

ALABAMA DEPARTMENT OF INSURANCE INSURANCE REGULATION  
ADMINISTRATIVE CODE

CHAPTER 482-1-110  
RENEWAL OF LICENSE AND CONTINUING EDUCATION FOR PRODUCERS AND  
SERVICE REPRESENTATIVES

482-1-110-.04 Renewal Of Licenses.

(1) All producers and service representatives licensed in the State of Alabama are required to complete an application for license renewal with the Department, which shall include the payment of the applicable fees, as set forth below:

(a) For individual producers and service representatives, the biennial license renewal fee as required by Code of Ala. 1975, §27-8A-9(a) (1) ..... \$ 70.00

(b) For business entity producers, the biennial renewal license fee as required by Code of Ala. 1975, §27-4-2(a) (5)b. 2...... \$100.00

(2) (a) 1. All individual producers and service representatives shall renew their license biennially based on their month and year of birth as indicated in subparagraphs 2 and 3, except an initial individual license shall not expire within the first ninety (90) days of its effective date but will continue until the next biennial expiration date.

2. Licensees Born in Odd-numbered Years. The license of an insurance representative born in an odd-numbered year will expire if not renewed at the end of the licensee's birth month in every odd-numbered year.

3. Licensees Born in Even-numbered Years. The license of an insurance representative born in an even-numbered year will expire if not renewed at the end of the licensee's birth month in every even-numbered year.

(b) Notice is hereby given that beginning approximately ninety (90) days prior to license expiration, individual licensees can access the Department's Web site for the purpose of completing their application for license renewal.

(c) All individual licensees shall complete an application for license renewal on the Department's Web site by the license expiration date, to include payment of the applicable fee as set forth in Paragraph (1). Any license not renewed by the license expiration date may still be renewed during the first 30 days following expiration, with reinstatement retroactive to the expiration date, but will be subject to a \$50 late fee.

(3) (a) Expiration of Business Entity Producer Licenses. All business entity producer licenses shall expire if not renewed on December 31 of every even-numbered year, except an initial business entity license issued on or after October 1 of an even-numbered year shall not expire until December 31 of the next even-numbered year.

(b) Notice is hereby given that beginning on October 15 next preceding license expiration, business entity producers can access the Department's Web site for the purpose of completing their application for license renewal.

(c) All business entity producers shall complete an application for license renewal on the Department's Web site prior to license expiration, to include payment of the applicable fee as set forth in Paragraph (1). Any license not renewed by the license expiration date may still be renewed during the first 30 days following expiration, with reinstatement retroactive to the expiration date, but will be subject to a \$50 late fee.

**Author:** Commissioner of Insurance

**Statutory Authority:** Code of Ala. 1975, §§27-2-17, 27-7-43, 27-8A-1, et seq.

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