**ALABAMA STATE BOARD OF REGISTRATION
FOR INTERIOR DESIGN
ADMINISTRATIVE CODE**

**CHAPTER 485-X-4
CERTIFICATES AND SEALS**

**485-X-4-.01 Certificates And Seals.**

(1) A Certificate of Registration, suitable for framing, bearing the full name of the registrant, their registration number, and the date registered shall be issued to each new registrant. The certificate shall be signed by the chair of the board and the Secretary of State. Certificates are to be maintained and posted in the primary business offices in which the registrant practices.

(2) Upon approval of valid registration, an interior designer may create his/her own seal for use in the issuing of plans, specifications, and other documents for the purpose of obtaining construction permits. Seals may be a rubber stamp, an impression seal, or a computer-generated seal, as allowed by jurisdiction.

(3) Seals shall conform to the following design guidelines: The seal shall be circular, two inches in diameter, and shall contain an outer circle which reads "STATE OF ALABAMA" at the top and "REGISTERED INTERIOR DESIGNER" at the bottom. The registered interior designer's name and registration number must be placed inside the inner circle. Seals are for individual use only and are not to utilize the name of the business entity.

(4) Example of appropriate seal design (actual size):




(5) To ensure consistency and continuity the Board shall, with a fee, offer an electronic seal in AutoCAD format. Requests must be made in writing and submitted with the fee. The registrant's seal must be affixed on all final drawings, plans, specifications, and reports whenever presented to a client or any public or

governmental agency for the purpose of obtaining a permit for construction. Work products presented which are not final should be so identified as "unfinished", "draft", or "not for construction". Seals shall conform to the requirements of the authority having jurisdiction under which documents are submitted.

(6) By affixing the seal, the registered interior designer signifies that the document was prepared either by the registrant personally or under his or her direct supervision.

**Author:** Alabama State Board of Registration for Interior Design
**Statutory Authority:** Code of Ala. 1975, §§34-15C-8; 34-15C-9(c).
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