for the lapsed area of certification, a reinstatement option as outlined in Rule 290-3-2-.29(5)(a)1. through 3. above must be met.

(b) A Professional Educator Certificate that has lapsed for more than twelve months must be reinstated with verification

of a passing score(s) on the current Alabama-approved Praxis II subject area test(s) of the Alabama Educator Certification Assessment Program (AECAP).

1. Each area of certification for which reinstatement is sought requires a passing score(s) on the current Praxis II subject area test(s).
2. The Praxis II subject area test(s) must be passed on a test administration date after the most recent expiration date of the certificate(s) to be reinstated.
3. If a Praxis II subject area test(s) is not available for the lapsed area of certification, a reinstatement option as outlined in Rule 290-3-2-.29(5)(a)1. through 3. above must be met.

(c) A renewable Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate may be reinstated with verification of one of the following options:

1. Nine semester hours of allowable credit, as prescribed in Rule 290-3-2-.29(11).
2. Six semester hours of allowable credit, as prescribed in Rule 290-3-2-.29(11) and fifty clock hours of allowable professional development as prescribed in Rule 290-3-2-.29(12).
3. One hundred and fifty clock hours of allowable professional development from the providers specified for this option on the current reinstatement requirements summary sheet published by the Educator Certification Section.

(d) The reinstatement of a renewable Type, Level, or Degree Equivalent Health Science Career and Technical Certificate requires verification of an active Alabama license in a registered nursing, paramedical, or an approved allied health specialty.

(e) The reinstatement of a renewable Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate in technical education (with previous approval for the program area of cosmetology) or in technical education: cosmetology requires verification of a valid Alabama Cosmetology Instructor license.

(f) Type II and III Career and Technical Certificates in technical education and/or a technical education program area issued on the basis of Rules in effect prior to July 1, 1997, could not be reinstated prior to May 1, 2016. Effective May 1, 2016, these certificates may be reinstated as a Bachelor's

Equivalent in Technical Education 2 Career and Technical Certificate in technical education and/or a technical education program area.

(g) Type II and III Career and Technical Certificates in health science issued on the basis of Rules in effect prior to July 1, 1997, could not be reinstated prior to May 1, 2016. Effective May 1, 2016, these certificates may be reinstated as a Bachelor's Equivalent in Health Science 2 Career and Technical Certificate.

(h) Type I Career and Technical Certificates in technical education or health science/healthcare science and technology that expired cannot be reinstated. In this case, an applicant who is seeking a current Career and Technical Certificate in a technical education program area must meet the requirements for a Bachelor's Equivalent in Technical Education 1 Certificate in a technical education program area as a prerequisite to the Degree Equivalent in Technical Education 2, 3, 4, or 5 in a technical education program area. An applicant who is seeking a current Career and Technical Certificate in health science must meet the requirements for a Bachelor's Equivalent in Health Science 1 Certificate as a prerequisite to the Degree Equivalent in Health Science 2, 3, or 4 Certificates.

(6) General Requirements for the Continuation of a Valid Renewable Professional Leadership Certificate.

(a) To continue a certificate is to update it without allowing it to expire by meeting requirements no later than June 30 of the year of its expiration. The applicant is required to submit to the Educator Certification Section the current application for this approach and it must be received in the Section no later than June 30 of the calendar year of expiration of the certificate. The applicant must also submit to the Section documentation of having met all requirements no later than June 30 of the calendar year of expiration of the certificate.

(b) Successful completion of the Alabama Special Requirements in Rule 290-3-2-.02(4).

(c) All Professional Learning Units (PLUs) applied toward the continuation of a certificate must be completed during the valid period of the current certificate, but no later than June 30 of the calendar year of expiration of the certificate. Additional information is in Rule 290-3-2-.29(12).

(d) All Professional Leadership Certificates when continued are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

(e) Certificates may not be continued prior to the calendar year of their expiration.

