

ALABAMA STATE BOARD OF EDUCATION
ADMINISTRATIVE CODE

CHAPTER 290-3-2
TEACHER CERTIFICATION PROFESSIONAL SERVICES

290-3-2-.41 Renewal Requirements.

(1) **General Requirements** for the Continuation of a Valid Renewable Professional Educator Certificate, Renewable Degree Equivalent Career and Technical Certificate, Speech-Language Professional Educator Certificate, or Professional Leadership Certificate.

(a) To continue a certificate is to update it without allowing it to expire by meeting requirements by June 30 of the year of its expiration. The applicant is required to submit to the ALSDE Educator Certification Section the current application for this approach, and it must be received in the Section between January 1 and no later than June 30 of the calendar year of expiration of the certificate. The applicant must also submit to the Section documentation of having met all requirements no later than June 30 of the calendar year of expiration of the certificate.

(b) Successful completion of the Alabama Special Requirements in Rule 290-3-2-.02.

(c) All allowable credit, allowable professional learning, Professional Learning Units (PLUs), and/or license/credential requirements applied toward the continuation of a certificate must be completed during the valid period of the current certificate, but no later than June 30 of the calendar year of expiration of the certificate.

(d) All Certificates when continued are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

(e) Certificates may not be continued prior to the calendar year of their expiration.

(f) If the applicant holds a Professional Leadership Certificate and also holds a Professional Educator Certificate, meeting requirements to continue the Professional Leadership Certificate will **also** meet requirements to continue the Professional Educator Certificate. If the applicant holds a Professional Leadership Certificate and also holds a renewable Career and Technical Certificate, meeting requirements to continue the Professional Leadership

Certificate will also meet requirements. However, if a license/credential is required for another category, that requirement must also be met.

(g) Solely meeting requirements to continue the Professional Educator Certificate or renewable Career and Technical Certificate **will not** continue the Professional Leadership Certificate.

(h) Information about applications can be found in Rule 290-3-2-.02. Additional information regarding certificate renewal can be found on renewal guidance published by the Educator Certification Section.

(2) **Requirements for Continuation.** ALSDE-Approved General Professional Learning **and** the Content Specific Professional Learning must be met.

Category 1: Professional Leadership Certificate. Professional Learning is required in both general and content specific categories.

1. ALSDE Approved **General** Professional Learning must be met by completion of 10 clock hours of professional learning in Educator Ethics, which may be included in **one** of the PLUs.

2. ALSDE Approved **Content Specific** Professional Learning must be met by completion of three (3) ALSDE-Approved PLUs.

Category 2: Professional Educator Certificate in an area of Early Childhood Education (grades P-3), Elementary Education (grades K-6, K-9, 1-9), or any Collaborative/Special Education/Multiple Abilities Certificate (grades P-3, K-6, 6-12, or P-12). Professional Learning is required in both general and content specific categories.

1. ALSDE Approved **General** Professional Learning must be met by completion of 10 clock hours of professional learning in Educator Ethics.

2. ALSDE Approved **Content Specific** Professional Learning must be met by completion of **all** the following:

a. 20 clock hours of professional learning in the Science of Reading

b. 20 clock hours of professional learning in Numeracy

Category 3: Speech Language Pathology Professional Educator Certificate. Professional Learning is required in both general and content specific categories.

1. ALSDE Approved **General** Professional Learning must be met by completion of 10 clock hours of professional learning in Educator Ethics.
2. ALSDE Approved **Content Specific** Professional Learning must be met by completion **one** of the following:
 - a. Valid license issued by a State Board of Examiners in Speech; **or**
 - b. 40 clock hours of professional learning offered by ALSDE-Approved Providers, in the area of certificate held or professional learning offered by the ALSDE.

Category 4: Renewable Degree Equivalent Career and Technical Education Certificate. Professional Learning is required in both general and content specific categories.

1. ALSDE Approved **General** Professional Learning must be met by completion of 10 clock hours of professional learning in Educator Ethics.
2. ALSDE Approved **Content Specific** Professional Learning must be met by completion **one** of the following:
 - a. MASTER level Occupational Proficiency as listed on the current occupational proficiency list; or
 - b. ENTRY level Occupational Proficiency as listed on the current occupational proficiency list **and** 15 hours of technical updates from CTE Summer Conference or other provider approved by the ALSDE CTE Section.

Category 5: Professional Educator Certificate in areas not covered by Categories 1, 2, 3, or 4. Professional Learning is required in both general and content specific categories.

1. ALSDE Approved General Professional Learning must be met by completion of 10 clock hours of professional learning in Educator Ethics.
2. ALSDE Approved **Content Specific** Professional Learning must be met by completion of 40 clock hours of professional learning in the area of the certificate held, offered by Alabama-approved providers or offered by the ALSDE.

Category 6: Alabama Retired Educators with at least 25 years of service may continue their certificate by paying a fee of \$200.00. The certificate(s) will be renewed with a lifetime remaining valid period. Verification of retirement with at least 25 years of service is required from the Retirement Systems of Alabama (RSA). This option will not renew a certificate where a license/credential is required.

(3) General Requirements for the Reinstatement of Renewable Professional Educator Certificate, Renewable Degree Equivalent Career and Technical Certificate, Speech-Language Professional Educator Certificate, or Professional Leadership Certificate.

