

ALABAMA DEPARTMENT OF FINANCE
CONSTRUCTION MANAGEMENT DIVISION
ADMINISTRATIVE CODE

CHAPTER 355-17-1
ALABAMA HOME INSPECTORS REGISTRATION PROGRAM

355-17-1.08 Annual License Renewal, Consequences Of Failure To Renew.

(1) A license is valid only during the calendar year indicated on the license. At the end of that calendar year, the license expires unless it is renewed by the licensee.

(2) Beginning with renewals for the 2021 license year, to renew a Home Inspector license, the licensee must:

(a) Complete 15 hours of approved continuing education per year. Licensees must retain proof of completion of this requirement for three years. The Division of Construction Management will randomly audit licensees for proof that continuing education was completed.

(b) Demonstrate continued compliance with the requirements found in Rules 355-17-1-.06(1)(a) and (e).

(c) For renewals of licenses for the year 2021, the licensee must have, in the last two years, completed at least three hours of continuing education dedicated to writing Home Inspection reports. These hours will count towards the 15 hours of continuing education required for that year.

(d) File a complete, accurate, and timely annual license renewal application with the Director, along with the applicable fee. This application shall include a signed declaration that the licensee has completed the required continuing education. Annual license renewal applications must be filed with the Division of Construction Management by November 1 of the year preceding the year for which the license is to be renewed. Any renewal applications received after November 1 may, in the sole discretion of the Director, be rejected for that reason alone.

(e) A renewing Home Inspector may earn a \$50 fee credit by training an inspector who becomes licensed in Alabama. A renewing Home Inspector may not earn more than two \$50 fee credits in a year. To train a new inspector the renewing inspector must review and correct the ten inspection reports required in Rule 355-17-1-.06(1)(d) and supervise at least 35 of the trainee's inspections required in Rule 355-17-1-.06(1)

(b). The fee credit will be applied on the next renewal after the trainee has received his or her license.

(3) To renew an EIFS Inspector license, the licensee must:

(a) Demonstrate continued compliance with the requirements found in Rule 355-17-1.07(a).

(b) File a complete, accurate, and timely annual license renewal application with the Director, along with the applicable fee. Annual license renewal applications must be filed with the Division of Construction Management by November 1 of the year preceding the year for which the license is to be renewed. Any renewal applications received after November 1 may, in the sole discretion of the Director, be rejected for that reason alone.

(4) If a licensee changes his or her address during the license year, the licensee promptly must notify the Division of Construction Management of the new address.

Author: Frank Barnes

Statutory Authority: Code of Ala. 1975, §§34-14B-1, et seq.; 41-9-140, et seq.

History: **New Rule:** Filed September 23, 2002; effective October 28, 2002. **Amended:** Filed February 2, 2004; effective March 8, 2004. **Amended:** Filed July 31, 2019; effective September 14, 2019.

Ed. Note: Previous Rule .06 was renumbered to .08 per certification filed July 31, 2019; effective September 14, 2019.