

ALABAMA BOARD OF PARDONS AND PAROLES
ADMINISTRATIVE CODE

CHAPTER 640-X-1
ORGANIZATION

640-X-1-.01 Organizational.

(1) The Alabama Legislature created the Alabama Board of Pardons and Paroles, an agency with authority to make decisions concerning pardons, paroles, remissions, and restoration of civil and political rights and to supervise persons released to supervision in Alabama.

(2) The agency consists of:

(a) A three-member board granted certain exclusive decision-making authority and powers.

(b) A Director of Pardons and Paroles who serves as the chief executive officer of the agency and who is authorized to perform the administrative duties as provided by law.

(c) A division referred to as the Alabama Bureau of Pardons and Paroles under the authority of the director encompassing responsibilities of the agency, including administrative, supervisory, and operational activities, other than those reserved exclusively to the three-member board.

(3) The decision-making powers exclusive to the board include:

(a) The power to adopt rules, guidelines, or other policies.

(b) The power to grant or deny pardons, paroles, restoration of political and civil rights, and the remission of fines and forfeitures.

(c) The power to sanction persons paroled or released to mandatory supervision who violate conditions of their supervision.

(4) The authority and responsibilities of the director include:

(a) Appointing and supervising, subject to the provisions of the Merit System Act, all employees necessary to carry out the duties of the agency.

(b) Performing, on behalf of the agency, all fiscal and budgetary requirements imposed on the agency.

(c) Developing and implementing, on behalf of the board, all policies and procedures related to individuals under the agency's supervision.

(d) Attending, in person or by designee, all board meetings, acting as the board's secretary, and maintaining a record of the board's official actions.

(e) Recommending and promulgating rules, guidelines, and other policies for the board's consideration as necessary for the effective and efficient performance of the agency's duties.

(f) The power to act as the custodian of the agency's records.

(g) The power to maintain the agency's Administrative Code.

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Statutory Authority: Code of Alabama 1975, §§ 15-22-20, 15-22-21, 15-22-24, 15-22-37.

History: Filed September 29, 1982. **Repealed and New Rule:** Filed April 9, 2002; effective May 14, 2002. **Repealed and New Rule:** Published January 31, 2020; effective March 16, 2020. **Repealed and New Rule:** Published January 31, 2020; effective March 16, 2020. **Repealed and New Rule:** Published July 31, 2026; effective September 14, 2026, operative October 1, 2026.