(a) An expired certificate may be reinstated by meeting all current requirements in effect at the time the current application for this approach is received in the Educator Certification Section.

(b) Successful completion of the Alabama Special Requirements in Rule 290-3-2-.02.

(c) Expired certificates may be reinstated, except those designated by the Educator Certification Section as not eligible for reinstatement.

(d) All Professional Educator Certificate, Renewable Degree Equivalent Career and Technical Certificate, Speech-Language Professional Educator Certificate, or Professional Leadership Certificate when reinstated are valid from the date of issuance through the remainder of the same scholastic year, and thereafter, for the next five consecutive scholastic years.

(e) If the applicant has an expired Professional Leadership Certificate and also has an expired Professional Educator Certificate, meeting requirements to reinstate the Professional Leadership Certificate will **also** meet requirements, to reinstate the Professional Educator Certificate. If the applicant has an expired Professional Leadership Certificate and an expired renewable Career and Technical Certificate, meeting requirements to reinstate the Professional Leadership Certificate will **also** meet requirements. However, if a license/credential is required for another category, that requirement must also be met.

(f) Solely meeting requirements to reinstate the Professional Educator Certificate or renewable Career and Technical Certificate **will not** reinstate the Professional Leadership Certificate.

(g) Information about applications can be found in Rule 290-3-2-.02. Additional information regarding certificate renewal can be found on renewal guidance published by the Educator Certification Section.

(4) Requirements for Reinstatement. ALSDE Approved General Professional Learning **and** the Content Specific Professional Learning must be met.

(a) To reinstate a Professional Educator Certificate, Renewable Degree Equivalent Career and Technical Certificate,

Speech-Language Professional Educator Certificate, or Professional Leadership Certificate **during the same calendar year that the Certificate(s) expired.**

(b) The applicant must submit verification of meeting the continuation requirements during the valid period of the recently expired certificate and/or during the same calendar year of the recently expired certificate.

(c) In addition to the \$38.00 application fee, the applicant must also pay an additional \$38.00 late fee.

(d) To reinstate a Professional Educator Certificate, Renewable Degree Equivalent Career and Technical Certificate, Speech-Language Professional Educator Certificate, or Professional Leadership Certificate **after the calendar year that the Certificate(s) expired.**

(e) The applicant must submit verification of meeting the requirements outlined for continuation within 2 years (48 months) immediately prior to receipt of the current application in the Educator Certification Section.

(f) In addition to the \$38.00 application fee, the applicant must also pay an additional \$38.00 late fee.

(g) If another valid certificate and/or license is not held, a new criminal history background check is required.

(5) Allowable Professional Development: Clock Hours of Professional Development and Professional Learning Units (PLUs). Professional learning and Professional Learning Unit is defined in Rule 290-3-2-.01.

(a) Clock hours of professional learning earned and applied toward renewal must meet **all** of the following requirements:

1. Related to professional education in the identified areas with consideration given to the sponsoring organization, the professional qualifications of the presenter and the purposes, goals and evaluation of the activity.

2. Consistent with the Alabama Standards for Professional Development as prescribed in Rule 290-4-3-.01.

3. Must be approved and completed through the ALSDE-approved providers published by the Professional Learning Section.

(b) PLUs for instructional leadership are a content driven, long-term unit of professional study for instructional leaders that fully addresses all knowledge and ability indicators

under an Alabama Standard for School Leadership. PLUs must be approved and completed through the ALSDE-approved providers published by the Professional Learning Section.

(6) **Allowable Credit.**

(a) Semester or quarter hours of college or university credit, earned and applied toward the renewal of a Professional Educator Certificate, Renewable Degree Equivalent Career and Technical Certificate, Speech-Language Professional Educator Certificate, or Professional Leadership Certificate must be completed at a regionally accredited senior institution.

(b) Appropriate course content for the **Content Specific Professional Learning** must meet the outlined content criteria. The Content Specific Professional Learning may also be met with three (3) semester hours of allowable credit. The allowable credit must be earned in **one** of the following:

1. Content Specific: A State/state-approved educator preparation program in the content specific teaching field or area of instructional support.
2. Content Specific: An academic content course in the teaching field or area of instructional support of the certificate(s) held.
3. Content Specific: The teaching field or area of instructional support at the doctoral level of the certificate(s) held.
4. For **Category 2** Certificates, only approved allowable credit from an Alabama college or university will be accepted.

(c) Appropriate course content for the **General Professional Learning** area of educator ethics, must receive prior approval by the Educator Certification Section.

(d) Appropriate level and minimum grade requirement of coursework earned towards renewal. Allowable credit must meet **one** of the following criteria:

1. Upper division or graduate level courses with a grade of "B" or above in each course completed for credit towards the renewal of a:
 - (i) Class B Professional Educator Certificate;
 - (ii) Renewable Degree Equivalent Technical Education 2, 3, or 4 Career and Technical Certificate;

(iii) Renewable Degree Equivalent Health Science 2 or 3 Career and Technical Certificate.

2. Graduate level courses with a grade of "B" or above in each course completed for credit towards the renewal of a:

(i) Class A or Class AA Professional Educator Certificate;

(ii) Class A or Class AA Professional Leadership Certificate;

(iii) Speech-Language Pathology Professional Educator Certificate;

(iv) Renewable Degree Equivalent Technical Education 5 Certificate;

(v) Renewable Degree Equivalent Health Science 4 Certificate.

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