(f) If the applicant holds a Professional Leadership Certificate and also holds a Professional Educator Certificate, meeting requirements to continue the Professional Leadership Certificate will also meet requirements to continue the Professional Educator Certificate. If the applicant holds a Professional Leadership Certificate and also holds a renewable Career and Technical Certificate, meeting requirements to continue the Professional Leadership Certificate will also meet requirements, except for the requirements prescribed in Rule 290-3-2-.29(3)(b) and (c), to continue the renewable Career and Technical Certificate. Solely meeting requirements to continue the Professional Educator Certificate or renewable Career and Technical Certificate will not continue the Professional Leadership Certificate.

(7) Requirements for the Continuation of a Valid Renewable Professional Leadership Certificate.

(a) A Professional Leadership Certificate may be continued with verification of five Professional Learning Units (PLUs). At least two PLUs MUST be earned through ACLD-approved Professional Studies. There are two categories of approved PLUs: ACLD-approved and locally approved through either an Alabama city/county superintendent or an administrator of an Alabama nonpublic school.

(b) Additional information regarding Professional Learning Units (PLUs) is in Rule 290-3-2-.29(12).

(8) General Requirements for the Reinstatement of an Expired Professional Leadership Certificate.

(a) An expired certificate may be reinstated by meeting all current requirements in effect at the time the current application for this approach is received in the Educator Certification Section. The applicant is required to submit to the Educator Certification Section the current application for this approach and documentation of having met all requirements. Reinstatement requirements in Rule 290-3-2-.29(9)(a)1. must be met within the five years (60 months) immediately prior to receipt of the current application for this approach in the Educator Certification Section.

(b) Successful completion of the Alabama Special Requirements in Rule 290-3-2-.02(4).

(c) Expired certificates may be reinstated except those designated as not eligible for reinstatement in the Subject

and Personnel Codes current edition of the of the Alabama State Department of Education.

(d) All Professional Leadership Certificates when reinstated are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

(e) If the applicant has an expired Professional Leadership Certificate and also has an expired Professional Educator Certificate, meeting requirements to reinstate the Professional Leadership Certificate through Rule 290-3-2-.29(9)(a)1. will also meet requirements, other than the subject area test(s) of the Alabama Educator Certification Assessment Program (AECAP), to reinstate the Professional Educator Certificate. If the applicant has an expired Professional Leadership Certificate and an expired renewable Career and Technical Certificate, meeting requirements to reinstate the Professional Leadership Certificate through Rule 290-3-2-.29(9)(a)1. will also meet requirements, except for the requirements prescribed in Rule 290-3-2-.29(5)(d) and (e), to reinstate the renewable Career and Technical Certificate. Solely meeting requirements to reinstate the Professional Educator Certificate or renewable Career and Technical Certificate will not reinstate the Professional Leadership Certificate.

(9) Requirements for the Reinstatement of an Expired Professional Leadership Certificate.

(a) A Professional Leadership Certificate that has lapsed for less than twelve months may be reinstated with verification of one of the following options:

1. Verification of six Professional Learning Units (PLUs). At least 3 PLUs MUST be earned through ACLD-approved Professional Studies. There are two categories of approved PLUs: ACLD-approved and locally approved through either an Alabama city/county superintendent or an administrator of an Alabama nonpublic school. Additional information regarding Professional Learning Units (PLUs) is in Rule 290-3-2-.29(12).

2. Verification of a passing score(s) on the current Alabama-approved Praxis II subject area test(s) of the Alabama Educator Certification Assessment Program (AECAP).

- (i) Each area of certification for which reinstatement is sought requires a passing score(s) on the current Praxis II subject area test(s).

(ii) The Praxis II subject area test(s) must be passed on a test administration date after the most recent expiration date of the certificate(s) to be reinstated.

(b) A Professional Leadership Certificate that has lapsed for more than twelve months must be reinstated with verification of a passing score(s) on the current Alabama-approved Praxis II subject area test(s) of the Alabama Educator Certification Assessment Program (AECAP).

1. Each area of certification for which reinstatement is sought requires a passing score(s) on the current Praxis II subject area test(s).

2. The Praxis II subject area test(s) must be passed on a test administration date after the most recent expiration date of the certificate(s) to be reinstated.

(10) **Renewal or Reissuance of Other Certificates.** Information about the requirements for renewing or reissuing other types of certificates are in the Rule for the specific type of certificate.

