

ALABAMA STATE BOARD OF OCCUPATIONAL THERAPY  
ADMINISTRATIVE CODE

CHAPTER 625-X-5  
RENEWAL OF LICENSE

625-X-5-.02      Requisites For Renewal.

To qualify for a renewal of licenses previously issued by the Board, the license holder shall, 60 days prior to the expiration for the license, comply with all of the following requirements:

(a) File with the Board a properly completed application for renewal on forms approved by the Board and submit the application to the Office of the Board.

(b) An application for renewal must be accompanied by proof of completion of continuing education requirements which are as follows:

(1) An Occupational Therapist must obtain 1.5 CEUs (or 15 contact hours) annually or 3.0 CEUs (or 30 contact hours) biennially. No more than 1/3 of continuing education credits may be administration/management/academic related with the remainder related to direct patient treatment. No more than a 1/3 hours can be generated by the therapist's professional presentations.

(2) An Occupational Therapy Assistant must obtain 1.0 CEU (or 10 contact hours) annually or 2.0 CEUs (or 20 contact hours) biennially. No more than 1/3 of continuing education credits may be administration/management/academic related with the remainder related to direct patient treatment. No more than a 1/3 hours can be generated by the therapist's professional presentations.

(c) Request for renewal shall be deemed timely received if the application, fee and proof of continuing education are postmarked or electronically submitted prior to 60 days of the license expiration.

(d) Failure to timely file an application or to properly complete the application may result in the rejection of the application and may subject the license holder to a late fee as established by the Board.

**Author:** Alabama State Board of Occupational Therapy

**Statutory Authority:** Code of Ala. 1975, §34-39-7.

**History:** Filed January 7, 1992. **Amended:** Filed October 15, 1999; effective November 19, 1999. **Amended:** Filed May 17, 2013; effective June 21, 2013.