**ALABAMA DEPARTMENT OF REVENUE**
**ADMINISTRATIVE CODE**

**CHAPTER 810-5-75**
**TITLE PROCEDURE**

## 810-5-75-.59 Application For Assigned Vehicle Identification Numbers (VIN).

(1) Application and Supporting Documentation. Along with submitting the fee provided under §32-8-6, Code of Ala. 1975, applicants with motor vehicles assembled with kits, motor vehicles assembled with parts (not including trailers), and trailers required to be titled in Alabama mandatorily obligated to fill out an Application for Alabama Assigned VIN (Form MVT 26-3) must provide the following supporting documents:

(a) Motor Vehicles Assembled with Kits.

1. Certified manufacturer's certificate of origin properly assigned to the applicant.

2. Bill-of-sale (BOS) listing the VIN for the major component parts as defined in paragraph (2) of this rule. However, if the major component part was manufactured without a VIN being affixed by the manufacturer, the BOS must describe the part rather than identifying it by VIN.

(b) Motor Vehicles Assembled with Parts (Not Including Trailers).

1. Outstanding certificate of title for the chassis or frame if the vehicle was required to be titled in Alabama or copy of the most recent registration receipt in the applicant’s name if the vehicle was not required to be titled in Alabama. If the chassis or frame was obtained from a vehicle not titled or registered in the applicant's name, then a BOS must be provided. This BOS must contain the VIN of the vehicle from which the chassis or frame was obtained.

2. BOS listing the VIN for any major component parts, as defined in paragraph (2) of this rule, purchased individually containing the identifying number (serial number) and trade name of the component part. However, if the major component part was manufactured without a VIN being affixed by the manufacturer, the BOS must describe the part rather than identifying it by VIN.

**NOTE:** The VIN to be shown on the form MVT 26-3 must be the VIN of the motor vehicle from which the chassis or frame was removed.

(c) Trailers Required to be Titled in Alabama.

1. BOS listing the VIN for the major component parts as defined in paragraph (2) of this rule. However, if the major component part was manufactured without a VIN being affixed by the manufacturer, the BOS must describe the part rather than identifying it by VIN.

(2) Major Component Parts. The term "major component" as used in this rule means the following:

(a) For passenger vehicles:

1. Motor or engine.

2. Transmission or trans-axle.

3. Trunk floor pan or rear section and roof.

4. Frame or any portion thereof (except frame horn), or, in the case of a unitized body, the supporting structure which serves as the frame, except when it is a part of the trunk floor pan, or rear section and roof.

5. Cowl, firewall, or any portion thereof.

6. Roof assembly.

(b) For truck, truck type, or bus type vehicles:

1. Motor or engine.

2. Transmission or trans-axle.

3. Frame or any portion thereof (except frame horn), or, in the case of a unitized body, the supporting structure which serves as the frame.

4. Cab.

5. Cowl or firewall or any portion thereof.

6. Roof assembly.

7. Cargo compartment floor panel or passenger compartment floor pan.

(c) For motorcycles:

1. Engine or motor.

2. Transmission or trans-axle.

3. Frame.

4. Front fork.

5. Crankcase.

(3) Issuance of VIN Plate or Decal and Certificate of Title. Upon receipt of a properly completed form MVT 26-3 and the required supporting documents, the department will issue a VIN plate or decal that will have an Alabama assigned VIN thereon. The department will contact the applicant to physically inspect the assembled motor vehicle and, if everything is in order, attach the VIN plate or decal to the assembled motor vehicle. The department and the applicant will then complete forms MVT 26-4 and MVT 5-1E to be used with all other required supporting documentation to issue an Alabama Certificate of Title with the legend "ASSEMBLED".

(4) Missing, Removed, or Altered VIN Plate or Decal. Form MVT 26-3 must be completed when the original VIN plate or decal is missing, removed, or altered from a vehicle required to be titled in Alabama. When completing the form MVT 26-3, the applicant must provide the following supporting documents:

(a) Copy of the certificate of title or MSO.

(b) Copy of the incident/recovery report if the vehicle is stolen/recovered.

(c) Upon receipt of a properly completed form MVT 26-3 and the required supporting documents, the department will issue a VIN plate or decal with the original VIN thereon. The department will contact the applicant to physically inspect the motor vehicle and, if everything is in order, attach the VIN plate or decal to the motor vehicle. The department and the applicant will then complete form MVT 26-4 certifying the department has attached the VIN.

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**Statutory Authority:** Code of Ala. 1975, §§32-8-1 thru 32-8-88, 40-2A-7(a)(5).
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**Ed. Note:** Was previously 810-5-26-.01 and moved to 810-5-75-.59 as per certification filed April 21, 2010; effective May 26, 2010.