(11) **Allowable Credit.**

(a) Semester or quarter hours of college or university credit, earned and applied toward the renewal of a Professional Educator Certificate, Professional Leadership Certificate, or a renewable Type, Level, Specialty Area, or Degree Equivalent Career and Technical Certificate must be completed at a regionally accredited senior institution. Clock hours of professional development are not equivalent to college course credit.

(b) Appropriate course content. The allowable credit must be earned in one of the following:

1. A State/state-approved educator preparation program in the teaching field or area of instructional support of the certificate(s) held.

2. A State/state-approved educator preparation program in a different teaching field or area of instructional support.

3. An academic content course in the teaching field or area of instructional support of the certificate(s) held.

4. The teaching field or area of instructional support at the doctoral level of the certificate(s) held.

(c) Appropriate level and minimum grade requirement of coursework earned towards renewal. Allowable credit must meet one of the following criteria:

1. Upper division or graduate level courses with a grade of "C" or above in each course completed for credit towards the renewal of a:

(i) Class B Professional Educator Certificate;

(ii) Type II or Type III Career and Technical Certificate;

(iii) Level 2, Level 3, or Level 4 Career and Technical Certificate in technical education or a technical education program area;

(iv) Specialty Area 2, 3, or 4 Career and Technical Certificate in technical education or a technical education program area;

(v) Degree Equivalent Technical Education 2, 3, or 4 Career and Technical Certificate;

(vi) Level 4 Career and Technical Certificate in health science;

(vii) Specialty Area 2, 3, or 4 Career and Technical Certificate in health science; or

(viii) Degree Equivalent Health Science 2 or 3 Career and Technical Certificate.

2. Graduate level courses completed for graduate credit with a grade of "B" or above in each course completed for credit towards the renewal of a:

(i) Class A or Class AA Professional Educator Certificate;

(ii) Class A or Class AA Professional Leadership Certificate;

(iii) Level II Speech-Language Pathology Assistant Certificate;

(iv) Level 5 or a Specialty Area 5 Career and Technical Certificate in technical education or a technical education program area or health science; or

(v) Sixth-year Equivalent Technical Education 5 Certificate.

(vi) Sixth-year Equivalent Health Science 4 Certificate.

(d) Allowable credits must be verified on an official transcript.

(12) Allowable Professional Development: Clock Hours of Professional Development and Professional Learning Units (PLUs). Professional development is defined in Rule 290-3-2-.01(33).

(a) Clock hours of professional development earned and applied toward renewal must meet all of the following requirements:

1. Based on the individual's professional growth needs as identified through performance evaluations, if employed.
2. Related to professional education with consideration given to the sponsoring organization, the professional qualifications of the presenter and the purposes, goals and evaluation of the activity.
3. Consistent with the Alabama Standards for Professional Development as prescribed in Rule 290-4-3-.01.

(b) Allowable professional development must be verified as prescribed on the appropriate renewal summary sheet available at www.alsde.edu.

(c) Allowable professional development used to meet the one hundred or one hundred and fifty clock hour options, must be completed through the providers specified for these options on the current renewal summary sheet published by the Educator Certification Section.

(d) PLUs for instructional leadership are a content driven, long-term unit of professional study for instructional leaders that fully addresses all knowledge and ability indicators under an Alabama Standard for Instructional Leaders. PLUs are defined in Rule 290-3-2-.01(38).

1. PLUs shall be required for renewal of a Professional Leadership Certificate.
2. PLUs must be approved by one of the following:
 - (i) The Alabama Council for Leadership Development (ACLD); or
 - (ii) An Alabama superintendent or an administrator of an Alabama non-public school.

(13) Historical Information. On July 1, 1979, the Alabama State Board of Education adopted revised Teacher Education and

Certification requirements which included provisions for a nonrenewable Class A Professional Educator Certificate for the Principal, Superintendent, Superintendent-Principal, Vocational Administrator, Supervisor of Attendance or General Supervisor issued to persons who began graduate study on or after June 1, 1979. On January 9, 1997, the Alabama State Board of Education adopted a new Teacher Certification Chapter of the Alabama Administrative Code. The new Chapter allowed these nonrenewable certificates to become renewable.

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